



# RESERVE BANK OF INDIA SERVICES BOARD, MUMBAI

Advt. No. 5A /2015-16

Dated: January 11, 2016

1. Applications (App.) are invited for recruitment on temporary basis for **one** post of Curator-cum-Project Manager on full time contract and on cost to company (CTC) basis for a period of two years, in Reserve Bank of India, Department of Communication for its Museum-cum-Financial Literacy Centre to be set-up in Kolkata.

**Note (I) - For SC/ST/OBC candidates:**

There is no reservation for SC/ST/OBC category candidates. However, they are eligible to apply as General Candidates. They will not be eligible for any concession/ relaxation. Candidates belonging to OBC category but coming in the 'creamy layer' should indicate their category as 'General (GEN)'.

**Note (II) - For PWD candidates:**

There is no reservation for Persons with Disability (PWD) category. However, PWD candidates may apply as General candidates without any concession except for age relaxation, subject to their suitability.

- (1) The degree of disability should be (i) Minimum 40% in case of Orthopedically Handicapped persons, (ii) Minimum 40% in case of Hearing Impaired - sense of hearing is non-functional for ordinary purposes of life; do not hear, understand sounds at all even with amplified speech; hearing loss more than 60 decibels in the better ear (profound impairment) or total loss of hearing in both ears, and (iii) For Visually Handicapped candidate either of the following conditions should be fulfilled:
  - (a) Total absence of sight.
  - (b) With visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
  - (c) With limitation of the field of vision subtending an angle of 20 degrees or worse.
- (2) PWD candidates should possess a latest certificate to this effect issued by an authorized Government of India/ State Government Department/ Hospital.
- (3) PWD candidates may belong to any category (i.e. General/SC/ST/OBC).
- (4) Only following categories of PWD are eligible to apply for this post:
  - (a) OH candidates: OA - One arm affected (Right or Left); BL – Both legs affected but not arms; OL – One leg affected (Right or Left),
  - (b) HI candidates: PD - Partially Deaf; D - Deaf
  - (c) VH candidates: B - Blind; LV- Low Vision

## 2. Eligibility Criteria:

(I) **Age (as on 01/01/2016):** Not more than 63 years (candidates must have been born not earlier than 02/01/1953). In case of PWD candidates the upper age limit is relaxable upto 10 years.

(II) **Educational and other Qualifications (as on 01/01/2016):**

**(a) Essential**

- (i) First Class Masters or equivalent Degree from a recognized University in Ancient History/ Economics/Fine Art /Archaeology/Museology with Numismatics as one of the subjects.
- (ii) At least 3 years of post-Master's degree research experience in numismatics/economic history in a recognized research institute/university/museum. (Documentary evidence of published work to be produced).
- (iii) 10 years' experience in a museum under the control of Central/State Government and 5 years' administrative experience in responsible post.
- (iv) Research publications relating to numismatics/economic history.

**NOTE: FOR EDUCATIONAL QUALIFICATIONS**

(1) *Some Universities/Institutes do not award Class or percentage of marks and allot Aggregate Grade Points (e.g. CGPA/OGPA/CPI, etc.). In case University/Institute defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the same will be accepted. However, where the University/ Institute does not define criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, or not stating class in the degree certificates, the undefined parameter(s) would be worked out as under:*

<b><i>Equivalent CGPA/OGPA/CPI or similar terminologies allotted on a 10 point scale</i></b>	<b><i>Class / Division</i></b>	<b><i>Aggregate Percentage of Marks</i></b>
6.75	I (First)	60%

(2) *Aggregate Grade Point or percentage of marks where awarded would mean aggregate over the entire duration of the course.*

(3) *Where the Aggregate Grade Point (CGPA/OGPA/CPI, etc.) is awarded out of a number other than 10, it will be normalized out of 10 and computed as per item (1) above.*

**(b) Desirable**

- (i) Ph.D. in relevant field.
- (ii) Exposure to the latest Museum display techniques and methods as adopted in the museums in developed countries.
- (iii) Study or travel abroad in connection with any aspect of museums preferably in countries notable for museum development.

- (iv) Knowledge of Indian coins, currency, banking, finance or epigraphy, antiquities, Museum techniques, publications and educational activities.
- (v) Knowledge in Indian antiquities and antiquarian laws.
- (vi) Some experience in curating exhibitions relating to numismatics/ banking heritage.
- (vii) Knowledge of banking and computer literacy.
- (viii) Working knowledge of modern digital computer and electronics interface.

**3. Selection Procedure:** Selection will be through interview only. A preliminary screening of the applications will be carried out for making, if necessary, a short-list of eligible candidates to be called for the interview. Hence, merely fulfilling the minimum requirements laid down for the post would not automatically entitle any candidate for interview. The place and date of interview will be advised to the short-listed candidates in due course.

#### **4. Service Term & Conditions:**

- (a) **Period:** The contract appointment of Curator-cum-Project Manager will be for a period of two years, from the date he takes up the assignment. The contract will be terminable with a notice period of one month from either side.
- (b) **Job description/ Job responsibility:** Assisting Reserve Bank in:
  - (i) Development of museum sections on various aspects of central banking,
  - (ii) Research on banking, finance and central banking, museum techniques and evaluation of exhibits,
  - (iii) All museological functions, such as, acquisition, conservation, custody, exhibit and display, curating, documentation, cataloguing, inventory management, etc., of museum exhibits/material,
  - (iv) Upkeep of the museum/centre,
  - (v) Bring out information booklets, brochures and other material,
  - (vi) Designing and development of exhibits, audio-visual demonstrations, teaching aids, and
  - (vii) General administration, budgeting of the museum, correspondence, liaison, security.
- (c) **Remuneration:** Curator-cum-Project Manager will receive, subject to tax, a consolidated remuneration of Rs.1,80,000/- (Rupees one lakh eighty thousand only) per month.
- (d) **Travelling & Halting Allowance:** Curator-cum-Project Manager will be eligible for TA/HA as admissible to the officers of the Bank in Grade 'C', for official tours undertaken outside the headquarter.
- (e) **Leave facility:**
  - (i) Curator-cum-Project Manager will be entitled for leave of 30 days per annum during the contract period, on pro-rata basis; and

- (ii) Any absence beyond the above period may be treated as leave without pay.
- (f) **Housing Accommodation:** During the period of his contractual appointment, Bank will not provide any residential accommodation to the Curator-cum-Project Manager.
- (g) **Sodexo Coupons:** During the period of contract appointment, subject to his willingness, Curator-cum-Project Manager may be provided Sodexo Coupons for availing the lounge facilities, on payment of full cost.
- (h) **Mobile Phone facility:** Curator-cum-Project Manager may be provided with a handset only once during the period of his contract. The cost of mobile and reimbursement of call charges would be corresponding to the entitlement of officers in Grade 'C' of the Bank.
- (i) **Conduct, Discipline and Appeal:** During the period of his contract appointment, Curator-cum-Project Manager shall be governed by the provisions contained in Chapter IV of the Reserve Bank of India (Staff) Regulations, 1948.
- (j) **Superannuation benefits:** Services rendered by Curator-cum-Project Manager during the period of contract appointment will not entitle him/her for any superannuation benefits viz. Provident Fund, Pension Gratuity etc.
- (k) **Place of posting:** at Kolkata.

## 5. How to apply:

- (i) The candidates applying for the post must submit their application by post to **"The General Manager, Reserve Bank of India Services Board, Third Floor, RBI Building, Opp. Mumbai Central Railway Station, Byculla, Mumbai - 400008"** in the prescribed format (as given below in this advertisement).
- (ii) The recent photograph is to be pasted at the appropriate place and application should be signed by the candidate. Incomplete and illegible applications will be rejected.
- (iii) The cover containing the application should be super scribed with the name of the post applied for i.e. **"APPLICATION FOR CURATOR-CUM-PROJECT MANAGER"**.
- (iv) The following documents should be submitted along with the application:
- (a) Matriculation or SSC Examination certificate in support of age.
- (b) Degree (Bachelor's / Master's) certificate and Mark sheets (of all semesters/years) in support of educational qualifications. In case the University/Institute awards grades, instead of marks and defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, a copy of certified conversion formulae should also be sent.

- (c) Experience certificates from the Employer/s indicating the full details of your service such as your name, post held, nature of duties attached to the post and length of service indicating clearly the date of joining/ leaving the service, details of Probationary/training period (if any).
- (d) Documentary evidence of post Master's degree research experience and essential research publications, as mentioned in paragraph 2 (II) (a) (ii) & (iv) above.
- (e) In case of PWD Candidates latest certificate to this effect issued by an authorised Government of India/ State Government Department/ Hospital.
- (f) Six copies of the duly filled Bio-data form (recent passport size Photograph of candidate, in original, may be pasted) and 5 copies of Attestation Form (all in original) [Bio-data / Attestation form are available on Bank's website].

*In case the application along-with above documents (hard copy) are not received by the Board by the closing date mentioned in this advertisement, the application will not be entertained and will be rejected. The Board takes no responsibility for any delay in receipt of Application and /or documents or loss thereof in postal transit or due to any reason beyond the control of the Board.*

## **6. General rules/ Instructions:**

- (i) Application format is given at the end. Candidate should apply in the prescribed format only.
- (ii) Candidates **should enclose copies** of the relevant certificate/s (in support of age, educational qualification) and appropriate documents in support of the experiences and research work, with the application. Their candidature will be considered on the strength of the information declared in the application and the copies of certificates/ documents submitted therewith. If at any stage, it is found that any information furnished in the application is false/ incorrect or if according to the Board, the candidate does not satisfy the eligibility criteria, his/her candidature/appointment is liable to be cancelled/ terminated.
- (iii) All educational qualifications must have been obtained from recognized universities/institutions/ Museum. If grades are awarded instead of marks, candidates should clearly indicate their numerical equivalent.
- (iv) Candidates called for interview, will be reimbursed to and fro single II AC train fare as per Board norms.
- (v) Canvassing in any form will be a disqualification.
- (vi) In all matters regarding eligibility, conduct of interviews, assessment, prescribing minimum qualifying standards in interview, in relation to number of vacancies and communication of result, the Board's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.

(vii) Candidates employed in Government/Public Sector in India: All candidates working in Government Sector, Government owned industrial undertakings, Public Sector Undertakings/Financial Institutions/Banks, Public Enterprises or other similar organisations (in India), whether in a permanent or temporary capacity or as work-charged employees other than casual or daily rated employees, are required to inform their employer (Head of Office/Department) in writing, about applying for this recruitment, prior to the submission of their application to the Board. At the time of applying, candidates working in such organisations, are required to submit an undertaking that they have informed in writing about applying for this recruitment to their Head of Office/Department. Candidates should note that in case a communication is received at Board from their employer, withholding permission to the candidate applying for this recruitment / interview, their application/candidature will be liable to be rejected / cancelled.”

At the time of joining, the recommended candidates will have to bring proper discharge certificates from their PSU/Government/Quasi-Government employer.

(viii) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai only.

**7. Closing date:** The application, enclosing all prescribed documents should reach the Board's Office by post by **January 29, 2016**. The Board takes no responsibility for any delay in receipt of Application/s or loss thereof in postal transit.

Please click on the links given below for the formats:	
1	Applications
2	Bio-data
3	Attestation form



**RESERVE BANK OF INDIA SERVICES BOARD, MUMBAI**

**Application for Recruitment of Curator-cum-Project Manager on full time contract for Museum- cum- Financial Literacy Centre at Kolkata**

(Advt. No. 5A/2015-16)

(Receipt No.)

1. NAME IN FULL (IN ENGLISH WITH CAPITAL LETTERS) :

(ONLY FOR OFFICE USE)

2. CATEGORY: \_\_\_\_\_

(General, Scheduled Castes, Scheduled Tribes, Other Backward Class, Persons with Disabilities)

3. SEX: \_\_\_\_\_ (F / M )

4. NATIONALITY \_\_\_\_\_

5. DATE OF BIRTH: \_\_\_\_\_(DD/MM/YYYY)

6. AGE (AS ON January 1, 2016): \_\_\_\_\_ (Years) \_\_\_\_\_(Months \_\_\_\_\_(Days)

Paste a Latest  
Passport size  
coloured  
Photograph

7. ACADEMIC QUALIFICATIONS (AS ON January1, 2016), Graduation onwards

Name of the Exam.	Main Subject	Date of Result	University/Institute/ Museum	Overall % of marks	Class / Division

8. EXPERIENCE / RESEARCH /PUBLICATIONS WITH REFERENCE TO THE ADVERTISEMENT (AS ON 01.01 .2016) (Use separate sheet , if required)

Name and address of the employer	Designation	Job/Research profile/nature of duties	Period		Duration		
			From	To	Yrs	Mths	days

8. CONTACT DETAILS:

a. Postal address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (Pin Code)\_\_\_\_\_

b. Email:\_\_\_\_\_

c. Mobile  
(CellPhone)No.:\_\_\_\_\_

9. List of Enclosed Documents:

- (i)
- (ii)
- (iii)
- (iv)

I hereby declare that:

- (i) All the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that any information given in this application is false/ incorrect or that I do not satisfy the eligibility criteria according to the Board, my candidature/appointment is liable to be cancelled/ terminated. I have read and understood the stipulations given in the advertisement and hereby undertake to abide by them.
- (ii) **For candidates employed in Government/Public Sector (in India):** I have informed in writing about applying for this recruitment to my Head of Office/Department.( please see para 6 (vii) of the advertisement no. 5A/2015-16)

PLACE:  
DATE :

\_\_\_\_\_  
(Signature of the Applicant)

Name: \_\_\_\_\_





भारतीय रिज़र्व बैंक सर्विसेज़ बोर्ड  
RESERVE BANK OF INDIA SERVICES BOARD  
मुंबई/ MUMBAI -400 008

पासपोर्ट आकार का  
नवीनतम हस्ताक्षरित फोटो  
चिपकाएं /  
Affix a signed latest  
passport size  
photograph

जीवनवृत्त फार्म/BIO-DATA FORM

आवेदित पद/POST APPLIED FOR .....		रोल नं./ ROLLNO.....				
साक्षात्कार का माध्यम/MEDIUM OF INTERVIEW:.....						
1	पूरा नाम श्री/श्रीमती/कु. Name in full Shri/Smt./Kum..... (जैसा मेट्रिकुलेशन अथवा समकक्ष प्रमाणपत्र में दिया गया है; यदि नाम बदला गया हो तो आवश्यक दस्तावेजी साक्ष्य प्रस्तुत करें) (As recorded in Matriculation or equivalent certificate; in case of change in name, please produce necessary documentary evidence)					
2	वर्तमान डाक पता/Present Postal address:	नजदीकी रेलवे स्टेशन/ Nearest Railway Station: .....				
3	पिता/पति का नाम तथा व्यवसाय: Father's /Husband's name and Occupation:.....					
4	वर्ग/ Category: अजा/SC <input type="checkbox"/> अजजा/ST <input type="checkbox"/> अपिब/OBC <input type="checkbox"/> सामान्य GENERAL <input type="checkbox"/> (उचित बॉक्स पर टिक(√) करें/Tick (√)the appropriate box) (क) अजा/अजजा के मामले में जाति/उपजाति/जनजाति लिखें/ (a) in case of SC/ST, Indicate Caste/Sub-caste/Tribe.....					
	(ख) निःशक्तजन उम्मीदवार/ (b) Persons with Disability (PWD) Candidate	अ.वि./ Orthopedically Handicapped <input type="checkbox"/>	बधिर/ Hearing impaired <input type="checkbox"/>	दृ.वि./ Visually Handicapped <input type="checkbox"/>		
4 क A	क्या आप अल्पसंख्यक समुदाय से संबंधित हैं? यदि हां तो समुदाय का नाम इंगित करें/Whether you belong to minority community? If so please indicate which community		हां/नहीं:बौद्ध/ईसाई/मुस्लिम/सिक्ख/जोराष्ट्रियन Yes/No: Buddhist/Christian/Muslim/Sikh/Zoroastrian			
5	राष्ट्रीयता/Nationality: .....					
6	भूतपूर्व सैनिक/ Ex-Serviceman:	हां/नहीं Yes/No	प्रवासी/ Migrant:	हां/नहीं Yes/No	स्टाफ / Staff:	हां/नहीं Yes/No
7	ईस्वी सन में जन्म तिथि/Date of Birth in Christian Era:		..... / ..... / .....(DD / MM / YYYY)			

8	अकादमिक/तकनीकी/व्यावसायिक अर्हता (मेट्रिकुलेशन/एस.एस.सी. परीक्षा से आगे)/ Academic/Technical/Professional qualification (Matriculation/S.S.C. Examination onwards)							
	उत्तीर्ण की गई परीक्षा/ Examinations Passed	महाविद्यालय/ विद्यालय/ College/ School	उत्तीर्ण करने का वर्ष/ Year of Passing	परीक्षा निकाय (बोर्ड/विश्वविद्यालय, आदि)/ Examination Body (Board/University etc.)	मुख्य विषय/ Main Subject	प्रयासों की संख्या/ No. of attempts made	अंशों सहित अंकों का शुद्ध % / Exact % of marks with fraction	श्रेणी ग्रेड* तथा रैंक/ Class Grade* and Rank
	1.							
	2.							
	3.							
	4.							
	5.							
	6.							
	* ग्रेड के मामले में उचित प्राधिकारी से प्राप्त प्रमाणपत्र से समर्थित समकक्ष अंक/ * In case of Grade exact numerical equivalent to be supported by a certificate from appropriate authority.							
9	(क) (a)	बैंक के लिए महत्वपूर्ण अति उच्च अकादमिक अथवा व्यावसायिक अर्हता/अनुभव के ब्यौरे Particulars of very high academic or professional qualifications/experience of value to the Bank. .....						
	(ख) (b)	* पिछले/मौजूदा नियोक्ता से प्राप्त प्रति माह कुल वेतन (जैसा कॉलम 13 में दर्शाया गया है) Gross Salary per month drawn from previous/existing employer (As shown in column 13) .....						
	(ग) (c)	चुने जाने पर क्या उम्मीदवार (क) तथा (ख) के आधार पर प्रस्तुत वेतन मान में अग्रिम वेतनवृद्धि/ वेतनवृद्धियां लेने के इच्छुक हैं। यदि ऐसा है तो, कितनी तथा इस अनुरोध के लिए औचित्य Whether on the basis of (a) & (b) the candidate would desire to have advance increment/s in the pay scale offered, if selected. If so, how many and the justification for the request. .....						
10	प्राप्त पुरस्कारों/मैडलों/शिक्षावृत्तियों का ब्यौरा Particulars of Prizes/Medals/Scholarship obtained							
11	खेलों/अतिरिक्त पाठ्यक्रम गतिविधियों में प्रवीणता (श्रेय तथा सम्मान सहित, यदि कोई हो) Proficiency in sports/extra-curricular activities (including credits & distinctions obtained, if any)							

12	अंग्रेजी के अलावा भाषा का ज्ञान ((√) के निशान द्वारा बताएं)/ Knowledge of Languages other than English (indicate by a tick (√) mark)					
	भाषा/Language	बोल सकते हैं/ Can Speak	पढ़ सकते हैं/ Can read	लिख सकते हैं/ Can write	परीक्षा उत्तीर्ण, यदि कोई/ Examination passed, if any	
13	वर्तमान तथा पिछले नियोजन के ब्यौरे/Particulars of present and previous employment					
	नियोक्ता का नाम तथा पता/Name & Address of employer	अवधि/period		पदनाम तथा कार्य की प्रकृति/ Designation and nature of duties	प्रतिमाह कुल वेतन/ Gross Salary drawn p.m.	छोड़ने का कारण/ Reason for leaving
		से/From	तक/To			
14	भारतीय रिज़र्व बैंक सर्विसेज़ बोर्ड द्वारा विज्ञापित पद पर भर्ती के लिए पूर्व में किए गए प्रयास / Previous attempts for recruitments for post advertised by RBI Services Board					
	(क) (a)	पद का नाम Name of the Post				
	(ख) (b)	परीक्षा की तारीख Date of Examination				
	(ग) (c)	क्या साक्षात्कार के लिए बुलाया गया था तथा अंतिम परिणाम Whether called for interview and the final result				
15	क्या आपको किसी लोकसेवा आयोग/किसी अन्य भर्ती बोर्ड जिसमें <b>भारिबैं सर्विसेज़ बोर्ड</b> भी शामिल है ने उनकी किसी परीक्षा/चयन के लिए विवर्जित किया अथवा अयोग्य ठहराया गया है? यदि उक्त का उत्तर "हां" है तो इसका ब्यौरा दें Have you ever been debarred or disqualified by any Public Service Commission/any other Recruitment Board including <b>RBI Services Board</b> for any of their Examination/Selections? If answer to above is "Yes" give details				हां/नहीं Yes/No	

16	(क) (a)	क्या आप ऋण- मुक्त हैं? Are you free from debt?	हां/नहीं Yes/No
	(ख) (b)	यदि आपकी शिक्षा अथवा किसी अन्य उद्देश्य के लिए किसी संस्थान अथवा पार्टी द्वारा दिए गए धन की चुकौती की देयता आप पर है तो इसका ब्यौरा दें। If you are under any liability to repay money advanced by any institution of party for your education or for any other purpose, state the particulars. यदि (क) का उत्तर "नहीं" है तो (ख) का उत्तर स्पष्ट रूप से दें / If answer to (a) is "No" answer question (b) clearly	हां/नहीं Yes/No ..... .....
17	अतिरिक्त ब्यौरा जो उम्मीदवार देना चाहे Additional particulars which the candidate may like to furnish..... .....		
18	संलग्न प्रमाणपत्रों की प्रतियों के ब्यौरे/Particulars of copies of certificates enclosed		
	1.		
	2.		
	3.		
	4.		
	5.		
	6.		

मैं प्रमाणित करता/करती हूँ कि प्रस्तुत किए गए उक्त ब्यौरे मेरी अधिकतम जानकारी एवं विश्वास के अनुसार सत्य, सही तथा पूर्ण हैं। मैं यह भी प्रमाणित करता/करती हूँ कि मैं पद के लिए संबंधित विज्ञापन में निर्धारित पात्रता मानदंडों को सभी रूपों में पूरा करता/करती हूँ। बैंक में नियोजन की मेरी उपयुक्तता को दुर्बल करने वाली किसी भी परिस्थिति से मैं अनभिज्ञ हूँ।

I certify that the particulars furnished above are true, correct and complete to the best of my knowledge and belief. I also certify that I fulfil the eligibility criteria laid down for the post in the relative advertisement in all respects. I am not aware of any circumstances which might impair my fitness for employment in the Bank.

उम्मीदवार के हस्ताक्षर/Signature of the candidate.

स्थान/Place:

दिनांक/Date:

**भारतीय रिज़र्व बैंक/ RESERVE BANK OF INDIA**  
**केंद्रीय कार्यालय/ CENTRAL OFFICE**  
**मानव संसाधन प्रबंध विभाग/ HUMAN RESOURCE MANAGEMENT DEPARTMENT**  
**मुंबई/ Mumbai – 400 001**

पासपोर्ट आकार का  
हस्ताक्षरित फोटो चिपकाएं  
(3.5 सेमी. X 4.5 सेमी.)

Affix signed  
passport size  
(3.5 cm. x 4.5 cm.  
approx) photograph

**साक्ष्यांकन फार्म/ ATTESTATION FORM**

**चेतावनी/ Warning**

टेली/मोबाईल नं./ Tel./Mob. No.....

- साक्ष्यांकन फार्म में गलत जानकारी देना अथवा किसी तथ्यात्मक जानकारी को छिपाना अयोग्यता माना जाएगा तथा यह उम्मीदवार को बैंक में नियोजन के लिए अनुपयुक्त बना देगा।  
The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for employment in the Bank.
- यदि यह फार्म जमा करने के बाद उम्मीदवार को हवालात में रखा गया है, अभिशस्त किया गया है तथा वंचित आदि किया गया है तो इसका ब्यौरे अविलंब बैंक अथवा उस प्राधिकारी जिसे पहले साक्ष्यांकन फार्म भेजा गया है, जो भी हो, को दें। ऐसा न होने पर इसे तथ्यात्मक जानकारी को छिपाना माना जाएगा।  
If detained, convicted, debarred, etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the Bank or the authority to whom the attestation form has been sent earlier, as the case may be, failing which it will be deemed to be a suppression of actual information.
- यदि व्यक्ति के सेवाकाल के दौरान किसी भी समय यह पाया गया कि साक्ष्यांकन फार्म में गलत जानकारी दी गई अथवा किसी तथ्यात्मक जानकारी को छिपाया गया है तो उसकी सेवाएं किसी भी नोटिस अथवा इसके बदले में क्षतिपूर्ति के बिना समाप्त की जा सकती हैं।  
If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form, comes to notice at any time during the service of the person, his/her services would be liable to be terminated without any notice or compensation in lieu thereof.

1.	पूरा नाम उपनाम सहित, यदि कोई हो। (यदि किसी भी चरण पर आपने अपने नाम अथवा उपनाम में कुछ जोड़ा या घटाया है तो बताएं) Name in full (in block capitals) with aliases, if any. (Please indicate if you have added or dropped at any stage any part of your name or surname)	उपनाम/Surname	नाम/Name						
2.	वर्तमान में पूरा पता (अर्थात गांव, थाना तथा जिला अथवा घर नंबर, लेन/गली/रोड तथा शहर) Present address in full (i.e. Village, Thana and District or House Number, Lane/Street/Road and Town)								
3.	(क) (a) घर का पूरा पता (अर्थात गांव, थाना तथा जिला अथवा घर नंबर, लेन/गली/रोड तथा शहर तथा जिला मुख्यालय का नाम) Home address in full (i.e. Village, Thana and District or House Number, Lane/Street/Road and Town and name of the District Headquarters).								
(ख) (b)	यदि मूल रूप से पाकिस्तान के निवासी हैं तो वहां का पता तथा भारतीय संघ में प्रवास की तारीख। If originally a resident of Pakistan, the address in that country and the date of migration to Indian Union.								

4. उन स्थानों का ब्यौरा (आवास की अवधि सहित) जहां आप पिछले 5 वर्षों के दौरान एक बार में एक वर्ष से अधिक अवधि के लिए रहे हों। विदेश (पाकिस्तान सहित) में रहने के मामले में जहां आप 21 वर्ष की आयु प्राप्त करने के बाद एक वर्ष से अधिक समय के लिए रहे हों, उन स्थानों का ब्यौरा दिया जाना चाहिए। Particulars of places (with period of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years, should be given.					
से/From		तक/To		आवास का पूरा पता (अर्थात गांव, थाना एवं जिला अथवा घर नं., लेन/गली/रोड तथा शहर।) Residential addresses in full (i.e. Village, Thana & District or House No., Lane/Street Road and Town).	पिछले कॉलम में लिखे गए स्थान का जिला मुख्यालय। Name of the District Headquarters of the place mentioned in the preceding column.
माह/ Mth.	वर्ष/ Yr.	माह/ Mth.	वर्ष/ Yr.		

5.		नाम Name	राष्ट्रीयता (जन्म से अथवा आवास स्थान से) Nationality (by birth and/or by domicile)	जन्म स्थान Place of birth	व्यवसाय (यदि नियोजित हों तो पदनाम तथा कार्यालय का पूरा पता दें) Occupation (if employed, give designation & full office address)	वर्तमान डाक पता (यदि मृत हों तो अंतिम पता दें) Present postal address (if dead, give last address)	घर का स्थायी पता Permanent Home address
i)	पिता (पूरा नाम उपनाम, यदि कोई हो, सहित) Father (Name in full with aliases, if any)						
ii)	माता/Mother						
iii)	पत्नी/पति/ Wife/Husband						

6.	राष्ट्रीयता/Nationality		
7.	(क) (a)	जन्म की तारीख (ईस्वी सन में) Date of birth (in Christian era)	
	(ख) (b)	वर्तमान आयु/Present Age	
	(ग) (c)	मैट्रिकुलेशन के समय आयु/ Age at Matriculation	
8	(क) (a)	जन्म स्थान, जिला तथा राज्य जिसमें यह स्थित है Place of birth, District and State in which situated	
	(ख) (b)	जिला तथा राज्य जिससे आप संबंधित हैं District and State to which you belong	
	(ग) (c)	जिला तथा राज्य जिससे आपके पिता मूल रूप से संबंधित हैं District and state to which your father originally belongs	
9.	(क) (a)	आपका धर्म Your Religion	
	(ख) (b)	क्या आप अनुसूचित जाति/अनुसूचित जनजाति अथवा अपिब के सदस्य हैं? 'हां' या 'नहीं' में उत्तर दें यदि उत्तर 'हां' है तो उसका नाम बताएं। Are you a member of a Scheduled Caste/Scheduled Tribe or OBC? Answer 'Yes' or 'No' and if the answer is "Yes" state the name thereof.	
	(ग) (c)	यदि अपिब हैं तो क्या क्रीमी लेयर से संबंधित हैं? If OBC whether you belong to creamy layer?	

10.	15 वर्ष की आयु से शिक्षा का स्थान तथा स्कूल व कॉलेज में वर्ष दिखाते हुए शैक्षिक अर्हता: Educational qualification showing places of education with years in Schools and Colleges since 15 <sup>th</sup> year of age:			
	स्कूल/कॉलेज का नाम पूरे पते सहित/ Name of school/College with full address	प्रवेश की तारीख/ Date of entering	छोड़ने की तारीख/ Date of Leaving	परीक्षा उत्तीर्ण/ Examination passed

11.	(क)	यदि किसी भी समय आप नियोजित थे तो ब्यौरे दें			
	(a)	If you have, at any time, been employed give details:			
		धारित पदों के पदनाम अथवा कार्य का प्रकार Designations of posts held or description of work	अवधि / Period से/From तक/To		कार्यालय, फर्म अथवा संस्थान का पूरा पता Full address of the office, firm or institutions
					पिछली सेवा छोड़ने के पूरे कारण Full reasons for leaving previous service
(ख)	यदि पिछला नियोजन भारत सरकार/राज्य सरकार/भारत सरकार अथवा राज्य सरकार के स्वामित्व अथवा नियंत्रण वाले उपक्रम/ स्वायत्त निकाय/विश्वविद्यालय/स्थानीय निकाय में था;				
(b)	<p>क्या आपने केंद्रीय लोकसेवा (अस्थायी सेवाएं) नियम, 1949 के नियम 5 अथवा इसी तरह के किसी अन्य नियम के अंतर्गत एक माह का नोटिस देकर सेवा छोड़ी थी, क्या आपके विरुद्ध अनुशासनिक कार्यवाही शुरू की गई थी अथवा जब आपने सेवा समाप्त करने का नोटिस दिया अथवा बाद में, आपकी सेवाएं समाप्त होने से पहले, आपसे आपके किसी मामले में आचरण के संबंध में स्पष्टीकरण मांगा गया ?</p> <p><u>If the previous employment was under the Government of India/a state Government/an Undertaking owned or controlled by the Govt. of India or a State Government/an Autonomous Body/a University/a local body:</u></p> <p>If you had left service on giving a month's notice under rule 5 of the Central Civil Services (Temporary Services) Rules, 1949, or any similar corresponding rules, were any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of services, or at a subsequent date, before your services were actually terminated?</p>				

12	(क)	क्या आपको कभी गिरफ्तार किया गया, अभियोग चलाया गया, नजरबंद किया गया अथवा रोका गया / दंडित किया गया, किसी अपराध के लिए न्यायालय द्वारा अभिशस्त किया गया अथवा किसी लोक सेवा आयोग अथवा किसी अन्य संस्थान द्वारा परीक्षा/ चयन के लिए उपस्थित होने से वंचित किया गया हो/ अयोग्य ठहराया गया हो अथवा विश्वविद्यालय अथवा किसी अन्य शिक्षा प्राधिकरण/संस्थान द्वारा इसकी परीक्षा से वंचित, निष्कासित किया गया हो ?	
	(a)	<p>Have you ever been arrested, prosecuted, kept under detention or bound down/fined, convicted by a court of law for any offence, or debarred/disqualified by any Public Service Commission or any institution from appearing at its examination/selection or debarred from any examination, rusticated by any University or any other educational authority/institution?</p>	
	(ख)	यह साक्ष्यांकन फार्म भरते समय क्या आपके विरुद्ध कोई मामला न्यायालय, विश्वविद्यालय अथवा किसी अन्य शिक्षा प्राधिकरण/संस्थान में लंबित है?	
	(b)	Is any case pending against you in any court of law, University or any other educational authority/institution at the time of filling up this attestation form?	



	<p>(यदि (क) अथवा (ख) का उत्तर 'हां' है तो यह फार्म भरने के समय मामले, गिरफ्तारी, नज़रबंदी, दंड, दोषी ठहराने, सज़ा आदि तथा न्यायालय/विश्वविद्यालय/शिक्षा प्राधिकरण आदि में लंबित मामले की प्रकृति के बारे में पूरा ब्यौरा दिया जाना चाहिए) (If the answer to (a) or (b) is 'Yes' full particulars of the case, arrest, detention, fine, conviction, sentence, etc. and the nature of the case pending in the Court/University/Education authority etc. at the time of filling up of this form should be given)</p>
	<p><b>(टिप्पणी: कृपया साक्ष्यांकन फार्म के शीर्ष पर दी गई चेतावनी भी पढ़ें)</b> <b>(Note Please also see the 'Warning' at the top of this attestation form)</b></p>

13	संदर्भ/References	
	नाम तथा पते/Names and addresses of:	
(क) (a)	आपके मोहल्ले/इलाके के दो जिम्मेदार व्यक्तियों के two responsible persons of your locality  (अथवा/OR)	(1)
		पिन/Pin
(ख) (b)	आपको पहचानने वाले दो व्यक्तियों के two persons to whom you are known	(2)
		पिन/Pin
	संदर्भ रिश्तेदारों से इतर होने चाहिए तथा आपको तीन से अधिक वर्षों से जानते हों। The references should be other than relatives and should be known to you for more than three years.	

मैं प्रमाणित करता/करती हूँ कि पूर्ववर्ती सूचना मेरी अधिकतम जानकारी तथा विश्वास के अनुसार सही तथा पूर्ण है। सरकार/बैंक में नियोजन के लिए मेरी उपयुक्तता को दुर्बल करने वाली किसी भी स्थिति से मैं अनभिज्ञ हूँ।  
I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Government/Bank.

स्थान/Place:

दिनांक/Date:

\_\_\_\_\_

उम्मीदवार के हस्ताक्षर/Signature of candidate

**(टिप्पणी/कृपया किसी भी कॉलम तथा उप कॉलम को रिक्त/ बिना भरे न छोड़ें।**

**आप 'हां' अथवा 'नहीं' अवश्य लिखें। 'लागू नहीं' नहीं लिखें)**

**(NOTE: PLEASE DO NOT LEAVE ANY COLUMN AND SUBCOLUMN BLANK/UNFILLED.  
YOU MUST WRITE EITHER 'YES' OR 'NO'. DO NOT WRITE NOT APPLICABLE)**

**पहचान प्रमाणपत्र**  
**IDENTITY CERTIFICATE**

प्रमाणपत्र निम्नलिखित में से किसी एक द्वारा हस्ताक्षरित हो/ Certificate to be signed by any one of the following:

- (i) केंद्रीय अथवा राज्य सरकार के राजपत्रित अधिकारी/Gazetted Officers of Central or State Government;
- (ii) उस निर्वाचन क्षेत्र जहां उम्मीदवार अथवा उसके माता-पिता/अभिभावक सामान्यतः रहते हैं से संबंधित राज्य विधानसभा अथवा संसद का सदस्य;/Member of Parliament or State Legislature belonging to the Constituency where the candidate or his/her parent/guardian is ordinarily resident;
- (iii) उपमंडलीय मजिस्ट्रेट/अधिकारी/Sub-Divisional Magistrates/Officers;
- (iv) तहसीलदार अथवा नायब/उप तहसीलदार जो मैजिस्ट्रीअल शक्तियों का प्रयोग करने के लिए प्राधिकृत हैं;/Tehsildars or Naib/Deputy Tehsildars authorized to exercise magisterial powers;
- (v) मान्यता प्राप्त स्कूल/कॉलेज/संस्थान जहां उम्मीदवार ने पढाई की है के प्रधानाचार्य तथा प्रधानाध्यापक/Principals and Head Masters of the recognized School/College/Institution where the candidate studied last;
- (vi) खंड विकास अधिकारी/Block Development Officers;
- (vii) पोस्ट मास्टर; तथा/Post Masters; and
- (viii) पंचायत निरीक्षक/Panchayat Inspector

प्रमाणित किया जाता है कि मैं श्री/श्रीमती/कुमारी..... पुत्र/पुत्री श्री ..... को पिछले.....वर्षों.....माह से जानता हूं तथा मेरी अधिकतम जानकारी तथा विश्वास के अनुसार उनके द्वारा दिए गए विवरण सही हैं।

Certified that I have known Shri/Shrimati/Kumari..... son/daughter of Shri..... for the last ..... Years ..... months and that to the best of my knowledge and belief the particulars furnished by him/her are correct

हस्ताक्षर/Signature \_\_\_\_\_

पदनाम अथवा स्थिति/Designation or status \_\_\_\_\_

तथा पता/& address \_\_\_\_\_

स्थान/Place: \_\_\_\_\_

दिनांक/Date: \_\_\_\_\_

(कार्यालय की रबड़ स्टैम्प/Rubber stamp of office)

**कार्यालय द्वारा भरा जाए/TO BE FILLED BY THE OFFICE**

नियुक्तिकर्ता प्राधिकारी का नाम, पदनाम तथा पता:

Name, designation and address of the appointing authority:

भारतीय रिज़र्व बैंक/Reserve Bank of India

पद जिसके लिए उम्मीदवार पर विचार किया जा रहा है:

Post for which the candidate is being considered: