

**Annex – A**  
**ESOP Reporting**  
**Statement of shares allotted to Indian employees / directors under ESOP**  
**Schemes for the year ended March \_\_\_\_\_**  
**(to be submitted on the letterhead of the company through their AD bank)**

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We, ....., (Indian company) hereby declare that:

a) ..... (foreign company) has issued ..... shares to our employees under ESOP Scheme during the year as under

(i) No. of shares allotted :

(ii) Number of employees/directors who accepted shares :

(iii) Amount remitted :

b) effective holding of the foreign company M/s ..... in the Indian company, as on March 31, \_\_\_\_\_, is not less than 51% and

c) the information furnished above is true and correct to the best of our knowledge and belief.

Signature of the Authorised Official :

Name :

Designation :

Date :

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To,

The Chief General Manager  
Reserve Bank of India  
Foreign Exchange Department,  
Overseas Investment Division,  
Central Office, Amar Bldg., 5<sup>th</sup> Floor,  
Sir. P.M. Road, Fort, Mumbai 400 001.