

BASIC INFORMATION

1	Name of the organization	
2	Type of organization Whether Proprietorship, partnership etc.	
3	Name of the directors in the organization	1 2 3
4	Registration(firm, company etc.) Registering authority, date, number etc.	
5	Experience	_____ Years
6	Name and address of the bankers	
7	Yearly torn over of the organization for the last three years duly certified by banks/ CAs.	Rs. Rs. Rs.
8	a)Registered office address and telephone no. b)Office address through which the work will be handled	
9	Whether working with any of the Govt./ Semi Govt. undertakings as approved contractors/supplier and if so furnish details	
10	Indicate if involved any litigation	
11	Any civil suits pending in any of the works executed. Give details	

Signature of the Applicant

RESERVE BANK OF INDIA – ISSUE DEPARTMENT—HYDERABAD
APPLICATION FORM FOR ENLISTMENT OF CONTRACTORS/SUPPLIERS/VENDERS

Place:

Date:

Shri K.R. Das
Regional Director
Reserve Bank of India
Issue department
6-1-56, secretariat Road
Saifabad, Hyderabad—500004

Dear Sir,

I / We have read and understood the notice and instructions to the applicants.

I / We do hereby declare that the information furnished is correct to the best of my / our knowledge and belief.

Yours faithfully

Signature: _____

Name: _____

Designation: _____

Address _____

Seal & Pan no.

Service Tax Registration No.

Sr	Name of the Article	Unit	Specifications	Rate
1	Jute Twine	Per kg	3 ply	
2	Steel Strapping Rolls	Per kg	5/8"	
3	Room Fresheners	Per piece	Good	
4	Hand Gloves	Per pair	Polythene	
5	Patti tightners	Per piece	ITW Signode	
6	Nail pullers	Per piece	ITW Signode	
7	Sealers	Per piece	ITW Signode	
8	Taparia	Per piece	ITW Signode	
9	Self ink for Perma Stamp	Per piece		
10	Self adhesive stickers	Per piece	12 X 4 cm	
11	Tin Seals	Per piece	5/8" with RBI legend printed on it.	
12	Polythene Pouches	Per kg	5" X 8.5" (250 micron)	
13	Nails	Per kg	2" with bigger head	
14	Face Masks	Per piece	Confirming to IS 14746:1999 Standard of BIS	

Vendors for supply of store items for Issue Department,
Reserve Bank of India, Hyderabad

The quotations in the proforma attached should be sent in a sealed cover superscripted '**Quotation for supply of Issue Department Store Items**' and addressed to Regional Director for A P., Reserve Bank of India, Hyderabad, so as to reach this office on or before October 17, 2013. .

1. You shall not be entitled to claim any rise in price on account of any circumstances whatsoever or rise in any incidental expenses for packing, freight, cartage, taxes, rents, dues, duties, levies, cess, insurance etc.
2. The prices quoted by you are firm prices and are inclusive of all other charges such as taxes, rates, dues, duties, levies, freight, cartage, insurance packing charges and all other incidental charges etc.
3. In case the materials are supplied on an installment or periodical basis you shall strictly adhere to the delivery schedule as indicated by us. Any delay in the goods in the time specified would entitle the Bank to cancel the order. In such an event, you shall not be entitled to recover from the Bank anything extra by way of damages, loss or otherwise for such cancellation of the order, but the Bank shall be entitled to recover the loss which the Bank may have incurred on account of the non-delivery/late delivery on account of placing orders with other suppliers and recover the difference/s between the price at which you have agreed to supply and the price at which the Bank was forced to place fresh orders with others.
4. Any relaxation granted by the Bank of its own volition shall not be treated as any change in the terms of the supply even though it may be favourable to you, and the Bank shall be entitled to withdraw such relaxation at any time.

Issue Department

We are agreeable to supply Issue Department Store items as quoted in our quotation dated _____ on the above terms and conditions.

(Signature)

Name :
Address :