



**Engagement of Bank's Medical Consultant on contract basis with fixed hourly remuneration  
at Reserve Bank of India, Vijayawada, Andhra Pradesh**

Applications are invited from eligible candidates for one (1) post Unreserved category (UR) of Bank's Medical Consultant (BMC) on contractual basis, with fixed hourly remuneration for the dispensary of Reserve Bank of India, Vijayawada, Andhra Pradesh (herein after referred to as the Bank) located at Stalin Central, D.No:27-37-158, MG Road, Governor pet, Vijayawada-520002, Andhra Pradesh.

i. Eligible candidates may apply as per the format given in Annex-III only. Application in a sealed cover should reach Reserve Bank of India, Andhra Pradesh RO, 1<sup>st</sup> Floor, Main Office Building, Saifabad, Hyderabad -500004 on or before 17:30 hrs of June 13, 2025. Applications shall be accepted through registered post/courier/by hand. The sealed cover should be super-scribed as 'Application for the post of Bank's Medical Consultant (BMC) on contract basis with fixed hourly remuneration'.

ii. Candidates are advised to thoroughly read this advertisement and satisfy themselves about their eligibility before submitting the application.

iii. Applications not in the prescribed format or not accompanying copies of requisite documents / certificates will be summarily rejected.

iv. Corrigendum: Please note that Corrigendum, if any, issued on the above advertisement, shall be published only on the Bank's website <https://website.rbi.org.in/web/rbi/careers/vacancies>

**2. Eligibility Criteria:**

- i. The applicant should, at a minimum, possess an MBBS degree of any University recognized by the Medical Council of India in the Allopathic system of medicine.
- ii. Applicants having Master's Degree in General Medicine can also apply for this post.
- iii. The applicant should have a minimum of two (02) years' post qualification experience practicing Allopathic system of medicine in any hospital or clinic as a Registered Medical Practitioner.
- iv. Reserved Category candidates belonging to SC/ST/OBC (Non-Creamy layer)/EWS may apply against this vacancy. However, they must fulfil the eligibility criteria for educational qualification at par with unreserved category.
- v. Candidates belonging to OBC category but coming in the 'Creamy Layer' are not entitled to OBC reservation. They should indicate their category as "General" (UR).
- vi. The candidates belonging to reserved categories are required to submit Caste Certificate issued in the prescribed form by the Competent Authority.
- vii. The applicant's dispensary/ residence should be within a radius of 3-5 kms from the Bank's dispensary, i.e, Reserve Bank of India, Vijayawada, Andhra Pradesh located at Stalin Central, D.No:27-37-158, MG Road, Governor pet, Vijayawada-520002, Andhra Pradesh.

**3. Remuneration, duty hours and other conditions:**

i. The contract of engagement will be for a period of three years. There will not be any renewal of engagement on completion of the period of contract.

ii. The remuneration of Bank's Medical Consultant on contract basis will be fixed throughout the period of the contract with reference to the actual duty hours performed and will be all inclusive.

iii. The location of dispensary, rate of remuneration and the indicative duty hours are tabulated below:

Sl. No.	Name of Dispensary and Address	Working Days	Indicative working hours @	Remuneration
(a)	Reserve Bank of India Stalin Central D.No:27-37-158 MG Road Governor pet Vijayawada-520002 Andhra Pradesh	Monday to Friday	10.30 am - 12.30pm	1. ₹1000.00 per hour for the entire period of contract i.e., three years. 2. Out of the total monthly remuneration so payable, a sum of ₹1000.00 may be treated as conveyance expense. 3. Reimbursement of Mobile Charges at the rate of ₹1000.00 per month.
@ Subject to change as per requirement				

iv. The engagement is purely on contract basis. No claim shall lie for regular employment on that basis at any stage or for pay and perks payable to regular employees. No superannuation benefits viz. Pension, Provident Fund or Gratuity etc. will be payable for the engagement. No leave, perquisites/facilities would be admissible. If required to attend a dispensary on any public holiday, compensation @ ₹1000.00 per hour shall be paid.

v. The Bank reserves the right to review the rate of remuneration from time to time, alter the duty hours for the BMC and location of dispensary at its discretion, in case it becomes expedient for administrative and operational requirements. Accordingly, the BMC may have to attend to dispensary of the Bank as advised from time to time.

vi. Number of hours of engagement of a BMC can be increased up to 30 hours per week as per the requirement of the Bank. However, the total hours of engagement of a BMC in all dispensaries, if any, put together shall not exceed 30 hours per week.

vii. The doctor selected as BMC would be required to submit a “Self-Declaration” stating that none of her/ his current employer (s) have any objection to her/ his engagement with the Bank.

viii. Interested and eligible candidates may please make an application in the prescribed format as at Annex-III. The application should be sent in a sealed envelope super-scribed: -  
**“Application for the post of Bank’s Medical Consultant on contract basis (with fixed hourly remuneration)”**.

ix. Applicants shall also intimate details of submission of application details to e-mail IDs : [krmaya@rbi.org.in](mailto:krmaya@rbi.org.in), [aruna@rbi.org.in](mailto:aruna@rbi.org.in), [dmohanranga@rbi.org.in](mailto:dmohanranga@rbi.org.in)

#### **4.Selection Procedure:**

i. The Bank will be conducting an interview for the shortlisted eligible candidates. The Bank reserves the right to raise the minimum eligibility standards, etc. in order to limit the number of candidates to be called for interview. The decision of the Bank in this regard will be final. Mere fulfilling the eligibility criteria will not entitle a candidate to be called for interview. Apart from those who may be called for interview, the Bank will not entertain any correspondence with the applicants who will not be called for the interview.

ii. The shortlisted applicants after interview will be subjected to medical tests as per prescribed norms before entering into contract with the Bank for rendering services as BMC. The cost of these medical tests will have to be borne by the applicants.

iii. The candidate selected for the post will be appointed subject to him/her being found medically fit and acceptance of Terms and Conditions of Contract as per Annex-I and Code of Conduct as per Annex-II.

iv. The selected applicant shall have to sign an agreement with the Bank before engagement as BMC on contract basis with fixed hourly remuneration.

**Terms and Conditions:**

1. The contract to be entered into with the Bank will be valid for a period of 3 years from the date of coming into force of the contract. There will not be any renewal for engagement on completion of the period of contract.

2. It will be the duty of the BMC to attend to the dispensary during the duty hours as mentioned above (or for longer period as may be decided by the Bank) excluding Bank holidays except days declared as holidays for the purposes of half-yearly closing and annual closing subject to the condition that the dispensary will not be kept closed for two successive days. The Bank may use the services of the BMC beyond the duty hours as mentioned above, depending on the necessity.

3. It will be the duty of the BMC to give advice free of charge, prescribe medicines and administer injections free of charge to the members of the staff including touring staff of the Bank, the members of their families including dependent parents and retired employee members/their spouses who are members of the Medical Assistance Fund Scheme, who present themselves during prescribed time (the timings and/or duration may be changed as and when considered necessary by the Bank). It will be the duty of the BMC to be available for consultation at his/ her private clinic in urgent cases in respect of employees of the Bank at any time with charges at the rate prescribed in the schedule of the Bank. The schedule of charges applicable to the Officers/Staff of the Bank would be made available by the Bank to the BMC on request.

4. It will be the duty of the BMC to provide the facilities referred to in paragraph (3) above to the relatives of the employees who have been permitted to reside with them in the Officers'/Staff Quarters and the BMC will facilitate recovery of charges from the concerned employees for credit to the Bank's account at the rates prescribed by the Bank from time to time.

5. It will be the duty of the BMC to perform duties similar to those of a General Medical Practitioner irrespective of whatever qualifications (post-graduate or other medical qualifications) are possessed/may be acquired in future by him/her. It will be the duty of the BMC to ensure that the qualifications that are held or acquired in future by him/her do not restrict him/her in any manner from rendering the services required of a General Medical Practitioner. If as per any stipulation of the Medical Council of India, the qualifications that are held or acquired by the BMC, as the case may be, come into conflict with the Bank's requirements as indicated above, to work as a general practitioner, the BMC will be required to ensure that no liability or responsibility on this account devolves on the Bank under any circumstances and the BMC shall indemnify and keep indemnified the Bank at all times against the same. The liabilities of the BMC will be that of an independent contractor and not that of an agent of the Bank.

6. The duties of the BMC at the dispensaries of RBI Officers'/Staff Quarters apart from other requirements as mentioned above will also include:

- i. Treatment of minor and major illness for which the employees and their dependents may call on him/her.
- ii. Treatment of emergency cases brought to the dispensaries or in the Bank's premises or outside the Bank's premises and reference to appropriate Hospitals, whenever called upon to attend, even when such necessity arises outside normal working hours.
- iii. Administration of all types of injections with the responsibility for any untoward reaction if it occurs. As a rule, administration of injections by the Pharmacists in the absence of BMC is to be discouraged. To train the Pharmacists to administer routine and simple type of injections when the workload on BMC is heavy.
- iv. The important dressings and minor surgeries are to be handled only by the BMC. However, if the BMC is convinced that the Pharmacists have the requisite competence, routine dressings may be handled by them.

7. The BMC is required to visit any member of the Bank's Staff at their residence whenever required to do so by the Bank and submit a report on his health. For such visits, a visit fee will be paid as per the schedule of rates fixed by the Bank.

8. The BMC is required to issue certificate in support of leave on medical grounds wherever necessary and countersign the certificates produced by the employees from other qualified medical practitioners, after satisfying about the genuineness of the case.
9. The BMC is required to attend the Officers/Staff and members of their family at their residence when required by them and will be entitled to charge them a visit fee or consultation fee, as fixed by the Bank having regard to the local conditions. The visit fee/consultation fee, so fixed, will be inclusive of charges for administration of injections, etc. No other charges should be levied by BMC for such visits.
10. If and when required to do so, the BMC is required to certify in such form as may be prescribed by the Bank from time to time as to the state of health and/or fitness for service of any employee or any prospective employee who may be selected for appointment at any Office of the Bank.
11. The BMC is required to issue order forms (prescribed) on the approved chemists of the Bank for supply of special/costly drugs or injections required for curative purpose to the Bank's staff and forward copies thereof to the Bank for payment of the relative bills.
12. The BMC is required to use his good offices for securing hospital facilities in case the employees of the Bank or their families (for indoor hospitalization under Direct Settlement facility) require such facilities in the hospital.
13. The BMC is required to inspect the office premises once a month and report whether they are kept in hygienic condition.
14. The BMC is required to do prophylactic inoculations for typhoid, etc. and vaccination for smallpox whenever necessary.
15. The BMC is required to submit an annual report as on March 31 each year or any date decided by the Bank in the prescribed form on the general health of the Bank's staff.
16. The BMC will be responsible for the proper storage of medicines and their distribution and will also arrange for the maintenance of all necessary records for the purpose.
17. The BMC is required to advise on drug indents and to counter-check the drug stock-balance and consumption.
18. The BMC is required to give professional opinion including reasonableness for the cost of treatment pertaining to the various items of medical claims as and when the same are referred to him/her.
19. The BMC is required to attend to any other work assigned by the Bank from time to time relating to administration of Bank's Medical Facilities Scheme and Medical Assistance Fund Scheme including dispensary facility as are generally performed/required to be performed by a General Medical Practitioner.
20. The remuneration of BMC is fixed at **Rs. 1000/- per hour**. However, the Bank reserves the right to review the remuneration from time-to-time. The fixed remuneration is payable on a monthly basis and out of the total monthly remuneration so payable, a sum of Rs. 1000/- per month will be treated as conveyance expenses. Further, no superannuation benefits viz. pension, provident fund or gratuity will be payable to the BMC, no leave would be admissible to the BMC, no perquisites/facilities also would be made available. Taxes on the income of the BMC would be deducted at sources as per extant rates and Government notifications.
21. The Bank, at its absolute discretion, may offer to increase by one hour per day in case it desires to extend BMC facilities to its staff/ their families at any other location. If this comes to pass, the acceptability of the offer and the timings for rendering BMC facility will be decided by mutual consultation.

22. In the event of the BMC absents from duty, he/she is required to make substitute arrangements acceptable to the Bank viz. in terms of qualification and experience at his/her own risk and cost.

23. The BMC will be under the administrative control of the Regional Director, Reserve Bank of India, Vijayawada Office.

24. The BMC shall be required to adhere to the code of conduct given in [Annex-II](#).

25. The contract will be valid for a period of three years from the date of coming into force of the contract subject to acceptance of the above terms and conditions and adherence to the code of conduct of the Bank as given in [Annex-II](#). There will not be any renewal for engagement on completion of the period of contract.

26. The engagement of BMC under the contract is on temporary basis and no claim shall lie for regular employment on that basis at any stage or for pay and perks payable to regular employees of the Bank.

27. The contract will be terminable by either side on issue of three months' notice or payment of three months' remuneration in lieu thereof.

28. Any dispute arising out/on account of the contract shall be subject to the jurisdiction of the Courts at Vijayawada and or High Court at Amaravati.

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**Code of Conduct for Medical Consultants whose services are engaged on contract and on hourly basis with fixed remuneration**

1. Every Medical Consultant shall observe, comply with and obey all orders and directions which may from time to time be given to him/her by any person or persons under whose jurisdiction, superintendence or control he may for the time being be placed.
2. Every Medical Consultant shall maintain the strictest secrecy regarding the Bank's affairs and the affairs of its constituents and shall not divulge, directly or indirectly, any information of a confidential nature either to a member of the public or to the Bank's staff, unless compelled to do so by judicial or other authority, or unless instructed to do so by a superior officer in the discharge of his/her duties.
3. Every Medical Consultant shall serve the Bank honestly and faithfully and shall use his/her utmost endeavours to promote the interests of the Bank and shall show courtesy and attention in all transactions.
4. No Medical Consultant shall take an active part in politics or any political demonstration or stand for election as member for a Municipal Council, District Board or any legislative Body.
5. No Medical Consultant shall become or continue to be a member or office-bearer of, or be otherwise directly or indirectly associated with, any trade union or a federation of such trade union or resort to, or in any way abet, any form of strike or participate in any violent, unseemly or indecent demonstration in connection with any matter pertaining to his/her terms and conditions of the contract.
6. No Medical Consultant shall contribute to the press anything relating to the affairs of the Bank without the prior sanction in writing from the Bank or publish any documents, paper, or information which may come into his/her possession in his/her capacity as Medical Consultant of the Bank. The Medical Consultant shall indemnify the Bank for any loss suffered by the Bank as a result of disclosure of any confidential information.
7. A Medical Consultant shall not solicit or accept any gift from any employee of the Bank.
8. A Medical Consultant shall not absent from his/her duties without the permission from the Bank and without making alternate arrangement acceptable to the Bank during his/her absence. Such alternate arrangement shall not exceed 5 days at a time.
9. A Medical Consultant shall not outsource his/her service to the Bank.
10. A Medical Consultant shall –
  - i. strictly abide by any law relating to intoxicating drinks or drugs in force in any area in which he/she may, for the time being happen to be;
  - ii. not be under the influence of any intoxicating drink or drug while on duty and shall also take care that performance of his/her duties at any time is not affected in any way by the influence of such drink or drug;
  - iii. refrain from consuming, in a public place, any intoxicating drink or drug;
  - iv. not appear in a public place in a state of intoxication;
  - v. not use any intoxicating drink or drug in excess.

**Explanation:** The term "public place" would include clubs even exclusively meant for members where it is permissible for the members to invite non-members as guests, bars and restaurants, public conveyances and all other places to which the public have or are permitted to have access, whether on payment or otherwise.

11. No Medical Consultant shall indulge in any act of sexual harassment of any women employee (including contract labourers) at work place.

**Explanation:** For this purpose, "Sexual Harassment" shall include such unwelcome sexual determined behaviour, whether directly or by implication as: -

- i. Physical contact and advances.

- ii. Demand or request for sexual favours.
- iii. Sexually coloured remarks.
- iv. Showing pornography.
- v. Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature besides, all such definition / interpretation as applicable in the statute / laws.

12. The contract is liable to be terminated if a Medical Consultant is arrested for debt or on a criminal charge or is detained in pursuance of any process of law.

13. Medical Consultant shall not give, solicit or receive nor shall offer to give, solicit or receive any gift, gratuity, commission or bonus in consideration of or return for referring, recommending or procuring of any patient for medical, surgical or other treatment. He/she shall not directly or indirectly, participate in or be a party to act of division, transference, assignment, subordination, rebating, splitting or refunding of any fee for medical, surgical or other treatment.

14. The provision at 13 above shall apply with equal force to the referring, recommending or procuring by him/her or any person, specimen or material for diagnostic purposes or other study/work.

15. The contract is liable to be terminated in case a Medical Consultant commits a breach of the code of conduct of the Bank mentioned above or the terms and conditions of the contract accepted by him/her, displays negligence, inefficiency or indolence, or knowingly does anything detrimental to the interests of the Bank or in conflict with its instructions or is guilty of any other act of misconduct.





**Application Form**  
**Reserve Bank of India, Vijayawada, Andhra Pradesh**

Form of Application for the post of Part-Time Bank's Medical Consultant on contract Basis with fixed hourly remuneration at RBI, Vijayawada, Andhra Pradesh

Fix recent  
self-attested  
passport size  
photograph

1. Name in full: Shri/Kum./Smt. \_\_\_\_\_  
(To be given in block letters, Surname to be stated first)
2. Father/Husband's Name: \_\_\_\_\_
3. (a) Address:

Present	Permanent	Dispensary/Hospital where presently working

(b) Phone No. : \_\_\_\_\_

(c) Mobile No. : \_\_\_\_\_

(d) Email ID : \_\_\_\_\_

(e) Approximate distance from the Bank's Dispensary located at Stalin Central, D.No:27-37-158, MG Road, Governor pet, Vijayawada-520002, Andhra Pradesh

Distance from Residence (in Kms.)	Distance from Hospital/Dispensary where presently working (in Kms.)

4. Date of Birth:

D	D	M	M	Y	Y	Y	Y

5. Place of birth and Domicile: \_\_\_\_\_

6. Nationality: \_\_\_\_\_

7. Whether belongs to SC/ST/OBC/EWS/Unreserved (General): SC/ST/OBC/UR/EWS

8. Educational Qualifications (Indicate Degree/Diploma obtained in the order of highest to least)

S.No.	Degree/Diploma	University/Board	Year of Passing	Percentage/ Class/Rank

9. Particulars of any other courses in medicine completed by the applicant: \_\_\_\_\_

10. Details of Experience  
(Experience after graduation should only be stated) (Add additional sheet if required)

S.No	Experience	From	To	Period	
				Year/s	Month/s

11. Any other factors which the applicant would like to bring into account for considering his/her application:

I hereby declare that the information and particulars given by me in this form are true, complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that any information given in the application is incorrect or false or if any material information or particulars have been suppressed or omitted therefrom or that I do not satisfy the eligibility criteria according to the Bank, my candidature/engagement/services are liable to be cancelled/ terminated without notice or compensation in lieu thereof. I have read and understood the stipulations given in the advertisement and hereby undertake to abide by them.

Place:

Date:

(Signature of the applicant)

### **Instructions**

1. All the details in this form must be filled by the applicant.
2. Applications which do not contain the full particulars called for are liable to be rejected.
3. Self-Attested copies of certificates regarding age, educational qualifications, caste, experience, Registration Certificate issued by Medical Council of India/National Medical Commission etc. should accompany the application.
4. In support of the experience gained by the applicant the submitted Certificate must contain the details of duty hours and the nature of duty.
5. If the candidate is working as a Medical Officer for any Institution, the details thereof and working hours therein should also be indicated.
6. The candidate working as a Medical officer for any institution should also submit No-objection certificate during the time of the interview.

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