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August 30, 2021

(Updated as on April 01, 2024) (Updated as on October 25, 2023)

(Updated as on February 20, 2023)

(Updated as on December 13, 2022)

(Updated as on October 11, 2022)

(Updated as on May 19, 2022)

(Updated as on November 15, 2021)

All Commercial Banks and

Primary (urban) Co-operative Banks,

State Co-operative Banks and Central Co-operative Banks,

Madam/ Dear Sir,

#### Master Direction on Financial Statements - Presentation and Disclosures

The Reserve Bank of India has, from time to time, issued several guidelines/instructions/directives to the banks on the presentation of financial statements, regulatory clarification on compliance with accounting standards, and disclosures in notes to accounts.

- 2. A Master Direction incorporating, updating and where required, harmonizing across the banking sector the extant guidelines/instructions/directives on the subject has been prepared to enable banks to have all current instructions on presentation and disclosure in financial statements at one place for reference. However, it may be noted that in addition to these disclosures, Commercial Banks shall comply with the disclosures specified under the applicable regulatory capital framework.
- 3. Reserve Bank of India has issued this <u>Direction</u> in the exercise of its powers conferred under section 35A and section 56 of the Banking Regulation Act, 1949, and all the powers enabling it on this behalf.

विनियमन विभाग, केंद्रीय कार्यालय, 12 वीं और 13 वीं मंजिल, केंद्रीय कार्यालय भवन, शहीद भगत सिंह मार्ग, फोर्ट, मुंबई-400001 दूरभाष: 022-22601000 फैक्स: 022-22705691 ई-मेल: cgmicdor@rbi.org.in

Yours faithfully, -sd-(Usha Janakiraman) Chief General Manager



\_\_\_\_\_RESERVE BANK OF INDIA \_\_\_\_\_

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RBI/DOR/2021-22/

Master Direction No.DOR.ACC.REC.No.46/21.04.018/2021-22

August 30, 2021

# Reserve Bank of India (Financial Statements - Presentation and Disclosures) Directions, 2021

In exercise of the powers conferred by section 35A and section 56 of the Banking Regulation Act, 1949 the Reserve Bank of India being satisfied that it is necessary and expedient in the public interest and in the interest of banking policy to do so, hereby, issues the Directions hereinafter specified.

# Chapter – I Preliminary

#### 1. Short title and commencement

These Directions shall be called the Reserve Bank of India (Financial Statements - Presentation and Disclosures) Directions, 2021.

These Directions shall come into effect on the day these are placed on the official website of the Reserve Bank of India.

#### 2. Applicability

These Directions shall be applicable to:

all banking companies<sup>1</sup>, corresponding new banks, regional rural banks ('RRBs') and State Bank of India as defined under subsections (c), (da), (ja) and (nc) of section 5 of the Banking Regulation Act, 1949 (collectively referred to as 'Commercial Banks' hereinafter)

primary co-operative banks as defined under clause (ccv) of subsection 1 of section 56 of the Banking Regulation Act, 1949 (hereinafter referred to as 'Urban Co-operative Banks' or 'UCBs').

Central Co-operative Banks and State Co-operative Banks as defined under sub-section (d) and (u) of section 2 of the National Bank for Agriculture and Rural Development Act, 1981 respectively (hereinafter referred to as 'Rural Co-operative Banks' or 'RCBs')

The term 'banks' used in these directions shall include both Commercial Banks and Co-operative Banks. The term 'Co-operative Banks' used in these directions shall include both UCBs and RCBs.

<sup>&</sup>lt;sup>1</sup> Includes banks incorporated outside India licensed to operate in India ('Foreign Banks'), Local Area Banks (LABs), Small Finance Banks (SFBs), Payment Banks (PBs)

# Chapter – II Format of the Balance Sheet and Profit and Loss Account

In terms of the provisions of section 29 of the Banking Regulation Act, 1949, Commercial Banks shall in respect of all business transacted by them prepare a Balance Sheet and Profit and Loss Account as on the last working day of the year or the period, as the case may be, in the Forms set out in the Third Schedule of the Banking Regulation Act, 1949. In exercise of the powers conferred by section 29(4) of the Banking Regulation Act, 1949, the Government of India has specified the Forms in the Third Schedule, vide notification S.O.240 (E) dated March 26, 1992, published in the Gazette of India. These are reproduced in **Annex I** to these Directions. In terms of the provisions of section 29 read with section 56 of the Banking Regulation Act, 1949, Co-operative Banks shall in respect of all business transacted by them prepare a Balance Sheet and Profit and Loss Account as on the last working day of the year or the period, as the case may be, in the Forms set out in the Third Schedule of the Banking Regulation Act, 1949 as substituted by clause (zl) of section 56 of the said Act.

# Chapter – III Notes and instructions for compilation

The general instructions for the compilation of Balance Sheet and Profit and Loss Account for Commercial Banks are specified in Part A of Annex II. Commercial Banks shall ensure strict compliance with the Accounting Standards notified under the Companies (Accounting Standards) Rules, 2021, as amended from time to time, subject to Directions/Guidelines issued by the Reserve Bank of India. Co-operative Banks shall be guided by the announcements of the Institute of Chartered Accountants of India (ICAI) regarding applicability<sup>2</sup> of Accounting Standards, subject to Directions/Guidelines issued by the Reserve Bank of India. Part B of Annex II specifies guidance with respect to relevant issues in the application of certain Accounting Standards for Commercial Banks. It shall be applicable mutatis mutandis to Co-operative Banks, unless stated otherwise in the said Annex.

#### Chapter – IV

#### Disclosure in financial statements – notes to accounts

Banks shall disclose information as specified in <u>Annex III</u> in the notes to accounts of the financial statements. These disclosures are intended only to supplement and not to replace disclosure requirements under other laws, regulations, or accounting and financial reporting standards. More comprehensive disclosures than the minimum required under these Directions are encouraged, especially if such disclosures significantly aid in the understanding of the financial position and performance.

# Chapter – V Consolidated Financial Statements

(not applicable to LABs, RRBs and Co-operative Banks)

<sup>&</sup>lt;sup>2</sup> As per prevailing pronouncements of the ICAI, co-operative banks are classified as Level I enterprises. Level I enterprises are required to comply with all the accounting standards.

In addition to standalone financial statements prepared as per the formats prescribed under section 29 of Banking Regulation Act, 1949, Commercial Banks (other than RRBs and LABs), whether listed or unlisted, shall prepare and disclose Consolidated Financial Statements (CFS) in their Annual Reports, in the formats prescribed in **Annex IV**. The CFS shall normally include a consolidated balance sheet, consolidated statement of profit and loss, principal accounting policies, and notes to accounts. The CFS shall also be submitted to the Department of Supervision (DOS), Reserve Bank of India within one month from the publication of the bank's annual accounts.

CFS shall be prepared in terms of the applicable accounting standards. For the purpose of financial reporting, the terms 'parent', 'subsidiary', 'associate', 'joint venture', 'control', and 'group' shall have the same meaning as ascribed to them in the applicable accounting standards. A parent presenting CFS shall consolidate all subsidiaries - domestic as well as foreign, except those specifically permitted to be excluded under the applicable accounting standards. However, the reasons for not consolidating a subsidiary shall be disclosed in the CFS. The responsibility of determining whether a particular entity shall be included or not for consolidation would be that of the Management of the parent entity. The Statutory Auditors shall mention in their audit report, if they are of the opinion that an entity which ought to have been consolidated has been omitted.

In cases where different entities in a group are governed by different accounting norms laid down by the concerned regulator/s, the balance sheet size may be used to determine the dominant activity and accounting norms specified by its regulator may be used for the consolidation of similar transactions and events. Where banking is the dominant activity, accounting norms applicable to a bank shall be used for consolidation purposes in respect of like transactions and other events in similar circumstances.

An RRB shall be treated as an associate in the CFS of its sponsor bank. The valuation of investments in subsidiaries that are not consolidated and associates that are not included using the "Equity Method" shall be as per the relevant valuation norms issued by the Reserve Bank of India.

The Board of Directors of banks shall invariably record the intent of holding the investment for a temporary period or otherwise at the time of investment in the subsidiary, associate and joint venture. In the absence of a record of such intent by the Board at the time of such investment, the investee entity shall be consolidated into the CFS

#### Chapter – VI Other instructions

#### Inter-branch account - provisioning for net debit balance

Banks should segregate the credit entries outstanding for more than five years in the inter-branch account and transfer them to a separate 'Blocked Account' which should be shown under 'Other Liabilities and Provisions - Others' or in the case of *Co-operative Banks*, under 'Other Liabilities- Suspense'. Any adjustment from the Blocked Account should be permitted only with the authorisation of two officials, one of whom should be from the Controlling/Head Office if the amount exceeds Rupees One lakh. The balance in Blocked

Account shall be reckoned as a liability for the purpose of the maintenance of Cash Reserve Ratio (CRR) and Statutory Liquidity Ratio (SLR).

Banks shall maintain category-wise (head-wise) accounts for various types of transactions put through inter-branch accounts, so that the netting can be done category-wise. As on the balance sheet date, banks shall segregate the debit and credit entries remaining unreconciled for more than six months and arrive at the net position category-wise. The balance in the Blocked Account shall also be considered. Thereafter, the net debit under all the categories of inter-branch accounts shall be aggregated and a provision equivalent to 100 per cent of the aggregate net debit shall be made. While doing so, banks shall ensure that the net debit in one category is not set-off against net credit in another category.

#### Reconciliation of Nostro account and treatment of outstanding entries

Banks shall take steps to have a strong control over reconciliation and put in place a system of real-time reconciliation. Escalation of differences, if any, should be done immediately. There should be close monitoring of pending items in Nostro accounts by top management at short intervals. All unreconciled credit entries in Nostro accounts which are outstanding for more than three years shall be transferred to a Blocked Account and shown as outstanding liabilities. The balance in the Blocked Account will be reckoned for the purpose of CRR/SLR. Banks shall make 100 percent provision in respect of all unreconciled debit entries in the Nostro accounts, which are outstanding for more than two years.

In the past, Commercial Banks other than RRBs were permitted to transfer to profit and loss account (followed by subsequent appropriation to general reserve) outstanding credit entries of individual value less than USD 2,500 or equivalent in Nostro accounts originated up to March 31, 2002, subject to certain conditions. Banks that availed this benefit shall ensure that any future claims in respect of these entries are honoured. Further the amount appropriated to the general reserve shall not be available for the declaration of dividend.

#### Transfer to/appropriation from Reserve funds

In terms of sections 17(1),11(2)(b)(ii) and 56 of the Banking Regulation Act, 1949 banks are required to transfer, out of the balance of profit as disclosed in the profit and loss account, a sum equivalent to not less than 20 per cent of such profit to Reserve Fund. These provisions are a minimum statutory requirement. However, in order to augment capital, Commercial Banks (excluding LABs and RRBs) shall transfer not less than 25 per cent of the 'net profit' before appropriations to the Statutory Reserve.

Unless specifically allowed by extant regulations, banks shall take prior approval from the Reserve Bank of India before any appropriation is made from the Statutory Reserve or any other reserve. Banks are further advised that:

all expenses including provisions and write-offs recognized in a period, whether mandatory or prudential, shall be reflected in the profit and loss account for the period as an 'above the line' item (i.e. before arriving at the net profit/loss for the year);

draw down from reserves, with the prior approval of Reserve Bank of India, shall be effected only 'below the line' (i.e. after arriving at the net profit / loss for the year); and

suitable disclosures shall be made of such draw down in the 'Notes on Accounts' to the Balance Sheet.

Subject to compliance with applicable laws, banks, without prior approval of Reserve Bank of India, can utilize the share premium account for meeting issue expenses<sup>3</sup> of shares to the extent that such expenses are incremental costs directly attributable to the transaction that otherwise would have been avoided. The share premium account shall not be utilized for writing off the expenses relating to the issue of debt instruments.

In respect of provisioning for frauds, banks that have reported the fraud within the prescribed time shall have the option to make the provision for the same over a period, not exceeding four quarters, commencing from the quarter in which the fraud has been detected. Where such a bank chooses to provide for the fraud over two to four quarters and this results in the full provisioning being made in more than one financial year, subject to compliance with applicable laws, it may debit reserves other than the Statutory Reserve by the amount remaining un-provided at the end of the financial year by credit to provisions. However, subsequently, it should proportionately reverse the debits to the reserves and complete the provisioning by debiting profit and loss account, in the successive quarters of the next financial year. Where there has been delay, beyond the prescribed period, in reporting the fraud to the Reserve Bank, the entire provisioning is required to be made at once.

#### **Unreconciled balances**

Unreconciled credit balances in any transitory account representing unclaimed balances shall not be transferred to the profit and loss account or to any reserves.

# Deferred tax liability (DTL) on Special Reserve created under Section 36(1) (viii) of the Income Tax Act, 1961

Banks shall make provisions for DTL on the Special Reserve created under section 36(1) (viii) of Income Tax Act, 1961.

#### Window dressing

Banks shall ensure that balance sheet and profit and loss account reflects true and fair picture of its financial position. Instances of window dressing of financials, short provisioning, misclassification of NPAs, under-reporting/incorrect computation of exposure/risk weight, incorrect capitalization of expenses, capitalization of interest on NPAs, deliberate inflation of asset and liabilities at the end of the financial year and subsequent reversal immediately in next financial year, etc. shall be viewed seriously and appropriate penal

<sup>&</sup>lt;sup>3</sup> Registration and other regulatory fees, amounts paid to legal, accounting and other professional advisers, printing costs and stamp duties

action in terms of the provisions of the Banking Regulation Act, 1949 shall be considered.

# Chapter – VII Repeal and other provisions

#### Repeal and saving

With the issue of these Directions, the instructions/guidelines contained in the circulars issued by the Reserve Bank of India listed in **Annex V** stand repealed. All the instructions/guidelines given in the above circulars shall be deemed as given under these Directions. Any reference in other Circulars/ Guidelines/Notifications issued by the Reserve Bank containing reference to the said repealed Circulars, shall mean the reference to these Directions, namely, the Reserve Bank of India (Financial Statements - Presentation and Disclosures) Directions, 2021, after the date of repeal. Notwithstanding such repeal, any action taken, purported to have been taken or initiated under the Circulars hereby repealed shall continue to be governed by the provisions of the said Circulars.

#### Application of other laws not barred

The provisions of these Directions shall be in addition to, and not in derogation of the provisions of any other laws, rules, regulations or directions, for the time being in force.

#### Interpretations

For the purpose of giving effect to the provisions of these Directions or in order to remove any difficulties in the application or interpretation of the provisions of these Directions, the Reserve Bank of India may, if it considers necessary, issue necessary clarifications in respect of any matter covered herein and the interpretation of any provision of these Directions given by the Reserve Bank of India shall be final and binding.

## Annex I<sup>4</sup>

(Applicable to commercial banks)

## Form A

## Form of Balance Sheet

| Balance Sheet of                                      | (here    | (here enter name of the Banking Company) |                               |  |
|---|----------|--|-------------------------------|--|
| Balance as on 31 <sup>st</sup> March                  | (Year)   |  |                               |  |
| (000's omitted)                                       |          |  |                               |  |
|   | Schedule | As on 31-3<br>(Current year)             | As on 31-3<br>(Previous year) |  |
| Capital and Liabilities                               |          |  |                               |  |
| Capital   | 1        |  |                               |  |
| Reserves and Surplus                                  | 2        |  |                               |  |
| Deposits  | 3        |  |                               |  |
| Borrowings  | 4        |  |                               |  |
| Other liabilities and provisions                      | 5        |  |                               |  |
| Total   |          |  |                               |  |
| Assets  |          |  |                               |  |
| Cash and balances with Reserve Bank of India          | 6        |  |                               |  |
| Balance with banks and money at call and short notice | 7        |  |                               |  |
| Investments   | 8        |  |                               |  |
| Advances  | 9        |  |                               |  |
| Fixed Assets  | 10       |  |                               |  |
| Other Assets  | 11       |  |                               |  |
| Total   |          |  |                               |  |
| Contingent liabilities Bills for collection           | 12       |  |                               |  |

<sup>&</sup>lt;sup>4</sup> Form A and Form B reproduced from original Government of India Notification SO 240(E) dated March 26, 1992

## Schedule 1 - Capital

|      |   | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
|------|---|------------------------------|-------------------------------|
| I    | For Nationalised Banks  |                              |                               |
|      | Capital (Fully owned by Central Government)   |                              |                               |
|      |   |                              |                               |
| II.  | For Banks incorporated outside India  |                              |                               |
|      | <u>Capital</u>  |                              |                               |
|      | (i) The amount brought in by banks by way of start-up capital as prescribed by RBI should be shown under this head. |                              |                               |
|      | (ii) Amount of deposit kept with the RBI under<br>Section 11(2) of the Banking Regulation Act,<br>1949.             |                              |                               |
|      | Total   |                              |                               |
| III. | For Other Banks   |                              |                               |
|      | Authorised Capital ( shares of Rs each)   |                              |                               |
|      | Issued Capital ( shares of Rs each)   |                              |                               |
|      | Subscribed Capital ( shares of Rs each)   |                              |                               |
|      | Called-up Capital ( shares of Rs each)  |                              |                               |
|      | Less: Calls unpaid  |                              |                               |
|      | Add: Forfeited shares   |                              |                               |

## **Schedule 2 - Reserves and Surplus**

|      |                                    | As on 31-3<br>(Current year) |                               |
|------|------------------------------------|------------------------------|-------------------------------|
| I.   | Statutory Reserves                 |                              |                               |
|      | Opening Balance                    |                              |                               |
|      | Additions during the year          |                              |                               |
|      | Deductions during the year         |                              |                               |
| II.  | Capital Reserves                   |                              |                               |
|      | Opening Balance                    |                              |                               |
|      | Additions during the year          |                              |                               |
|      | Deductions during the year         |                              |                               |
| III. | Share Premium                      |                              |                               |
|      | Opening Balance                    |                              |                               |
|      | Additions during the year          |                              |                               |
|      | Deductions during the year         |                              |                               |
| IV.  | Revenue and Other Reserves         |                              |                               |
|      | Opening Balance                    |                              |                               |
|      | Additions during the year          |                              |                               |
|      | Deductions during the year         |                              |                               |
| V.   | Balance in Profit and Loss Account |                              |                               |
|      | Total (I, II, III, IV and V)       |                              |                               |
| Sche | dule 3 – Deposits                  |                              |                               |
|      |                                    | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
| A.I. | Demand deposits                    |                              |                               |
|      | (i) From banks                     |                              |                               |
|      | (ii) From others                   |                              |                               |
| II.  | Savings Bank Deposits              |                              |                               |
| III. | Term Deposits                      |                              |                               |
|      | (i) From banks                     |                              |                               |
|      | (ii) From others                   |                              |                               |

|      |   | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
|------|---|------------------------------|-------------------------------|
|      | Total (I, II and III)                               |                              | _                             |
| В.   | (i) Deposits of branches in India                   | -                            | _                             |
|      | (ii) Deposits of branches outside India             |                              |                               |
|      | Total   | <del>-</del>                 |                               |
| Sch  | edule 4 – Borrowings                                | _                            | _                             |
|      |   | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
| I.   | Borrowings in India                                 |                              |                               |
|      | (a) Reserve Bank of India                           |                              |                               |
|      | (b) Other banks                                     |                              |                               |
|      | (c) Other institutions and agencies                 |                              |                               |
| II.  | Borrowings outside India                            |                              |                               |
|      | Total (I and II)                                    |                              | <del></del>                   |
|      | Secured borrowings included in I and II above - Rs. |                              |                               |
| Sch  | edule 5 - Other Liabilities and Provisions          |                              |                               |
|      |   | As on 31-3<br>(Current year) |                               |
| I.   | Bills payable                                       |                              |                               |
| II.  | Inter-office adjustment (net)                       |                              |                               |
| III. | Interest accrued                                    |                              |                               |
| IV.  | Others (including provisions)                       |                              |                               |
|      | Total   |                              |                               |
| Sch  | edule 6 - Cash and Balances with Reserve I          | Bank of India                |                               |
|      |   | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
| l.   | Cash in hand (including foreign currency notes)     |                              |                               |
| II.  | Balances with Reserve Bank of India                 |                              |                               |
|      | (i) in Current Account                              |                              |                               |
|      | (ii) in Other Accounts                              |                              |                               |
|      |   |                              |                               |

| As on  | 31-3     |
|--------|----------|
| (Curre | nt year) |

As on 31-3-\_\_\_ (Previous year)

Total (I and II)

|      | rotar (rand ii)   |                              |    |  |
|------|---|------------------------------|----|--|
| Sch  | edule 7 - Balances with Banks and Money a   | t Call and Short Noti        | ce |  |
|      |   | As on 31-3<br>(Current year) |    |  |
| l.   | In India  |                              |    |  |
|      | (i) Balances with banks   |                              |    |  |
|      | (a) in Current Accounts   |                              |    |  |
|      | (b) in Other Deposit Accounts   |                              |    |  |
|      | (ii) Money at call and short notice   |                              |    |  |
|      | (a) with banks  |                              |    |  |
|      | (b) with other institutions   |                              |    |  |
|      | Total (i and ii)  |                              |    |  |
| II.  | Outside India   |                              |    |  |
|      | (i) in Current Accounts   |                              |    |  |
|      | (ii) in Other Deposit Accounts  |                              |    |  |
|      | (iii) Money at call and short notice  |                              |    |  |
|      | Total (i, ii and iii)   |                              |    |  |
|      | Grand Total (I and II)  |                              |    |  |
| Sche | edule 8 – Investments   |                              |    |  |
|      |   | As on 31-3<br>(Current year) |    |  |
| l.   | Investments in India in   |                              |    |  |
|      | Government Securities Other approved securities Shares Debentures and Bonds Subsidiaries and/or joint ventures Others (to be specified) |                              |    |  |
|      | Total   |                              |    |  |

|       |  | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
|-------|--|------------------------------|-------------------------------|
| II.   | Investments outside India in   |                              |                               |
|       | Government securities (including local authorities) Subsidiaries and/or joint ventures abroad Others investments (to be specified) |                              |                               |
|       | Total  |                              |                               |
|       | Grand Total (I and II)   |                              |                               |
| Sche  | dule 9 – Advances  |                              |                               |
|       |  | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
| A.    | Bills purchased and discounted<br>Cash credits, overdrafts and loans<br>repayable on demand<br>Term loans                          |                              |                               |
|       | Total  |                              |                               |
| B.    | Secured by tangible assets<br>Covered by Bank/Government<br>Guarantees<br>Unsecured  |                              |                               |
|       | Total  |                              |                               |
| C.I.  | Advances in India  |                              | -                             |
|       | Priority Sectors<br>Public Sector<br>Banks<br>Others   |                              |                               |
|       | Total  |                              |                               |
| C.II. | Advances outside India   |                              |                               |
|       | Due from banks Due from others Bills purchased and discounted Syndicated loans Others  |                              |                               |
|       | Total  |                              |                               |
|       | Grand Total (C.I and II)   |                              |                               |
| Sche  | dule 10 - Fixed Assets   |                              |                               |

|      |  | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
|------|--|------------------------------|-------------------------------|
| I.   | Premises   |                              |                               |
|      | At cost as on 31 <sup>st</sup> March of the preceding year |                              |                               |
|      | Additions during the year                                  |                              |                               |
|      | Deductions during the year                                 |                              |                               |
|      | Depreciation to date                                       |                              |                               |
| II.  | Other Fixed Assets (including furniture and fixtures)      |                              |                               |
|      | At cost as on 31 <sup>st</sup> March of the preceding year |                              |                               |
|      | Additions during the year                                  |                              |                               |
|      | Deductions during the year                                 |                              |                               |
|      | Depreciation to date                                       |                              |                               |
|      | Total (I and II)   |                              |                               |
| Sch  | edule 11 - Other Assets                                    |                              |                               |
|      |  | As on 31-3<br>(Current year) |                               |
| l.   | Inter-office adjustments (net)                             |                              |                               |
| II.  | Interest accrued   |                              |                               |
| III. | Tax paid in advance/tax deducted at source                 |                              |                               |
| IV.  | Stationery and stamps                                      |                              |                               |
| V.   | Non-banking assets acquired in satisfaction of claims      |                              |                               |
| VI.  | Others *   |                              |                               |
|      | Total  |                              |                               |

<sup>\*</sup> In case there is any unadjusted balance of loss the same may be shown under this item with appropriate foot-note.

# **Schedule 12 - Contingent Liabilities**

|      |  | As on 31-3<br>(Current year) | As on 31-3<br>(Previous year) |
|------|--|------------------------------|-------------------------------|
| I.   | Claims against the bank not acknowledged as debts              |                              |                               |
| II.  | Liability for partly paid investments                          |                              |                               |
| III. | Liability on account of outstanding forward exchange contracts |                              |                               |
| IV.  | Guarantees given on behalf of constituents                     |                              |                               |
|      | (a) In India   |                              |                               |
|      | (b) Outside India  |                              |                               |
| V.   | Acceptances, endorsements and other obligations                |                              |                               |
| VI.  | Other items for which the bank is contingently liable          |                              |                               |
|      | Total  |                              |                               |

## Annex I

(Applicable to commercial banks)

#### Form B

# Form of Profit and Loss Account for the year ended on 31st March (Year)

(000's omitted)

|      |   | Schedule | Year ended on 31-3(Current year) | Year ended on 31-3<br>(Previous year) |
|------|---|----------|----------------------------------|---------------------------------------|
| I.   | Income                                    |          |                                  |                                       |
|      | Interest earned                           | 13       |                                  |                                       |
|      | Other income                              | 14       |                                  |                                       |
|      | Total                                     |          |                                  |                                       |
| II.  | Expenditure                               |          |                                  |                                       |
|      | Interest expended                         | 15       |                                  |                                       |
|      | Operating expenses                        | 16       |                                  |                                       |
|      | Provisions and contingencies              |          |                                  |                                       |
|      | Total                                     |          |                                  |                                       |
| III. | Profit/Loss                               |          |                                  |                                       |
|      | Net profit/loss(-) for the year           |          |                                  |                                       |
|      | Profit/loss(-) brought forward            |          |                                  |                                       |
|      | Total                                     |          |                                  |                                       |
| IV.  | Appropriations                            |          |                                  |                                       |
|      | Transfer to statutory reserves            |          |                                  |                                       |
|      | Transfer to other reserves                |          |                                  |                                       |
|      | Transfer to Government/ proposed dividend |          |                                  |                                       |
|      | Balance carried over to balance sheet     |          |                                  |                                       |

#### Schedule 13 - Interest Earned

|      |   | Year ended on 31-3<br>(Current year) | Year ended on 31-3<br>(Previous year)    |
|------|---|--------------------------------------|--|
| l.   | Interest/discount on advances/bills   |                                      |  |
| II.  | Income on investments   |                                      |  |
| III. | Interest on balances with Reserve Bank of India and other inter-bank funds                                |                                      |  |
| IV.  | Others  |                                      |  |
| V.   | Total   | ·                                    |  |
| Sche | edule 14 - Other Income   |                                      |  |
|      |   |                                      |  |
|      |   | Year ended on 31-3<br>(Current year) | Year ended on<br>31-3<br>(Previous year) |
| I.   | Commission, exchange and brokerage  |                                      |  |
| II.  | Profit on sale of investments   |                                      |  |
|      | Less: Loss on sale of investments   |                                      |  |
| III. | Profit on revaluation of investments  |                                      |  |
|      | Less: Loss on revaluation of investments  |                                      |  |
| IV.  | Profit on sale of land, buildings and other assets  |                                      |  |
|      | Less: Loss on sale of land, buildings and other assets  |                                      |  |
| V.   | Profit on exchange transactions   |                                      |  |
|      | Less: Loss on exchange transactions   |                                      |  |
| VI.  | Income earned by way of dividends, etc. from subsidiaries/companies and/or joint ventures abroad/in India |                                      |  |
| VII. | Miscellaneous Income  |                                      |  |
|      | Total   |                                      |  |
|      |   | , <del></del>                        |  |

Note: Under items II to V loss figures shall be shown in brackets

## Schedule 15 - Interest Expended

|       |   | Year ended on<br>31-3<br>(Current year) | Year ended on 31-3<br>(Previous year)    |
|-------|---|---|--|
| I.    | Interest on deposits                                    |   |  |
| II.   | Interest on Reserve Bank of India/ Interbank borrowings |   |  |
| III.  | Others  |   |  |
|       | Total   |   |  |
| Sche  | edule 16 - Operating Expenses                           |   | _  |
|       |   | Year ended on<br>31-3<br>(Current year) | Year ended on<br>31-3<br>(Previous year) |
| I.    | Payments to and provisions for employees                |   |  |
| II.   | Rent, taxes and lighting                                |   |  |
| III.  | Printing and stationery                                 |   |  |
| IV.   | Advertisement and publicity                             |   |  |
| V.    | Depreciation on bank's property                         |   |  |
| VI.   | Director's fees, allowances and expenses                |   |  |
| VII.  | Auditors' fees and expenses (including branch auditors) |   |  |
| VIII. | Law charges   |   |  |
| IX.   | Postages, Telegrams, Telephones, etc.                   |   |  |
| X.    | Repairs and maintenance                                 |   |  |
| XI.   | Insurance   |   |  |
| XII.  | Other expenditure                                       |   |  |
|       | Total   |   |  |

## Annex II

(Applicable to commercial banks)

# Part A Notes and instructions for compilation

#### 1. Balance Sheet

| Item    | Sch. | Coverage   | Notes and instructions for compilation  |
|---------|------|--|---|
| Capital | 1    | Nationalised Banks Capital (Fully owned by Central Government)                                 | The capital owned by Central Government as on the date of the balance-sheet including contribution from Government, if any, for participating in World Bank projects shall be shown.  |
|         |      | Banks incorporated outside India: Capital  | The amount brought in by banks by way of start-up capital as prescribed by RBI should be shown under this head.   |
|         |      |  | The amount of deposit kept with RBI, under sub-section 2 of section 11 of the Banking Regulation Act, 1949 ('B R Act') should also be shown.  |
|         |      |  | The amount held under section 11(2)(b)(i) of the B R Act and earmarked as Credit Risk Mitigation (CRM) shall be disclosed by way of a note in Schedule 1: Capital to the Balance Sheet as given below:  |
|         |      |  | "An amount of ₹ (Previous year: ₹) out of the amount held as deposit under Section 11(2) of the Banking Regulation Act, 1949 has been designated as credit risk mitigation (CRM) for offsetting of non-centrally cleared derivative exposures to Head Office (including overseas branches), and is not reckoned for regulatory capital and any other statutory requirements." |
|         |      | Other Banks (Indian)  Authorised Capital ( shares of Rs each)  Issued Capital (_ shares of Rs. | Authorised, Issued, Subscribed, Called-up capital shall be given separately. Calls in arrears will be deducted from Called-up capital while the paid-up value of forfeited shares shall be added thus arriving at the paid-up capital. Where necessary, items which can be combined shall be shown under one head, for instance 'Issued and Subscribed Capital'.              |
|         |      | each)  | Notes - General:  |
|         |      | Subscribed Capital ( shares of Rs each)  | 1. The changes in the above items, if any, during the year, say, fresh contribution made by Government, fresh issue of capital, capitalisation of reserves, etc. shall be explained in the notes.   |
|         |      | Called up Capital ( shares of Rs each)   | Perpetual Non-Cumulative Preference Shares     (PNCPS) included as part of Tier 1 regulatory capital shall be included here.  |
|         |      | Less: Calls unpaid  Add: Forfeited shares  |   |

| Item                    | Sch. |       | Coverage                              | Notes and instructions for compilation   |
|-------------------------|------|-------|---------------------------------------|--|
|                         |      |       | Paid up Capital                       |  |
| Reserves<br>and Surplus | 2    | (I)   | Statutory Reserves                    | Reserves created out of the profits in compliance with section 17(1), 11(2)(b)(ii) (read with paragraph 0 of Chapter VI of this Master Direction) or any other section of the Banking Regulation Act, 1949 shall be separately disclosed.  |
|                         |      | (II)  | Capital Reserves                      | The expression 'Capital Reserves' shall not include any amount regarded as free for distribution through the Profit and Loss Account. Surplus on revaluation shall be treated as Capital Reserves. Surplus on translation of the financial statements of overseas branches (which includes fixed assets also) is not a revaluation reserve.  |
|                         |      | (III) | Share Premium                         | Premium on issue of share capital shall be shown separately under this head.   |
|                         |      | (IV)  | Revenue and Other<br>Reserves         | The expression 'Revenue Reserve' shall mean any reserve other than Capital Reserve. This item will include all reserves, other than those separately classified. The expression 'reserve' shall not include any amount retained by way of providing for depreciation, renewals or diminution in value of assets or retained by way of providing for any known liability. Investment Reserve Account and Investment Fluctuation Reserve shall be shown under this head. |
|                         |      | (V)   | Balance in Profit and<br>Loss Account | Includes balance of profit after appropriations. In case of loss the balance shall be shown as a deduction.  |
|                         |      |       |                                       | Notes - General:   |
|                         |      |       |                                       | Movements in various categories of reserves shall be shown as indicated in the schedule.   |
| Deposits                | 3    | A.I)  | Demand Deposits                       |  |
|                         |      | (i)   | From banks                            | Includes all bank deposits repayable on demand.  |
|                         |      | (ii)  | From others                           | Includes all demand deposits of the non-bank sectors.  Credit balances in overdrafts, cash credit accounts,  |
|                         |      |       |                                       | deposits payable at call, overdue deposits, inoperative current accounts, matured time deposits, cash certificates and certificates of deposits, etc. shall be included under this category.   |

| Item       | Sch. |       | Coverage                           | Notes and instructions for compilation  |
|------------|------|-------|------------------------------------|---|
|            |      | (II)  | Savings Bank Deposits              | Includes all savings bank deposits (including inoperative savings bank accounts)  |
|            |      | (III) | Term Deposits                      |   |
|            |      | (i)   | From banks                         | Includes all types of bank deposits repayable after a specified term.   |
|            |      | (ii)  | From others                        | Includes all types of deposits of the non-bank sector repayable after a specified term.   |
|            |      |       |                                    | Fixed deposits, cumulative and recurring deposits, cash certificates, certificates of deposits, annuity deposits, deposits mobilised under various schemes, ordinary staff deposits, foreign currency non-resident deposits accounts, etc. shall be included under this category. |
|            |      | B. i) | Deposits of branches in India      | The total of these two items should match the total deposits shown in the balance sheet.  |
|            |      | ii)   | Deposits of branches outside India |   |
|            |      |       |                                    | Notes - General:  |
|            |      |       |                                    | Interest payable on deposits which is accrued but not due shall not be included but shown under other liabilities.  |
|            |      |       |                                    | Matured term deposits shall be treated as demand deposits.  |
|            |      |       |                                    | 3. Deposits under special schemes shall be included under term deposits if they are not payable on demand. When such deposits have matured for payment, they shall be shown under demand deposits.  |
|            |      |       |                                    | 4. Deposits from banks will include deposits from the banking system in India, Co-operative banks, Foreign banks which may or may not have a presence in India.   |
| Borrowings | 4    | (I)   | Borrowings in India                |   |
|            |      | (i)   | Reserve Bank of India              | Includes repo, other borrowings or refinance obtained from Reserve Bank of India.   |
|            |      | (ii)  | Other banks                        | Includes repo, other borrowings or refinance obtained from banks (including Co-operative banks) and balances in Repo Account.   |
|            |      | (iii) | Other institutions and agencies    | Includes borrowing/refinance obtained from Export-<br>Import Bank of India, NABARD and other institutions,<br>agencies (including liability against participation   |

| Item                                      | Sch. |      | Coverage                             | Notes and instructions for compilation  |
|---|------|------|--------------------------------------|---|
|   |      |      |                                      | certificates-without risk sharing, if any) and balances in<br>Repo Account.   |
|   |      | (II) | Borrowings outside<br>India          | Includes borrowings of Indian branches from outside India as well as borrowings of foreign branches.  |
|   |      |      | Secured borrowings included in above | This item shall be shown separately. Includes secured borrowings/refinance in India and outside India.  |
|   |      |      |                                      | Notes - General:  |
|   |      |      |                                      | The total of I and II should match the total borrowings shown in the balance sheet.   |
|   |      |      |                                      | Inter-office transactions shall not be shown as borrowings.   |
|   |      |      |                                      | 3. Funds raised by foreign branches by way of certificates of deposits, notes, bonds, etc. shall be classified depending upon documentation, as 'deposits', 'borrowings', etc.  |
|   |      |      |                                      | 4. Refinance obtained by banks from Reserve Bank of India and various institutions shall be shown under the head 'Borrowings'. Accordingly, advances shall be shown at the gross amount on the asset side.  |
|   |      |      |                                      | 5. The following shall be included here:  |
|   |      |      |                                      | a) Perpetual Debt Instruments   |
|   |      |      |                                      | b) Tier 2 Capital Instruments / Upper Tier 2 Capital<br>Instruments   |
|   |      |      |                                      | c) Perpetual Cumulative Preference Shares (PCPS)  |
|   |      |      |                                      | d) Redeemable Non-Cumulative Preference Shares (RNCPS)  |
|   |      |      |                                      | e) Redeemable Cumulative Preference Shares (RCPS)   |
|   |      |      |                                      | f) Subordinated Debt.   |
| Other<br>Liabilities<br>and<br>Provisions | 5    | (1)  | Bills Payable                        | Includes drafts, telegraphic transfers, traveller's cheques, mail transfers payable, pay slips, bankers cheques and other miscellaneous items.  |
|   |      | (II) | Inter-office adjustments (net)       | The inter-office adjustments balance, if in credit, shall be shown under this head. The bank should first segregate the credit entries outstanding for more than 5 years in the inter-branch account and transfer them to a separate Blocked Account which should be shown under 'Other Liabilities and Provisions - Others'. While arriving at the net amount of inter-branch transactions for inclusion here, or Schedule 11, as the case may be, the aggregate amount of Blocked Account should be excluded and only the amount representing the |

| Item | Sch. |       | Coverage                      | Notes and instructions for compilation  |
|------|------|-------|-------------------------------|---|
|      |      |       |                               | remaining credit entries should be netted against debit entries. Only net position of inter-office accounts, inland as well as foreign, shall be shown here.  |
|      |      | (III) | Interest accrued              | Includes interest accrued but not due on deposits and borrowings.   |
|      |      | (IV)  | Others (including provisions) | Includes net provision for income tax and other taxes like interest tax (less advance payment, tax deducted at source, etc.), deferred tax (if after netting as per AS-22 is a liability), floating provisions, contingency funds which are not disclosed as reserves but are actually in the nature of reserves, other liabilities which are not disclosed under any of the major heads such as unclaimed dividend, provisions and funds kept for specific purposes, unexpired discount, outstanding charges like rent, conveyance, etc. Certain types of deposits like staff security deposits, margin deposits, etc. where the repayment is not free, shall also be included under this head. Aggregate Net Credit in the Clearing Differences transferred to a separate Blocked Account shall be shown here. Outstanding credit entries in nostro accounts transferred to Blocked Account shall also be shown here.  Notes - General:  1. For arriving at the net balance of inter-office |
|      |      |       |                               | adjustments all connected inter-office accounts shall be aggregated and the net balance only will be shown, representing mostly items in transit and unadjusted items.  |
|      |      |       |                               | 2. The interest accruing on all deposits, whether the payment is due or not, shall be treated as a liability.   |
|      |      |       |                               | 3. It is proposed to show only deposits under the head 'deposits' and hence all surplus provisions for bad and doubtful debts, contingency funds, etc. which are not netted off against the relative assets, shall be brought under the head 'Others (including provisions)'.   |
|      |      |       |                               | 4. Provisions towards Standard Assets shall not be netted from gross advances and shown separately as 'Provisions against Standard Assets' under 'Others' in Schedule 5 of the Balance Sheet.   |
|      |      |       |                               | 5. Where any item under the "Others (including provisions)" exceeds one per cent of the total assets, particulars of all such items shall be disclosed in the notes to accounts.  |
|      |      |       |                               |   |

| Item   | Sch. |                          | Coverage   | Notes and instructions for compilation   |
|--|------|--------------------------|--|--|
| ASSETS   |      |                          |  |  |
| Cash and<br>balances<br>with the<br>Reserve<br>Bank of<br>India    | 6    | (1)                      | Cash in hand (including foreign currency notes)  | Includes cash in hand including foreign currency notes and also of foreign branches in the case of banks having such branches.   |
|  |      | (II)                     | Balances with Reserve<br>Bank of India<br>(i) in Current Account<br>(ii) in Other Accounts | All type of reverse repos with the Reserve Bank including those under Liquidity Adjustment Facility shall be presented under sub-item (ii) 'in Other Accounts'.  |
| Balances<br>with banks<br>and money<br>at call and<br>short notice | 7    | (I)<br>(i)<br>(a)<br>(b) | In India Balances with banks in Current Accounts in Other Deposit Accounts                 | Includes all balances with banks in India (including Cooperative banks), except Money at Call and Short Notice as explained below.  Balances in current account and other deposit accounts shall be shown separately.  |
|  |      | (ii)<br>(a)<br>(b)       | Money at Call and Short<br>notice<br>with banks<br>with other institutions                 | Includes the following if they are for original tenors up to and inclusive of 14 days:  Money lent in the call/notice money market Reverse Repo with banks and other institutions  The balances in Reverse Repo A/c shall be classified under Schedule 7 under item I (ii) a or I (ii) b as appropriate. |

| Item        | Sch. |       | Coverage                              | Notes and instructions for compilation  |
|-------------|------|-------|---------------------------------------|---|
|             |      | (II)  | Outside India                         | Includes balances:  |
|             |      | (i)   | in Current Accounts                   | held by foreign branches of the bank; and held outside India by the Indian branches of the  |
|             |      | (ii)  | in Other Deposit<br>Accounts          | bank.   |
|             |      | (iii) | Money at Call and Short<br>Notice     | Balances held by Indian branches of the bank with its foreign branches shall not be shown under this head. Instead, such balances shall be included in inter-branch accounts.   |
|             |      |       |                                       | The amounts held in 'current accounts' and 'deposit accounts' shall be shown separately.  |
|             |      |       |                                       | 'Money at Call and Short Notice' outside India includes deposits usually classified as per that foreign jurisdiction's laws, regulations, or market practices as money at call and short notice where such money is lent. |
|             |      |       |                                       |   |
| Investments | 8    | (I)   | Investments in India in               |   |
|             |      | (i)   | Government securities                 | Includes Central and State Government Securities and Government Treasury Bills.   |
|             |      | (ii)  | Other Approved<br>Securities          | Securities other than Government Securities, which have been specified by the Reserve Bank as 'approved securities' under section 5(a) of the Banking Regulation Act, 1949 shall be included here.                        |
|             |      | (iii) | Shares                                | Investments in shares of companies and corporations not included in item (ii) shall be included here.   |
|             |      | (iv)  | Debentures and Bonds                  | Investments in debentures <sup>5</sup> and bonds of companies and corporations not included in item (ii) shall be included here.  |
|             |      | (v)   | Subsidiaries and/or<br>Joint Ventures | Investments in subsidiaries and joint ventures (including RRBs) shall be included here.   |
|             |      | (vi)  | Others                                | Residual investments, if any, like mutual funds, gold, etc.   |

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<sup>&</sup>lt;sup>5</sup> As defined by the Companies Act, 2013

| Item     | Sch. |       | Coverage   | Notes and instructions for compilation  |
|----------|------|-------|--|---|
|          |      | (II)  | Investments outside<br>India                                 |   |
|          |      | (i)   | Government Securities (including local authorities)          | All foreign Government Securities including securities issued by local authorities shall be classified under this head.   |
|          |      | (ii)  | Subsidiaries and/or<br>Joint ventures abroad                 | All investments made in the share capital of subsidiaries floated outside India and/or joint ventures abroad shall be classified under this head.   |
|          |      | (iii) | Others investments   | All other investments outside India shall be shown under this head.   |
| Advances | 9    | A.(i) | Bills purchased and discounted                               | In classification under section A, all outstanding advances in India as well as outside India net of provisions made, will be classified under three heads as indicated and shall include both secured and unsecured advances as well as overdue instalments.   |
|          |      |       |  | Receivables acquired under factoring shall be reported under "Bills purchased and Discounted".  |
|          |      | (ii)  | Cash credits, overdrafts<br>and loans repayable on<br>demand | All loans repayable on demand and short-term loans with original maturity up to one year shall be classified under "Cash credits, overdrafts and loans repayable on demand". Outstanding balances on credit cards shall be included under this category. Other balances pertaining to credit operations, even if they are dues from other banks/ organisations shall be shown as part of advances. However, where such dues are in the nature of fee or other revenue receivable the same may be shown as Other Assets. |
|          |      |       |  | A 'Term Loan' is a loan which has a specified maturity and is payable in instalments or in bullet form. All Term Loans with maturity in excess of one year shall be classified under this category(i.e. A(iii)) whereas as explained above short term loans with original maturity up to one year shall be categorised as loans repayable on demand.  |
|          |      |       | Term loans   |   |
|          |      | (iii) |  |   |

| Item | Sch. |       | Coverage                                   | Notes and instructions for compilation  |
|------|------|-------|--|---|
|      |      | B.(i) | Secured by tangible assets                 | All advances or part of advances including advances against book debts which are secured by tangible assets shall be shown here. The item will include secured advances both in and outside India.  |
|      |      |       |  | The Bank shall specify that advances secured by tangible assets includes advances against book debts.   |
|      |      | (ii)  | Covered by<br>Bank/Government<br>Guarantee | Advances in India and outside India to the extent they are covered by guarantees of Indian/foreign governments, Indian/foreign banks, Deposit Insurance and Credit Guarantee Corporation (DICGC) and Export Credit Guarantee Corporation of India (ECGC) shall be included here.  |
|      |      | (iii) | Unsecured                                  | All advances not classified under (i) and (ii) shall be included here. Rights, licenses, authorisations, etc. charged to the banks as collateral should not be reckoned as tangible security and therefore such advances shall be reckoned as unsecured under this head, with a disclosure of the same in the notes to the account. |
|      |      |       |  | Total of 'A' should tally with total of 'B'.  |
|      |      | C.    |  |   |
|      |      | (I)   | Advances in India                          | Advances shall be broadly classified into 'Advances in  |
|      |      | (i)   | Priority Sectors                           | India' and 'Advances outside India'. Advances in India will be further classified on the sectoral basis as  |
|      |      | (ii)  | Public Sector                              | indicated. Advances, which qualify as priority sector lending according to extant Reserve Bank of India   |
|      |      | (iii) | Banks                                      | instructions are to be classified under the head 'Priority<br>Sectors'. Such advances shall be excluded from item (ii)  |
|      |      | (iv)  | Others                                     | i.e. advances to public sector. Advances to Central/<br>State Governments and other Government undertakings including Government Companies and statutory  |
|      |      | (II)  | Advances outside India                     | corporations shall be included in the category "Public Sector".   |
|      |      | (i)   | Due from banks                             | All advances to the banking sector including Co-<br>operative Banks shall come under the head 'Banks'. All  |
|      |      | (ii)  | Due from others                            | the remaining advances will be included under the head 'Others' and typically this category will include non-   |
|      |      | (iii) | Bills purchased and discounted             | priority sector advances to the private, joint and co-<br>operative sectors.  |
|      |      | (iv)  | Syndicated loans                           | Notes Commit  |
|      |      | (1. A | Others                                     | Notes - General:  |
|      |      | (v)   |  | Advances shall be reported net of provisions made thereon (other than provisions towards Standard Assets). To the extent that Floating provisions have not  |

| Item            | Sch. |       | Coverage  | Notes and instructions for compilation   |
|-----------------|------|-------|---|--|
|                 |      |       |   | been treated as Tier 2 capital, they shall also be netted off from advances.   |
|                 |      |       |   | 2. Term loans reported shall not include loans repayable on demand.  |
|                 |      |       |   | 3. Consortium advances shall be reported net of share of other participating banks/ institutions.  |
|                 |      |       |   | 4. All interest-bearing loans and advances granted to bank's own staff shall be included here.   |
|                 |      |       |   | 5. Advances to other banks / organisations shall be included here.   |
|                 |      |       |   | 6. Interest accrued but not due should not be reflected here. Instead, it shall be shown under "Interest accrued" in other assets.   |
|                 |      |       |   | 7. Rights, licenses, authorisations, etc. charged to the banks as security/collateral in respect of projects (including infrastructure projects) financed by them, shall not be reckoned as tangible security. Such advances shall be reckoned as unsecured.  8. Partial credit enhancement facilities to the extent drawn shall be treated as an advance.  9. The aggregate amount of inter- bank participations with risk sharing would be reduced from the aggregate advances outstanding by issuing bank. Participating banks shall show the amount of inter-bank participations under advances. Where the participation is without risk sharing, it shall be reflected by the participating bank as due from Banks under Schedule 9.  10. Reverse Repo with banks and other institutions having original tenors more than 14 days shall be shown under this Schedule under following head:  A.(ii) 'Cash credits, overdrafts and loans repayable on demand'  B.(i) 'Secured by tangible assets'  C.(I).(iii) Banks (iv) 'Others' (as the case may be) |
| Fixed<br>Assets | 10   | (I)   | Premises  | Premises, including land, wholly or partly owned by the bank for the purpose of business including residential   |
|                 |      | (i)   | At cost as on 31st March of the preceding year  Additions during the year  Deductions during the year | premises shall be shown against 'Premises'.  In the case of premises and other fixed assets, the previous balance, additions thereto and deductions  |
|                 |      | (ii)  |   | therefrom during the year as also the total depreciation written off shall be shown.   |
|                 |      | (iii) |   |  |

| Item            | Sch. |        | Coverage  | Notes and instructions for compilation  |
|-----------------|------|--------|---|---|
|                 |      |        | Depreciation to date                                  |   |
|                 |      | (iv)   |   |   |
|                 |      | (II)   | Other Fixed Assets (including furniture and fixtures) | Furniture and fixtures, vehicles and all other fixed assets shall be shown under this head.   |
|                 |      | (i)    | At cost as on 31st<br>March of the preceding<br>year  |   |
|                 |      |        | Additions during the year                             |   |
|                 |      | (ii)   | Deductions during the year                            |   |
|                 |      | /····\ | Depreciation to date                                  |   |
|                 |      | (iii)  |   |   |
|                 |      | (iv)   |   |   |
| Other<br>Assets | 11   | (1)    | Inter-office adjustments (net)                        | The inter-office adjustments balance, if in debit, shall be shown under this head. Only net position of inter-office accounts, inland as well as foreign, shall be shown here. For arriving at the net balance of inter-office adjustment accounts, all connected inter-office accounts shall be aggregated and the net balance, if in debit only shall be shown representing mostly items in transit and unadjusted items. |
|                 |      | (II)   | Interest accrued                                      | Interest accrued but not due on investments and advances and interest due but not collected on investments will be the main components of this item. As banks normally debit the borrowers' account with interest due on the balance sheet date, usually there may not be any amount of interest due on advances. Only such interest as can be realised in the ordinary course shall be shown under this head.              |
|                 |      | (III)  | Tax paid in advance/tax deducted at source            | The amount of advance tax paid, tax deducted at source (TDS), etc. to the extent that these items are not set off against relative tax provisions shall be shown against this item.   |
|                 |      | (IV)   | Stationery and stamps                                 | Only exceptional items of expenditure on stationery like bulk purchase of security paper, loose leaf or other ledgers, etc. which are shown as quasi-asset to be written off over a period of time shall be shown here. The value shall be on a realistic basis and cost escalation shall not be taken into account, as these items are for internal use.   |

| Item                      | Sch. |       | Coverage   | Notes and instructions for compilation  |
|---------------------------|------|-------|--|---|
|                           |      | (V)   | Non-banking assets acquired in satisfaction of claims          | Immovable properties/tangible assets acquired in satisfaction of claims are to be shown under this head.  |
|                           |      | (VI)  | Others   | This will include items like claims which have not been met, for instance, clearing items, debit items representing addition to assets or reduction in liabilities which have not been adjusted for technical reasons, want of particulars, etc. Accrued income other than interest shall also be included here.                      |
|                           |      |       |  | All non-interest-bearing loans and advances granted to the bank's staff shall be reported here. Cash Margin Deposit with The Clearing Corporation India Limited (CCIL) shall be shown here.   |
|                           |      |       |  | Deposits placed with NABARD/SIDBI/NHB, etc. on account of shortfall in priority sector targets shall be included here. Banks shall also disclose the details of such deposits, both for the current year and previous year, as a footnote in Schedule 11 of the Balance Sheet.  Where any item under "Others" exceeds one per cent of |
|                           |      |       |  | the total assets, particulars of all such items shall be disclosed in the notes to accounts.  |
| Contingent<br>Liabilities | 12   | (I)   | Claims against the bank<br>not acknowledged as<br>debts        |   |
|                           |      | (II)  | Liability for partly paid investments                          | Liability on partly paid shares, debentures, etc. will be included in this head.  |
|                           |      | (III) | Liability on account of outstanding forward exchange contracts | Outstanding forward exchange contracts shall be included here.  |
|                           |      | (IV)  | Guarantees given on behalf of constituents                     | Guarantees given for constituents in India and outside India shall be shown separately.   |
|                           |      | (i)   | In India   |   |
|                           |      | (ii)  | Outside India  |   |
|                           |      | (V)   | Acceptances,<br>endorsements and<br>other obligations          | This item will include letters of credit and bills accepted by the bank on behalf of its customers.   |
|                           |      | (VI)  | Other items for which<br>the bank is contingently<br>liable    | Arrears of cumulative dividends, bills rediscounted, commitments of underwriting contracts, estimated amount of contracts remaining to be executed on capital   |

| Item                 | Sch. | Coverage | Notes and instructions for compilation  |
|----------------------|------|----------|---|
|                      |      |          | account and not provided for etc. are to be included here.  |
|                      |      |          | All unclaimed liabilities (where amount due has been transferred to the Depositors Education and Awareness Fund established under the Depositor Education and Awareness Fund Scheme 2014) shall be shown here.  |
|                      |      |          | The undrawn partial credit enhancement facilities shall be shown here.  |
|                      |      |          | When Issued ('WI') securities should be recorded in books as an off balance sheet item till issue of the security. The off balance sheet net position in the 'WI' market should be marked to market scrip-wise on daily basis at the day's closing price of the 'WI' security. In case the price of the 'WI' security is not available, the value of the underlying security determined as per extant regulations may be used instead. Depreciation, if any, should be provided for and appreciation, if any, should be ignored. On delivery, the underlying security may be classified in any of the three categories, viz; 'Held to Maturity', 'Available for Sale' or 'Held for Trading', depending upon the intent of holding, at the contracted price. |
| Bills for collection |      |          | Bills and other items in the course of collection and not adjusted will be shown against this item in the summary version only. No separate schedule is proposed.   |

## 2. Profit and Loss Account

| Item            | Sch. |       | Coverage  | Notes and Instructions for compilation   |
|-----------------|------|-------|---|--|
| Interest earned | 13   | (1)   | Interest/discount on advances/bills   | Includes interest and discount on all types of loans and advances like cash credit, demand loans, overdrafts, export loans, term loans, domestic and foreign bills purchased and discounted (including those rediscounted), overdue interest and interest subsidy, if any, relating to such advances/bills.  |
|                 |      | (II)  | Income on investments   | Includes all income derived from the investment portfolio by way of interest and dividend. The amount of premium amortised in respect of HTM Securities shall be shown here as a deduction. The deduction need not be disclosed separately. The book value of the security shall continue to be reduced to the extent of the amount amortised during the relevant accounting period.   |
|                 |      | (III) | Interest on balances<br>with RBI and other Inter-<br>bank funds   | Includes interest on balances with Reserve Bank of India and other banks, call loans, money market placements, etc.  |
|                 |      | (IV)  | Others  | Includes any other interest/ discount income not included in the above heads.  |
|                 |      |       |   | Notes: General   |
|                 |      |       |   | The balances in Reverse Repo Interest Income Account shall be classified under Schedule 13 (under item III or IV as appropriate).  |
| Other           | 14   | (1)   | Commission, Exchange and Brokerage  | Includes all remuneration on services such as commission on collections, commission/exchange on remittances and transfers, commission on letters of credit and bank guarantees, letting out of lockers, commission on Government business, commission on other permitted agency business including consultancy and other services, brokerage, etc. on securities. It does not include foreign exchange income.  Payments Banks shall disclose particulars of all such items in the notes to accounts wherever any item under this head exceeds one per cent of total income. |
|                 |      | (II)  | Profit on sale of investments Less: Loss on sale of investments  Profit on revaluation of investments  Less: Loss on revaluation of investments | Includes profit/loss on sale of securities, furniture, land and building, motor vehicles, gold, silver, etc. Only the net position shall be shown. If the net position is a loss, the amount shall be shown as a deduction. The net profit/ loss on revaluation of assets as well as provision for depreciation (or reversal of excess depreciation) shall also be shown under this item. Provision for non-performing investments (NPI) shall not be shown here and instead reflected under Provisions and Contingencies.   |
|                 |      | (IV)  | Profit on sale of land,<br>buildings and other  | j  |

| Item                  | Sch. |       | Coverage   | Notes and Instructions for compilation   |
|-----------------------|------|-------|--|--|
|                       |      |       | assets Less:<br>Loss on sale of land,<br>buildings and other<br>assets   |  |
|                       |      | (V)   | Profit on exchange transactions Less: Loss on exchange transactions  | Includes profit/loss on dealing in foreign exchange, all income earned by way of foreign exchange, commission and charges on foreign exchange transactions excluding interest which will be shown under interest head. Only the net position shall be shown. If the net position is a loss, it is to be shown as a deduction.  |
|                       |      | (VI)  | Income earned by way<br>of dividend etc. from<br>subsidiaries,<br>companies, joint<br>ventures abroad/in India |  |
|                       |      | (VII) | Miscellaneous income   | Includes recoveries from constituents for godown rents, income from bank's properties, security charges, insurance etc. and any other miscellaneous income. In case any item under this head exceeds one percent of the total income, particulars shall be given in the notes. The fee received from the sale of Priority Sector Lending Certificates (PSLCs) shall be shown here. |
| Interest<br>expended  | 15   | (1)   | Interest on deposits   | Includes interest paid on all types of deposits including deposits from banks and other institutions.  |
|                       |      | (II)  | Interest on RBI/inter-<br>bank borrowings  | Includes discount/interest on all borrowings and refinance from Reserve Bank of India and other banks.   |
|                       |      | (III) | Others   | Includes discount/interest on all borrowings/ refinance from financial institutions. All other payments like interest on participation certificates, penal interest paid, etc. shall also be included here.  |
|                       |      |       |  | Notes :General   |
|                       |      |       |  | 1. The balances in Repo Interest Expenditure Account shall be classified under Schedule 15 (under item II or III as appropriate).  |
|                       |      |       |  | 2. While acquiring government and other approved securities, banks should not capitalise the broken period interest paid to seller as part of cost of the investment, but instead book it as an expense.   |
| Operating<br>Expenses | 16   | (I)   | Payments to and provisions for employees   | Includes staff salaries/wages, allowances, bonus, other staff benefits like provident fund, pension, gratuity, liveries to staff, leave fare concessions, staff welfare, medical allowance to staff, etc.  |

| Item | Sch. |        | Coverage  | Notes and Instructions for compilation   |
|------|------|--------|---|--|
|      |      | (II)   | Rent, taxes and lighting                                      | Includes rent paid by the banks on buildings, municipal and other taxes paid (excluding income tax and interest tax), electricity and other similar charges and levies. House rent allowance and other similar payments to staff shall appear under the head 'Payments to and provisions for employees'.   |
|      |      | (III)  | Printing and stationery                                       | Includes books and forms and stationery items used by the bank and other printing charges which are not incurred by way of publicity expenditure.  |
|      |      | (IV)   | Advertisement and publicity                                   | Includes expenditure incurred by the bank for advertisement and publicity purposes including printing charges of publicity material.   |
|      |      | (V)    | Depreciation on bank's property                               | Includes depreciation on bank's own property, cars and other vehicles, furniture, electric fittings, vaults, lifts, leasehold properties, non-banking assets, etc.   |
|      |      | (VI)   | Directors' fees,<br>allowances and<br>expenses                | Includes sitting fees, allowances and all other expenses incurred on behalf of directors. The daily allowance, hotel charges, conveyance charges, etc. which though in the nature of reimbursement of expenses incurred shall be included under this head. Similar expenses of Local Board members, committees of the Board, etc. shall also be included under this head.  |
|      |      | (VII)  | Auditors' fees and expenses (including branch auditors' fees) | Includes the fees paid to the statutory auditors and branch auditors for professional services rendered and all expenses for performing their duties, even though they may be in the nature of reimbursement of expenses. If external auditors have been appointed by banks themselves for internal inspections and audits and other services, the expenses incurred in that context including fees should not be included under this head but shall be shown under 'other expenditure'. |
|      |      | (VIII) | Law charges   | All legal expenses and reimbursement of expenses incurred in connection with legal services shall be included here.  |
|      |      | (IX)   | Postage, Telegrams,<br>Telephones, etc.                       | Includes all postal charges like stamps, telephones, etc.  |
|      |      | (X)    | Repairs and maintenance                                       | Includes repairs to bank's property, their maintenance charges, etc.   |
|      |      | (XI)   | Insurance   | Includes insurance charges on bank's property, insurance premia paid to DICGC, etc. to the extent they are not recovered from the concerned parties.   |
|      |      | (XII)  | Other expenditure   | All expenses other than those not included in any of the other heads like licence fees, donations,   |

| Item                                   | Sch. | Coverage | Notes and Instructions for compilation   |
|--|------|----------|--|
|  |      |          | subscriptions to papers, periodicals, entertainment expenses, travel expenses, etc. shall be included under this head. In case any particular item under this head exceeds one per cent of the total income, particulars shall be given in the notes. The fees paid for the purchase of the PSLCs shall be shown here. |
| Provisions<br>and<br>Contingenc<br>ies |      |          | Includes all provisions made for bad and doubtful debts, provisions for taxation, provisions for non-performing investments, transfers to contingencies and other similar items.   |

#### Part B

### <u>Guidance on specific issues with respect to certain Accounting</u> Standards

### 3. Accounting Standard 5 - Net Profit or Loss for the Period, Prior Period Items and Changes in Accounting Policies

The objective of this standard is to prescribe the classification and disclosure of certain items in the statement of profit and loss so that all enterprises prepare and present such a statement on a uniform basis. Accordingly, this Standard requires the classification and disclosure of extraordinary and prior period items, and the disclosure of certain items within profit or loss from ordinary activities. It also specifies the accounting treatment for changes in accounting estimates and the disclosures to be made in the financial statements regarding changes in accounting policies. Paragraph 4.3 of Preface to the Statements on Accounting Standards issued by the ICAI states that Accounting Standards are intended to apply only to items which are material. Since materiality is not objectively defined, it has been decided that all banks should ensure compliance with the provisions of the Accounting Standard in respect of any item of prior period income or prior period expenditure which exceeds one per cent of the total income/total expenditure of the bank if the income/expenditure is reckoned on a gross basis or one per cent of the net profit before taxes or net losses as the case may be if the income is reckoned net of costs. Since the format of the profit and loss accounts of banks prescribed in Form B under Third Schedule to the Banking Regulation Act, 1949 does not specifically provide for disclosure of the impact of prior period items on the current year's profit and loss, such disclosures, wherever warranted, may be made in the 'Notes on Accounts' to the balance sheet of banks.

#### 4. Accounting Standard 9 – Revenue Recognition

Non-recognition of income by the banks in case of non-performing advances and non-performing investments, in compliance with the regulatory prescriptions of the Reserve Bank of India, shall not attract a qualification by the statutory auditors as this would be in conformity with provisions of the standard, as it recognizes postponement of recognition of revenue where collectability of the revenue is significantly uncertain.

## 5. Accounting Standard 11 - The Effects of Changes in Foreign Exchange Rates

AS 11 is applied in the context of the accounting for transactions in foreign currencies and in translating the financial statements of foreign operations. The issues that arise in this context have been identified and banks shall be guided by the following while complying with the provisions of the Standard:

#### Classification of Integral and Non-integral Foreign Operations

Paragraph 17 of AS 11 states that the method used to translate the financial statements of a foreign operation depends on the way in which it is financed and operates in relation to the reporting enterprise. For this purpose, foreign

operations are classified as either "integral foreign operations" or "non-integral foreign operations". The issue that arises here pertains to the classification of representative offices set up in foreign countries, foreign branches and offshore banking units set up in India as "integral foreign operation" or "non-integral foreign operation".

Taking into consideration the operation of the foreign branches of Indian banks and the indicators listed in paragraph 20 of the standard, it is clarified that foreign branches of Indian banks, IFSC Banking Units (IBUs) and Offshore Banking Units (OBUs) set up in India by banks shall be classified as "non-integral foreign operations". Taking into consideration the operation of the representative offices of banks set up abroad and the explanation in paragraph 18 of the Standard, representative offices shall be classified as "integral foreign operations". These classifications are for the limited purpose of compliance with the Standard.

# Exchange rate for recording foreign currency transactions and translation of financial statements of non-integral foreign operation.

As per paragraphs 9 and 21 of the Standard, a foreign currency transaction shall be recorded by Indian branches and integral foreign operations, on initial recognition in the reporting currency, by applying to the foreign currency amount the exchange rate between the reporting currency and the foreign currency at the date of the transaction. Further, paragraph 24(b) of the Standard states that income and expense items of non-integral foreign operations shall be translated at exchange rates at the dates of the transactions. Indian branches and integral foreign operations of banks may face difficulty in applying the exchange rate prevailing at the date of the transaction in respect of the items which are not being recorded in Indian Rupees or are currently being recorded using a notional exchange rate, due to their extensive branch network and volume of transactions. Banks may also face difficulty in translating income and expense items of a non-integral foreign operation by applying the exchange rates at the dates of the transactions.

Banks, which are in a position to apply the exchange rate prevailing on the date of the transaction for recording the foreign currency transactions at their Indian branches and integral foreign operations and for translating the income and expense items of non-integral foreign operations as required under AS 11 shall comply with the requirements. Banks, which have an extensive branch network, have a high volume of foreign currency transactions and are not fully equipped on the technology front shall be guided by the following:

Paragraph 10 of the Standard allows, for practical reasons, the use of a rate that approximates the actual rate at the date of the transaction The Standard also states that if exchange rates fluctuate significantly, the use of average rate for a period is unreliable. Since the enterprises are required to record the transactions at the date of the occurrence thereof, the weekly average closing rate of the preceding week can be used for recording the transactions occurring in the relevant week, if the same approximates the actual rate at the date of the transaction. In view of

the practical difficulties which banks may have in applying the exchange rates at the dates of the transactions and since the Standard allows the use of a rate that approximates the actual rate at the date of the transaction, banks may use average rates as detailed below: FEDAI publishes a weekly average closing rate at the end of each week and a quarterly average closing rate at the end of each quarter for various currencies.

In respect of Indian branches and integral foreign operations, those foreign currency transactions, which are currently not being recorded in Indian Rupees at the date of the transaction or are being recorded using a notional exchange rate shall now be recorded at the date of the transaction by using the weekly average closing rate of the preceding week, published by FEDAI, if the same approximates the actual rate at the date of the transaction.

Generally, Indian banks prepare the consolidated accounts for their domestic and foreign branches at quarterly or longer intervals. Hence, banks may use the <u>quarterly average closing rate</u>, published by FEDAI at the end of each quarter, for translating the income and expense items of non-integral foreign operations during the quarter.

If the weekly average closing rate of the preceding week does not approximate the actual rate at the date of the transaction, the closing rate at the date of the transaction shall be used. For this purpose, the weekly average closing rate of the preceding week would not be considered approximating the actual rate at the date of the transaction if the difference between (A) the weekly average closing rate of the preceding week and (B) the exchange rate prevailing at the date of the transaction, is more than three and a half percent of (B). In respect of non-integral foreign operations, if there are significant exchange fluctuations during the guarter, the income and expense items of nonintegral foreign operations shall be translated by using the exchange rate at the date of the transaction instead of the quarterly average closing rate. For this purpose, the exchange rate fluctuation would be considered as significant, if the difference between the two rates is more than seven percent of the exchange rate prevailing at the date of the transaction.

Banks are encouraged to equip themselves to record the foreign currency transactions of Indian branches as well as integral foreign operations and translate the income as well as expense items of nonintegral foreign operations at the exchange rate prevailing on the date of the transaction.

#### Closing rate

Paragraph 7 of the Standard defines 'Closing rate' as the exchange rate at the balance sheet date. In order to ensure uniformity among banks, closing rate to be applied for the purposes of AS 11 (revised 2003) for the relevant accounting period would be the last <u>closing spot rate</u> of exchange announced by FEDAI for that accounting period.

#### Foreign Currency Translation Reserve (FCTR)

In the context of recognition of gains in profit and loss account from FCTR on repatriation of accumulated profits/retained earnings from overseas branch(es), it is clarified that the repatriation of accumulated profits shall not be considered as disposal or partial disposal of interest in non-integral foreign operations as per AS 11. Accordingly, banks shall not recognise in the profit and loss account the proportionate exchange gains or losses held in the foreign currency translation reserve on repatriation of profits from overseas operations.

### 6. Accounting Standard 17 - Segment Reporting

The indicative formats for disclosure under 'AS 17 – Segment Reporting' are as below:-

#### **Format**

### Part A: Business segments

| Business<br>Segments →      | Treasury        |                  | Corporate<br>Wholesale | e /<br>e Banking | Retail Ba       | nking            | Other Ba<br>Business | nking            | Total           |                  |
|-----------------------------|-----------------|------------------|------------------------|------------------|-----------------|------------------|----------------------|------------------|-----------------|------------------|
| Particulars ↓               | Current<br>Year | Previous<br>Year | Current<br>Year        | Previous<br>Year | Current<br>Year | Previous<br>Year | Current<br>Year      | Previous<br>Year | Current<br>Year | Previous<br>Year |
| Revenue                     |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Result                      |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Unallocated expenses        |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Operating profit            |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Income<br>taxes             |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Extraordinary profit / loss |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Net profit                  |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Other information:          |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Segment assets              |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Unallocated assets          |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Total assets                |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Segment<br>liabilities      |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |
| Unallocated liabilities     |                 |                  |                        |                  |                 |                  |                      |                  |                 |                  |

| Business<br>Segments → | Treasury        |                  | Corporate<br>Wholesale |                  | Retail Bar      | nking            | Other Bar<br>Business | nking            | Total           |                  |
|------------------------|-----------------|------------------|------------------------|------------------|-----------------|------------------|-----------------------|------------------|-----------------|------------------|
| Particulars ↓          | Current<br>Year | Previous<br>Year | Current<br>Year        | Previous<br>Year | Current<br>Year | Previous<br>Year | Current<br>Year       | Previous<br>Year | Current<br>Year | Previous<br>Year |
| Total<br>liabilities   |                 |                  |                        |                  |                 |                  |                       |                  |                 |                  |

Note: No disclosure need be made in the shaded portion

### Part B: Geographic segments

(Amount in ₹ crore)

|           | Domestic        |                  | Internation     | al               | Total           |                  |  |
|-----------|-----------------|------------------|-----------------|------------------|-----------------|------------------|--|
|           | Current<br>Year | Previous<br>Year | Current<br>Year | Previous<br>Year | Current<br>Year | Previous<br>Year |  |
| (a) Reve  |                 |                  |                 |                  |                 |                  |  |
| (b) Asset |                 |                  |                 |                  |                 |                  |  |

Note:

The business segment shall ordinarily be considered as the primary reporting format and geographical segment would be the secondary reporting format.

The business segments will be 'Treasury', 'Corporate / Wholesale Banking', 'Retail Banking' and 'Other banking operations'.

'Domestic' and 'International' segments will be the geographic segments for disclosure. Banks shall adopt their own methods, on a reasonable and consistent basis, for allocation of expenditure among the segments.

'Treasury' shall include the entire investment portfolio.

Retail Banking shall include exposures which fulfil the four criteria of orientation, product, granularity, and low value of individual exposures for retail exposures laid down in Master Directions on Basel III: Capital Regulations (modified from time to time). Individual housing loans will also form part of Retail Banking segment for the purpose of reporting under AS-17. Corporate / Wholesale Banking includes all advances to trusts, partnership firms, companies, and statutory bodies, which are not included under 'Retail Banking'.

Other Banking Business includes all other banking operations not covered under 'Treasury, 'Wholesale Banking' and 'Retail Banking' segments. It shall also include all other residual operations such as para banking transactions/activities.

Besides the above-mentioned segments, banks shall report additional segments within "Other Banking Business' which meet the quantitative criterion prescribed in the AS 17 for identifying reportable segments.

Scheduled Commercial Banks (excluding RRBs, LABs and PBs) shall sub-divide retail banking into (i) Digital Banking and (ii) Other Retail Banking segments. The business involving digital banking products acquired by Digital Banking Units (DBUs) or existing digital banking products would qualify to be clubbed under 'Digital Banking' Segment.

#### 7. Accounting Standard 18 – Related Party Disclosures

The manner of disclosures required by paragraphs 23 to 26 of AS 18 is illustrated as below. It may be noted that the format given below is merely illustrative in nature and is not exhaustive.

| Items/Related<br>Party            | Parent (as per ownership or control) | Subsidiaries | Associates/ Joint ventures | Key  Managemen t  Personnel @ | Relatives of<br>Key<br>Managemen<br>t Personnel | Total |
|-----------------------------------|--------------------------------------|--------------|----------------------------|-------------------------------|---|-------|
| Borrowings#                       |                                      |              |                            |                               |   |       |
| Deposits#                         |                                      |              |                            |                               |   |       |
| Placement of deposits#            |                                      |              |                            |                               |   |       |
| Advances#                         |                                      |              |                            |                               |   |       |
| Investments#                      |                                      |              |                            |                               |   |       |
| Non-funded commitments#           |                                      |              |                            |                               |   |       |
| Leasing/HP arrangements availed#  |                                      |              |                            |                               |   |       |
| Leasing/HP arrangements provided# |                                      |              |                            |                               |   |       |
| Purchase of fixed assets          |                                      |              |                            |                               |   |       |
| Sale of fixed assets              |                                      |              |                            |                               |   |       |
| Interest paid                     |                                      |              |                            |                               |   |       |
| Interest received                 |                                      |              |                            |                               |   |       |
| Rendering of services*            |                                      |              |                            |                               |   |       |
| Receiving of services*            |                                      |              |                            |                               |   |       |
| Management contracts*             |                                      |              |                            |                               |   |       |

- @ Whole time directors of the Board and CEOs of the branches of foreign banks in India.
- # The outstanding at the year end and the maximum during the year are to be disclosed
- \* Contract services etc. and not services like remittance facilities, locker facilities etc.

#### Note:

Related parties for a bank are its parent, subsidiary(ies), associates/ joint ventures, Key Management Personnel (KMP) and relatives of KMP. KMP are the whole-time directors for an Indian bank and the Chief Executive Officer (CEO) for a foreign bank having branches in India. Relatives of KMP would be on the lines indicated in section 45 S of the RBI Act, 1934 The name and nature of related party relationship shall be disclosed, irrespective of whether there have been transactions, where control exists within the meaning of the Standard. Control would normally exist in case of parent-subsidiary relationship. The disclosures may be limited to aggregate for each of the above related party categories and would pertain to the year-end position as also the maximum position during the year.

The Accounting Standards is applicable to all nationalised banks. The accounting standard exempts state-controlled enterprises i.e., nationalised banks from making any disclosures pertaining to their transactions with other related parties which are also state controlled enterprises. Thus, nationalised banks need not disclose their transactions with the subsidiaries as well as the RRBs sponsored by them. However, they will be required to disclose their transactions with other related parties.

Secrecy provisions: If in any of the above category of related parties there is only one related party entity, any disclosure would tantamount to infringement of customer confidentiality. In terms of AS 18, the disclosure requirements do not apply in circumstances when providing such disclosures would conflict with the reporting enterprise's duties of confidentiality as specifically required in terms of statute, by regulator or similar competent authority. Further, in case a statute or regulator governing an enterprise prohibits the enterprise from disclosing certain information, which is required to be disclosed, non-disclosure of such information would not be deemed as non-compliance with the Accounting Standards. On account of the judicially recognized common law duty of the banks to maintain the confidentiality of the customer details, they need not make such disclosures. In view of the above, where the disclosures under the Accounting Standards are not aggregated disclosures in respect of any category of related party i.e., where there is only one entity in any category of related party, banks need not disclose any details pertaining to that related party other than the relationship with that related party.

### 8. Accounting Standard 23 – Accounting for Investments in Associates in CFS

This Accounting Standard sets out principles and procedures for recognizing, in the CFS, the effects of the investments in associates on the financial position and operating results of a group. The Standard requires that an investment in an associate shall be accounted for in CFS under the equity method subject to certain exceptions. The term associate is defined as an enterprise in which the investor has significant influence and which is neither a subsidiary nor a joint venture of the investor. Significant influence is the power to participate in the financial and/ or operating policy decisions of the investee but not control over those policies. Such an influence may be gained by share ownership, statute or agreement. As regards share ownership, if an investor holds, directly or indirectly through subsidiaries 20 per cent or more of the voting power of the investee, it is presumed that the investor has significant influence, unless it can be clearly demonstrated that this is not the case. Conversely, if the investor holds, directly or indirectly through subsidiaries less than 20 per cent of the voting power of the investee, it is presumed that the investor does not have significant influence, unless such influence can be clearly demonstrated. A substantial or majority ownership by another investor does not necessarily preclude an investor from having significant influence.

The issue is whether conversion of debt into equity in an enterprise by a bank by virtue of which the bank holds more than 20 percent will result in an investor-associate relationship for the purpose of AS 23. From the above it is clear that though a bank may acquire more than 20 per cent of voting power in the borrower entity in satisfaction of its advances it may be able to demonstrate that it does not have the power to exercise significant influence since the rights exercised by it are protective in nature and not participative. In such a circumstance, such investment may not be treated as investment in associate under this Accounting Standard. Hence the test shall not be merely the proportion of investment but the intention to acquire the power to exercise significant influence.

#### 9. Accounting Standard 24 - Discontinuing operations

This Standard establishes principles for reporting information about discontinuing operations. Merger/ closure of branches of banks by transferring the assets/ liabilities to the other branches of the same bank may not be deemed as a discontinuing operation and hence this Accounting Standard will not be applicable to merger / closure of branches of banks by transferring the

assets/ liabilities to the other branches of the same bank. Disclosures shall be required under the Standard only when: (i) discontinuing of the operation has resulted in shedding of liability and realisation of the assets by the bank or decision to discontinue an operation which will have the above effect has been finalised by the bank and (ii) the discontinued operation is substantial in its entirety.

#### 10. Accounting Standard 25 – Interim Financial Reporting

This Standard prescribes the minimum content of an interim financial report and the principles for recognition and measurement in a complete or condensed financial statements for an interim period. The disclosures required to be made by listed banks in terms of the listing agreements would not tantamount to interim reporting as envisaged under AS 25 and as such AS 25 is not mandatory for the quarterly reporting prescribed for listed banks. The recognition and measurement principles laid down under AS 25 shall however, be complied with in respect of such quarterly reports.

### 11. Accounting Standard 26 – Intangible asset

This Standard prescribes the accounting treatment for intangible assets that are not dealt with specifically in another accounting standard. With respect to computer software which has been customized for the bank's use and is expected to be in use for some time, the detailed recognition and amortization principle in respect of computer software prescribed in the Standard adequately addresses these issues and may be followed by banks. It may be noted that intangible assets recognized and carried in the balance sheet of banks in compliance with AS 26 shall attract provisions of section 15(1) of the Banking Regulation Act 1949, in terms of which banks are prohibited from declaring any dividend until any expenditure not represented by tangible assets is carried in the balance sheet. Banks desirous of paying dividend while carrying any intangible assets in its books must seek exemption from section 15(1) of the Banking Regulation Act, 1949 from the Central Government.

### 12. Accounting Standard 27 - Financial Reporting of Interests in Joint Ventures

This Standard is applied in accounting for interests in joint ventures and the reporting of joint venture assets, liabilities, income and expenses in the financial statements of ventures and investors, regardless of the structures or forms under which the joint venture activities take place. This Standard identifies three broad types of joint ventures, namely, jointly controlled operations, jointly controlled assets and jointly controlled entities. In case of jointly controlled entities, where banks are required to present CFS, the investment in joint ventures shall be accounted for as per provisions of this standard. In respect of joint ventures in the form of jointly controlled operations and jointly controlled assets, this Accounting Standard is applicable for both solo financial statements as well as CFS. It is clarified that though paragraph 26 of the Accounting Standard prescribes that for the purpose of solo financial statements, investment in jointly controlled entities is to be accounted as per Accounting Standard 13, such investment is to be reflected in the solo financial statements of banks as per guidelines prescribed by Reserve Bank of India

since Accounting Standard 13 does not apply to banks. RRBs sponsored by banks shall be treated as associates and AS 27 shall not apply for investment in RRBs. The investment in RRBs shall however, be accounted in the consolidated financial statements as per the provisions of Accounting Standard 23.

### 13. Accounting Standard 28 – Impairment of assets

This standard prescribes the procedures that an enterprise applies to ensure that its assets are carried at no more than their recoverable amount. It is clarified that the standard shall not apply to inventories, investments and other

financial assets such as loans and advances and shall generally be applicable to banks in so far as it relates to fixed assets. The Standard shall generally apply to financial lease assets and non-banking assets acquired in settlement of claims only when the indications of impairment of the entity are evident.

### Annex III Disclosure in financial statements – 'Notes to Accounts'

#### General

The items listed in these Directions shall be disclosed in the 'Notes to Accounts' to the financial statements. Banks shall make additional disclosures where material.

#### **Presentation**

In addition to the schedules to the Balance Sheet, a summary of 'Significant Accounting Policies' and 'Notes to Accounts' shall be disclosed as separate Schedules

### **Disclosure requirements**

Banks shall, at the minimum, furnish the following information in the 'Notes to Accounts'. Banks shall note that mere mention of an activity, transaction or item in the disclosure template does not imply that it is permitted, and banks shall refer to the extant statutory and regulatory requirements while determining the permissibility or otherwise of an activity or transaction. These are common templates for commercial banks and Co-operative Banks, unless stated otherwise. RRBs, LABs and Co-operative Banks may omit those line items/disclosures which are not applicable/permitted or with no exposure/ transaction both in the current year and previous year. Banks shall disclose comparative information in respect of the previous period for all amounts reported in the current period's financial statements. Further, banks shall include comparative information for narrative and descriptive information if it is relevant to understanding the current period's financial statements. Out of disclosure requirements specified in this Annex, disclosures outlined in Annex III-A shall be mandatory for RCBs from the year ending March 31, 2024.

### **Regulatory Capital**

### (c) Composition of Regulatory Capital (Amount in ₹ crore)

| Sr.<br>No. | Particulars  | Current<br>Year | Previous<br>Year |
|------------|--|-----------------|------------------|
|            | Common Equity Tier 1 capital (CET 1)* / Paid up share capital and reserves@ (net of deductions, if any)  |                 |                  |
|            | Additional Tier 1 capital*/ Other Tier 1 capital@  |                 |                  |
|            | Tier 1 capital (i + ii)  |                 |                  |
|            | Tier 2 capital   |                 |                  |
|            | Total capital (Tier 1+Tier 2)  |                 |                  |
|            | Total Risk Weighted Assets (RWAs)  |                 |                  |
|            | CET 1 Ratio (CET 1 as a percentage of RWAs)* / Paid-up share capital and reserves as percentage of RWAs@ |                 |                  |

| Sr.<br>No. | Particulars  | Current<br>Year | Previous<br>Year |
|------------|--|-----------------|------------------|
|            | Tier 1 Ratio (Tier 1 capital as a percentage of RWAs)  |                 |                  |
|            | Tier 2 Ratio (Tier 2 capital as a percentage of RWAs)  |                 |                  |
|            | Capital to Risk Weighted Assets Ratio (CRAR) (Total Capital as a percentage of RWAs)   |                 |                  |
|            | Leverage Ratio*  |                 |                  |
|            | Percentage of the shareholding of  |                 |                  |
|            | Government of India State Government (specify name) Sponsor Bank \$  |                 |                  |
|            | Amount of paid-up equity capital raised during the year  |                 |                  |
|            | Amount of non-equity Tier 1 capital raised during the year, of which:  |                 |                  |
|            | Give list <sup>6</sup> as per instrument type (perpetual non-cumulative preference shares, perpetual debt instruments, etc.). Commercial banks (excluding RRBs) shall also specify if the instruments are Basel II or Basel III compliant. |                 |                  |
|            | Amount of Tier 2 capital raised during the year,   |                 |                  |
|            | of which   |                 |                  |
|            | Give list <sup>7</sup> as per instrument type (perpetual non-cumulative preference shares, perpetual debt instruments, etc.). Commercial banks (excluding RRBs) shall also specify if the instruments are Basel II or Basel III compliant. |                 |                  |

<sup>\*</sup> Applicable for Commercial Banks. Leverage Ratio disclosure is only required by commercial banks where it is applicable.

@ Applicable for Co-operative Banks.

<sup>&</sup>lt;sup>6</sup> Example: A commercial bank may disclose as under

|  | Current year | Previous year |
|--|--------------|---------------|
| Amount of non-equity Tier 1 capital raised during the year of which: | ###          | ###           |
| a) Basel III compliant Perpetual Non-Cumulative Preference Shares    | ###          | ###           |
| b) Basel III compliant Perpetual Debt Instruments                    | ###          | ###           |

### <sup>7</sup> Example: A Co-operative Bank may disclose as under:

|          |  | Current year | Previous year |
|----------|--|--------------|---------------|
| Amount o | of Tier 2 capital raised during the year of which: | ###          | ###           |
| a)       | Perpetual Cumulative Preference Shares             | ###          | ###           |
| b)       | Redeemable Non-Cumulative Preference Shares        | ###          | ###           |
| c)       |  | ###          | ###           |

\$ Percentage of shareholding of State Government and Sponsor Bank is applicable only for RRBs.

#### (d) Draw down from Reserves

Suitable disclosures mentioning the amount and the rationale for withdrawal shall be made regarding any draw down from reserves.

### **Asset liability management**

### (e) a) Maturity pattern of certain items of assets and liabilities (Amount in ₹ crore)

|                                    | Day 1 | 2<br>to<br>7 days | 8<br>to<br>14<br>days | 15<br>to<br>30<br>Days | 31 days to 2 months | Over 2 months and to 3 months | Over 3 months and up to 6 Months | Over 6 months and up to 1 year | Over 1 year and up to 3 years | Over 3 years and up to 5 years | Over<br>5<br>years | Total |
|------------------------------------|-------|-------------------|-----------------------|------------------------|---------------------|-------------------------------|----------------------------------|--------------------------------|-------------------------------|--------------------------------|--------------------|-------|
| Deposits <sup>8</sup>              |       |                   |                       |                        |                     |                               |                                  |                                |                               |                                |                    |       |
| Advances                           |       |                   |                       |                        |                     |                               |                                  |                                |                               |                                |                    |       |
| Investments                        |       |                   |                       |                        |                     |                               |                                  |                                |                               |                                |                    |       |
| Borrowings                         |       |                   |                       |                        |                     |                               |                                  |                                |                               |                                |                    |       |
| Foreign<br>Currency<br>assets      |       |                   |                       |                        |                     |                               |                                  |                                |                               |                                |                    |       |
| Foreign<br>Currency<br>liabilities |       |                   |                       |                        |                     |                               |                                  |                                |                               |                                |                    |       |

### (f) b) Liquidity coverage ratio (LCR)

(Not Applicable to RRBs, Local Area Banks (LABs), Payment Banks (PBs), and Co-operative Banks)

i) Commercial Banks (excluding RRBs, LABs, and PBs) shall disclose information on their Liquidity Coverage Ratio (LCR) covering all the four quarters of relevant financial year in the format given below:

<sup>&</sup>lt;sup>8</sup> Savings Bank and Current Deposits may be classified into volatile and core portions. Savings Bank (10 per cent) and Current (15 per cent) Deposits are generally withdrawable on demand. This portion may be treated as volatile. While volatile portion can be placed in the Day 1, 2-7 days and 8-14 days time buckets, depending upon the experience and estimates of banks and the core portion may be placed in over 1-3 years bucket. This classification of Savings Bank and Current Deposits is only a benchmark. Banks which are better equipped to estimate the behavioural pattern, roll-in and roll-out, embedded options, etc. on the basis of past data / empirical studies could classify them in the appropriate buckets, i.e. behavioural maturity instead of contractual maturity, subject to the approval of the Board / ALCO

|        |  | Quarter ended                                     |   |
|--------|--|---|---|
|        |  | (Similarly, there will be quarters)               | e column of each of the four                |
|        |  | Total Un-weighted <sup>1</sup><br>Value (average) | Total Weighted <sup>2</sup> Value (average) |
| High C | Quality Liquid Assets  |   |   |
| 1      | Total High-Quality Liquid Assets (HQLA)                                    |   |   |
| Cash   | Outflows   |   |   |
| 2      | Retail deposits and deposits from small business customers, of which:      |   |   |
| i)     | Stable deposits  |   |   |
| ii)    | Less stable deposits   |   |   |
| 3      | Unsecured wholesale funding, of which:                                     |   |   |
| i)     | Operational deposits (all counterparties)                                  |   |   |
| ii)    | Non-operational deposits (all counterparties)                              |   |   |
| iii)   | Unsecured debt   |   |   |
| 4      | Secured wholesale funding  |   |   |
| 5      | Additional requirements, of which  |   |   |
| i)     | Outflows related to derivative exposures and other collateral requirements |   |   |
| ii)    | Outflows related to loss of funding on debt products                       |   |   |
| iii)   | Credit and liquidity facilities  |   |   |
| 6      | Other contractual funding obligations                                      |   |   |
| 7      | Other contingent funding obligations                                       |   |   |
| 8      | Total Cash Outflows  |   |   |
| Cash   | Inflows  |   |   |
| 9      | Secured lending (e.g. reverse repos)                                       |   |   |
| 10     | Inflows from fully performing exposures                                    |   |   |
| 11     | Other cash inflows   |   |   |
| 12     | Total Cash Inflows   |   |   |
|        |  |   | Total Adjusted <sup>3</sup> Value           |
| 13     | Total HQLA   |   |   |

|    |                              | Quarter ended                                     |   |
|----|------------------------------|---|---|
|    |                              | (Similarly, there will be quarters)               | e column of each of the four                |
|    |                              | Total Un-weighted <sup>1</sup><br>Value (average) | Total Weighted <sup>2</sup> Value (average) |
| 14 | Total Net Cash Outflows      |   |   |
| 15 | Liquidity Coverage Ratio (%) |   |   |

Un-weighted values shall be calculated as outstanding balances maturing or callable within 30 days (for inflows and outflows) except where otherwise mentioned in the circular and LCR

Weighted values shall be calculated after the application of respective haircuts (for HQLA) or inflow and outflow rates (for inflows and outflows)

Adjusted values shall be calculated after the application of both (i) haircuts and inflow and outflow rates and (ii) any applicable caps (i.e. cap on Level 2B and Level 2 assets for HQLA and cap on inflows).

Data must be presented as simple averages of daily observations over the previous quarter (i.e., the average is calculated over a period of 90 days). Banks must publish the number of data points used in calculating the average figures in template. The simple average shall be calculated on daily observations over the previous quarters. For most data items, both unweighted and weighted values of the LCR components shall be disclosed as given in the disclosure format. The un-weighted value of inflows and outflows shall be calculated as the outstanding balances of various categories or types of liabilities, off balance sheet items or contractual receivables. The weighted value of HQLA shall be calculated as the value after haircuts are applied. The weighted value for inflows and outflows shall be calculated as the value after the inflow and outflow rates are applied. Total HQLA and total net cash outflows shall be disclosed as the adjusted value, where the adjusted value of HQLA is the value of total HQLA after the application of both haircuts and any applicable caps on Level 2B and Level 2 assets as indicated in this Framework. The adjusted value of net cash outflows is to be calculated after the cap on inflows is applied, if applicable.

ii) Banks shall provide sufficient qualitative discussion<sup>9</sup> around the LCR to facilitate understanding of the results and data provided.

<sup>&</sup>lt;sup>9</sup> For example, where significant to the LCR, banks could discuss:

a) the main drivers of their LCR results and the evolution of the contribution of inputs to the LCR's calculation over time;

b) intra period changes as well as changes over time;

c) the composition of HQLA;

d) concentration of funding sources;

e) derivative exposures and potential collateral calls;

currency mismatch in the LCR;

g) a description of the degree of centralization of liquidity management and interaction between the group's units; and

### (g) c) Net Stable Funding ratio (NSFR)<sup>10</sup>

(Not Applicable to RRBs, LABs, PBs and Co-operative Banks)

After the guidelines on NSFR become effective, Commercial Banks (excluding RRBs, LABs, and PBs) shall be required to publish their NSFRs as per template given below.

Banks shall publish this disclosure along with the publication of their financial statements/ results (i.e. typically quarterly or semi-annually), irrespective of whether the financial statements/ results are audited. The NSFR information shall be calculated on a consolidated basis and presented in Indian Rupee.

Banks shall either include these NSFR disclosures in their published financial reports or, at a minimum, provide a direct and prominent link to the complete disclosure on their websites or in publicly available regulatory reports.

Data shall be presented as quarter-end observations. For banks reporting on a semi-annual basis, the NSFR shall be reported for each of the two preceding quarters. For banks reporting on an annual basis, the NSFR shall be reported for the preceding four quarters. Both unweighted and weighted values of the NSFR components shall be disclosed unless otherwise indicated. Weighted values are calculated as the values after Available Stable Funding (ASF) or Required Stable Funding (RSF) factors are applied.

Banks shall, in addition to the template prescribed below, provide a sufficient qualitative discussion<sup>11</sup> around the NSFR to facilitate an understanding of the results and the accompanying data.

| NSFI  | R Disclosure Template     |                 |                |              |    |          |  |  |
|-------|---------------------------|-----------------|----------------|--------------|----|----------|--|--|
|       |                           | Unweighted      | l value by res | idual maturi | ty | Weighted |  |  |
| (₹ in | Crore)                    | No<br>maturity* | monthe   > 1vr |              |    |          |  |  |
| ASF   | ltem                      |                 |                |              |    |          |  |  |
| 1     | Capital: (2+3)            |                 |                |              |    |          |  |  |
| 2     | Regulatory capital        |                 |                |              |    |          |  |  |
| 3     | Other capital instruments |                 |                |              |    |          |  |  |

other inflows and outflows in the LCR calculation that are not captured in the LCR common template but which the institution considers to be relevant for its liquidity profile.

<sup>&</sup>lt;sup>10</sup> These shall be effective from the date of implementation of the NSFR guidelines

<sup>&</sup>lt;sup>11</sup> For example, where significant to the NSFR, banks could discuss the drivers of their NSFR results and the reasons for intra-period changes as well as the changes over time (e.g. changes in strategies, funding structure, circumstances etc.).

| NSFI  | R Disclosure Template  |                 |                |                         |       |                |
|-------|--|-----------------|----------------|-------------------------|-------|----------------|
|       |  | Unweighted      | I value by res | idual maturi            | ty    | Wainhtad       |
| (₹ in | Crore)   | No<br>maturity* | < 6<br>months  | 6<br>months<br>to < 1yr | ≥ 1yr | Weighted value |
| 4     | Retail deposits and deposits from small business customers: (5+6)  |                 |                |                         |       |                |
| 5     | Stable deposits  |                 |                |                         |       |                |
| 6     | Less stable deposits   |                 |                |                         |       |                |
| 7     | Wholesale funding: (8+9)   |                 |                |                         |       |                |
| 8     | Operational deposits   |                 |                |                         |       |                |
| 9     | Other wholesale funding  |                 |                |                         |       |                |
| 10    | Other liabilities: (11+12)   |                 |                |                         |       |                |
| 11    | NSFR derivative liabilities  |                 |                |                         |       |                |
| 12    | All other liabilities and equity not included in the above categories  |                 |                |                         |       |                |
| 13    | Total ASF (1+4+7+10)   |                 |                |                         |       |                |
| RSF   | ltem   |                 |                |                         |       |                |
| 14    | Total NSFR high-quality liquid assets (HQLA)   |                 |                |                         |       |                |
| 15    | Deposits held at other financial institutions for operational purposes   |                 |                |                         |       |                |
| 16    | Performing loans and securities: (17+18+19+21+23)  |                 |                |                         |       |                |
| 17    | Performing loans to financial institutions secured by Level 1 HQLA   |                 |                |                         |       |                |
| 18    | Performing loans to financial institutions secured by non-Level 1 HQLA and unsecured performing loans to financial institutions                                |                 |                |                         |       |                |
| 19    | Performing loans to non-financial corporate clients, loans to retail and small business customers, and loans to sovereigns, central banks, and PSEs, of which: |                 |                |                         |       |                |
| 20    | With a risk weight of less than or equal to 35% under the Basel II Standardised Approach for credit risk   |                 |                |                         |       |                |

|       |  | Unweighted      | I value by res | idual maturi            | ty    | Wainbtod       |
|-------|--|-----------------|----------------|-------------------------|-------|----------------|
| (₹ in | Crore)   | No<br>maturity* | < 6<br>months  | 6<br>months<br>to < 1yr | ≥ 1yr | Weighted value |
| 21    | Performing residential mortgages, of which:  |                 |                |                         |       |                |
| 22    | With a risk weight of less than or equal to 35% under the Basel II Standardised Approach for credit risk |                 |                |                         |       |                |
| 23    | Securities that are not in default and do not qualify as HQLA, including exchange-traded equities        |                 |                |                         |       |                |
| 24    | Other assets: (sum of rows 25 to 29)   |                 |                |                         |       |                |
| 25    | Physical traded commodities, including gold  |                 |                |                         |       |                |
| 26    | Assets posted as initial margin for derivative contracts and contributions to default funds of CCPs      |                 |                |                         |       |                |
| 27    | NSFR derivative assets   |                 |                |                         |       |                |
| 28    | NSFR derivative liabilities before deduction of variation margin posted                                  |                 |                |                         |       |                |
| 29    | All other assets not included in the above categories  |                 |                |                         |       |                |
| 30    | Off-balance sheet items  |                 |                |                         |       |                |
| 31    | Total RSF (14+15+16+24+30)   |                 |                |                         |       |                |
| 32    | Net Stable Funding Ratio (%)   |                 |                |                         |       |                |

<sup>\*</sup> Items to be reported in the 'no maturity' time bucket do not have a stated maturity. These may include, but are not limited to, items such as capital with perpetual maturity, non-maturity deposits, short positions, open maturity positions, non-HQLA equities, and physical traded commodities.

### **Investments**

(h) Composition of Investment Portfolio(i) Applicable for Commercial Banks and UCBs

As at ...(current year balance sheet date)

|  | Investments in           | India                     |        |                      |  |        |                                  | Investments outside  | India                                    |        |  |                      |
|--|--------------------------|---------------------------|--------|----------------------|--|--------|----------------------------------|--|--|--------|--|----------------------|
|  | Government<br>Securities | Other Approved Securities | Shares | Debentures and Bonds | Subsidiaries<br>and/or joint<br>ventures | Others | Total<br>investments<br>in India | Government<br>securities<br>(including local<br>authorities) | Subsidiaries<br>and/or joint<br>ventures | Others | Total<br>Investments<br>outside<br>India | Total<br>Investments |
| Held to Maturity   |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Gross  |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Less: Provision for non-<br>performing investments (NPI) |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Net  |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
|  |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Available for Sale                                       |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Gross  |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Less: Provision for depreciation and NPI                 |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Net  |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
|  |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Held for Trading   |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |
| Gross  |                          |                           |        |                      |  |        |                                  |  |  |        |  |                      |

| Less: Provision for depreciation and NPI           |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Net  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Total Investments                                  |  |  |  |  |  |  |
| Less: Provision for non-<br>performing investments |  |  |  |  |  |  |
| Less: Provision for depreciation and NPI           |  |  |  |  |  |  |
| Net  |  |  |  |  |  |  |

### As at ....(previous year balance sheet date)

|  | Investments in           | India                     |        |                      |  |        |                                  | Investments outside                                 | India                                    |        |  |                      |
|--|--------------------------|---------------------------|--------|----------------------|--|--------|----------------------------------|---|--|--------|--|----------------------|
|  | Government<br>Securities | Other Approved Securities | Shares | Debentures and Bonds | Subsidiaries<br>and/or joint<br>ventures | Others | Total<br>investments<br>in India | Government securities (including local authorities) | Subsidiaries<br>and/or joint<br>ventures | Others | Total<br>Investments<br>outside<br>India | Total<br>Investments |
| Held to Maturity   |                          |                           |        |                      |  |        |                                  |   |  |        |  |                      |
| Gross  |                          |                           |        |                      |  |        |                                  |   |  |        |  |                      |
| Less: Provision for non-<br>performing investments (NPI) |                          |                           |        |                      |  |        |                                  |   |  |        |  |                      |
| Net  |                          |                           |        |                      |  |        |                                  |   |  |        |  |                      |
|  |                          |                           |        |                      |  |        |                                  |   |  |        |  |                      |
| Available for Sale                                       |                          |                           |        |                      |  |        |                                  |   |  |        |  |                      |
| Gross  |                          |                           |        |                      |  |        |                                  |   |  |        |  |                      |

| Less: Provision for depreciation and NPI           |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Net  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Held for Trading                                   |  |  |  |  |  |  |
| Gross  |  |  |  |  |  |  |
| Less: Provision for depreciation and NPI           |  |  |  |  |  |  |
| Net  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Total Investments                                  |  |  |  |  |  |  |
| Less: Provision for non-<br>performing investments |  |  |  |  |  |  |
| Less: Provision for depreciation and NPI           |  |  |  |  |  |  |
| Net  |  |  |  |  |  |  |

### (ii) Applicable for RCBs

|   | Investments in           | Current Year                    |        |                  |        |                   | Investments in        | Previous Year                   | •      |                  |        |                   |
|---|--------------------------|---------------------------------|--------|------------------|--------|-------------------|-----------------------|---------------------------------|--------|------------------|--------|-------------------|
|   | Government<br>Securities | Other<br>Approved<br>Securities | Shares | Bonds of<br>PSUs | Others | Total investments | Government securities | Other<br>Approved<br>Securities | Shares | Bonds of<br>PSUs | Others | Total investments |
| Permanent   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Gross   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Less: Provision for non-<br>performing investments<br>(NPI) |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Net   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
|   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Current   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Gross   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Less: Provision for depreciation and NPI                    |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Net   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
|   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Total Investments   |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |
| Less: Provision for non-<br>performing investments          |                          |                                 |        |                  |        |                   |                       |                                 |        |                  |        |                   |

| Less: Provision for depreciation and NPI |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Net                                      |  |  |  |  |  |  |

### (i) Movement of Provisions for Depreciation and Investment Fluctuation Reserve

(Amount in ₹ crore)

| Particulars  | Current Year | Previous<br>Year |
|--|--------------|------------------|
| i) Movement of provisions held towards depreciation on investments<br>Opening balance                            |              |                  |
| Add: Provisions made during the year   |              |                  |
| Less: Write off / write back of excess provisions during the year  |              |                  |
| Closing balance  |              |                  |
| ii) Movement of Investment Fluctuation Reserve   |              |                  |
| Opening balance  |              |                  |
| Add: Amount transferred during the year  |              |                  |
| Less: Drawdown   |              |                  |
| Closing balance  |              |                  |
| iii) Closing balance in IFR as a percentage of closing balance of investments 12 in AFS and HFT/Current category |              |                  |

(j) Sale and transfers to/from HTM category / Permanent category<sup>13</sup> Where the value of sales and transfers of securities to/from HTM category exceeds 5 per cent of the book value of investments held in HTM category at the beginning of the year, banks shall disclose the market value of the investments held in the HTM category. The excess of book value over market value for which provision is not made shall also be disclosed. The 5 per cent threshold referred to above shall exclude:

The one-time transfer of securities to/from HTM category with the approval of Board of Directors undertaken by banks at the beginning of the accounting year.

Direct sales from HTM for bringing down SLR holdings in HTM category consequent to a downward revision in SLR requirements by RBI.

Sales to the Reserve Bank of India under liquidity management operations of RBI like Open Market Operations (OMO) and the Government Securities Acquisition Programme (GSAP).

Repurchase of Government Securities by Government of India from banks under buyback / switch operations.

<sup>&</sup>lt;sup>12</sup> Carrying value less net depreciation (ignoring net appreciation) i.e., the net amount reflected in the balance sheet

<sup>&</sup>lt;sup>13</sup> RCBs shall make the disclosures for the sale/ transfer from *Permanent* category of their investments.

Repurchase of State Development Loans by respective state governments under buyback / switch operations.

Additional shifting of securities explicitly permitted by the Reserve Bank of India.

### (k) Non-SLR investment portfolio

Non-performing non-SLR investments
(Amount in ₹ crore)

| Sr.<br>No. | Particulars                               | Current Year | Previous Year |
|------------|---|--------------|---------------|
| a)         | Opening balance                           |              |               |
| b)         | Additions during the year since 1st April |              |               |
| c)         | Reductions during the above period        |              |               |
| d)         | Closing balance                           |              |               |
| e)         | Total provisions held                     |              |               |

### Issuer composition of non-SLR investments

(Amount in ₹ crore)

| Sr.<br>No. | Issuer                              | Amoun           | t                | Extent of Private Placem |                  | Extent of<br>'Below<br>Investm'<br>Grade'<br>Securiti | nent             | Extent (Unrate Securit | ď'               | Extent (Unliste Securit | ed'              |
|------------|-------------------------------------|-----------------|------------------|--------------------------|------------------|---|------------------|------------------------|------------------|-------------------------|------------------|
| (1)        | (2)                                 |                 |                  | (4)                      |                  | (5)   |                  | (6)                    |                  | (7)                     |                  |
|            |                                     | Current<br>year | Previous<br>Year | Current<br>year          | Previous<br>Year | Current<br>year                                       | Previous<br>Year | Current<br>year        | Previous<br>Year | Current<br>year         | Previous<br>Year |
| a)         | PSUs                                |                 |                  |                          |                  |   |                  |                        |                  |                         |                  |
| b)         | Fls                                 |                 |                  |                          |                  |   |                  |                        |                  |                         |                  |
| c)         | Banks                               |                 |                  |                          |                  |   |                  |                        |                  |                         |                  |
| d)         | Private Corporates                  |                 |                  |                          |                  |   |                  |                        |                  |                         |                  |
| e)         | Subsidiaries/ Joint<br>Ventures     |                 |                  |                          |                  |   |                  |                        |                  |                         |                  |
| f)         | Others                              |                 |                  |                          |                  |   |                  |                        |                  |                         |                  |
| g)         | Provision held towards depreciation |                 |                  |                          |                  |   |                  |                        |                  |                         |                  |
|            | Total *                             |                 |                  |                          |                  |   |                  |                        |                  |                         |                  |

Note:

Investment in India in

Shares

Debentures and Bonds

<sup>\*</sup> For Commercial Banks, the Total under column 3 shall match with the sum of total of Investments included under the following categories in Schedule 8 to the balance sheet:

Subsidiaries and/or Joint Ventures
Others
Investment outside India in (where applicable)
Government securities (including local authorities)
Subsidiaries and/ or joint ventures abroad
Other investments

\*For Co-operative Banks, the total shall match the total of non-SLR investments held by the bank.

Amounts reported under columns 4, 5, 6 and 7 above may not be mutually exclusive.

### (I) Repo transactions (in face value terms)<sup>14</sup> (Amount in ₹ crore)

Maximum Minimum Daily average Outstanding outstanding outstanding outstanding as on March 31 during the year during the year during the year i) Securities sold under repo Government securities Corporate debt securities Any other securities ii) Securities purchased under reverse repo Government securities Corporate debt securities Any other securities

### (m) Government Security Lending (GSL) transactions (in market value terms)<sup>15</sup>

As at ... (current year balance sheet date)

(Amount in ₹ crore)

Daily Total Maximum Minimum average volume of Outstanding outstanding outstanding as on March outstanding transactions during the during the during the during the 31 year year vear year Securities lent through GSL transactions Securities borrowed through GSL transactions

<sup>&</sup>lt;sup>14</sup>The disclosure shall be as specified in <u>Repurchase Transactions (Repo) (Reserve Bank) Directions, 2018</u> as amended from time to time. For ease of reference the disclosure template as on the date of issuance of this Master Direction has been reproduced here.

<sup>&</sup>lt;sup>15</sup> The disclosure shall be as specified in <u>Reserve Bank of India (Government Securities Lending)</u> <u>Directions, 2023</u> as amended from time to time. For ease of reference the disclosure template as on the date of issuance of this Direction has been reproduced here.

|  | Minimum<br>outstanding<br>during the<br>year | Maximum outstanding during the year | Daily<br>average<br>outstanding<br>during the<br>year | Total<br>volume of<br>transactions<br>during the<br>year | Outstanding<br>as on March<br>31 |
|--|--|-------------------------------------|---|--|----------------------------------|
| Securities placed as collateral under GSL transactions   |  |                                     |   |  |                                  |
| Securities received as collateral under GSL Transactions |  |                                     |   |  |                                  |

### As at ... (previous year balance sheet date)

|  | Minimum<br>outstanding<br>during the<br>year | Maximum outstanding during the year | Daily<br>average<br>outstanding<br>during the<br>year | Total volume<br>of<br>transactions<br>during the<br>year | Outstanding<br>as on March<br>31 |
|--|--|-------------------------------------|---|--|----------------------------------|
| Securities lent through GSL transactions                 |  |                                     |   |  |                                  |
| Securities borrowed through GSL transactions             |  |                                     |   |  |                                  |
| Securities placed as collateral under GSL Transactions   |  |                                     |   |  |                                  |
| Securities received as collateral under GSL Transactions |  |                                     |   |  |                                  |

### **Asset quality**

(n) Classification of advances and provisions held16

| (ii) classification of advances and provisions               | Standard                   | Non-Performing | ]        |      |                                      | Total |
|--|----------------------------|----------------|----------|------|--------------------------------------|-------|
|  | Total Standard<br>Advances | Sub-standard   | Doubtful | Loss | Total Non-<br>Performing<br>Advances |       |
| Gross Standard Advances and NPAs                             |                            |                |          |      |                                      |       |
| Opening Balance  |                            |                |          |      |                                      |       |
| Add: Additions during the year                               |                            |                |          |      |                                      |       |
| Less: Reductions during the year*                            |                            |                |          |      |                                      |       |
| Closing balance  |                            |                |          |      |                                      |       |
| *Reductions in Gross NPAs due to:                            |                            |                |          |      |                                      |       |
| i) Upgradation   |                            |                |          |      |                                      |       |
| ii) Recoveries (excluding recoveries from upgraded accounts) |                            |                |          |      |                                      |       |
| iii) Technical/ Prudential <sup>17</sup> Write-offs          |                            |                |          |      |                                      |       |
| iv) Write-offs other than those under (iii) above            |                            |                |          |      |                                      |       |

<sup>&</sup>lt;sup>16</sup> While making disclosures in audited annual financial statements, banks should invariably provide the figures for both the current and previous year to facilitate comparison.

<sup>&</sup>lt;sup>17</sup> Technical or prudential write-off is the amount of non-performing loans which are outstanding in the books of the branches, but have been written-off (fully or partially) at Head Office level. Amount of Technical write-off should be certified by statutory auditors. (Defined in our <u>circular reference DBOD.No.BP.BC.64/21.04.048/2009-10 dated December 1, 2009</u> on Provisioning Coverage for Advances)

|  | Standard                   | Non-Performing | g        |      |                                      | Total |
|--|----------------------------|----------------|----------|------|--------------------------------------|-------|
|  | Total Standard<br>Advances | Sub-standard   | Doubtful | Loss | Total Non-<br>Performing<br>Advances |       |
| Provisions (excluding Floating Provisions)       |                            |                |          |      |                                      |       |
|  |                            |                |          |      |                                      |       |
| Opening balance of provisions held               |                            |                |          |      |                                      |       |
| Add: Fresh provisions made during the year       |                            |                |          |      |                                      |       |
| Less: Excess provision reversed/ Write-off loans |                            |                |          |      |                                      |       |
| Closing balance of provisions held               |                            |                |          |      |                                      |       |
|  |                            |                |          |      |                                      |       |
| Net NPAs <sup>18</sup>                           |                            |                |          |      |                                      |       |
| Opening Balance                                  |                            |                |          |      |                                      |       |
| Add: Fresh additions during the year             |                            |                |          |      |                                      |       |
| Less: Reductions during the year                 |                            |                |          |      |                                      |       |
| Closing Balance                                  |                            |                |          |      |                                      |       |
|  |                            |                |          |      |                                      |       |
| Floating Provisions                              |                            |                |          |      | 1                                    |       |
| Opening Balance                                  |                            |                |          |      |                                      |       |

<sup>&</sup>lt;sup>18</sup> To the extent that floating provisions have not been reckoned for Tier 2 capital, they may be netted off from Gross NPAs to arrive at Net NPAs.

|  | Standard                   | Non-Performing | )        |      |                                      | Total |
|--|----------------------------|----------------|----------|------|--------------------------------------|-------|
|  | Total Standard<br>Advances | Sub-standard   | Doubtful | Loss | Total Non-<br>Performing<br>Advances |       |
| Add: Additional provisions made during the year  |                            |                |          |      |                                      |       |
| Less: Amount drawn down <sup>19</sup> during the year  |                            |                |          |      |                                      |       |
| Closing balance of floating provisions   |                            |                |          |      |                                      |       |
|  |                            |                |          |      |                                      |       |
| Technical write-offs and the recoveries made thereon   |                            |                |          |      |                                      |       |
| Opening balance of Technical/ Prudential written-off accounts                                    |                            |                |          |      |                                      |       |
| Add: Technical/ Prudential write-offs during the year  |                            |                |          |      |                                      |       |
| Less: Recoveries made from previously technical/ prudential written-off accounts during the year |                            |                |          |      |                                      |       |
| Closing balance  |                            |                |          |      |                                      |       |

| Ratios <sup>20</sup>        | Current | Previous |
|-----------------------------|---------|----------|
| (in per cent)               | Year    | Year     |
| Gross NPA to Gross Advances |         |          |
| Net NPA to Net Advances     |         |          |
| Provision coverage ratio    |         |          |

<sup>&</sup>lt;sup>19</sup> Rationale for drawdown may be explained by way of a note below the table.

<sup>&</sup>lt;sup>20</sup> To be computed as per applicable regulatory instructions.

### (o) Sector-wise Advances and Gross NPAs

|            |   | Current Year                  |            |  | Previous Year                 |            |  |
|------------|---|-------------------------------|------------|--|-------------------------------|------------|--|
| Sr.<br>No. | Sector*   | Outstanding<br>Total Advances | Gross NPAs | Percentage of<br>Gross NPAs to<br>Total Advances<br>in that sector | Outstanding Total<br>Advances | Gross NPAs | Percentage of<br>Gross NPAs to<br>Total Advances in<br>that sector |
| i)         | Priority Sector <sup>21</sup>                                     |                               |            |  |                               |            |  |
| a)         | Agriculture and allied activities                                 |                               |            |  |                               |            |  |
| b)         | Advances to industries sector eligible as priority sector lending |                               |            |  |                               |            |  |
| c)         | Services  |                               |            |  |                               |            |  |
| d)         | Personal loans  |                               |            |  |                               |            |  |
|            | Subtotal (i)  |                               |            |  |                               |            |  |
| ii)        | Non-priority Sector   |                               |            |  |                               |            |  |
| a)         | Agriculture and allied activities                                 |                               |            |  |                               |            |  |
| b)         | Industry  |                               |            |  |                               |            |  |
| c)         | Services  |                               |            |  |                               |            |  |
| d)         | Personal loans  |                               |            |  |                               |            |  |
|            | Sub-total (ii)  |                               |            |  |                               |            |  |
|            | Total (I + ii)  |                               |            |  |                               |            |  |

<sup>\*</sup>Banks shall also disclose in the format above, sub-sectors where the outstanding advances exceeds 10 percent of the outstanding total advances to that sector. For instance, if a bank's outstanding advances to the mining industry exceed 10 percent of the outstanding total advances to 'Industry' sector it shall disclose details of its outstanding advances to mining separately in the format above under the 'Industry' sector.

<sup>&</sup>lt;sup>21</sup> RCBs are not required to segregate between priority and non-priority sector.

### (p) Overseas assets, NPAs and revenue<sup>22</sup>

(Amount in ₹ crore)

| Particulars   | Current Year | Previous<br>Year |
|---------------|--------------|------------------|
| Total Assets  |              |                  |
| Total NPAs    |              |                  |
| Total Revenue |              |                  |

### (q) Particulars of resolution plan and restructuring

Particulars of resolution plan

(Not applicable to RRBs, LABs, PBs and Co-operative Banks)

Banks covered by the 'Prudential Framework for Resolution of Stressed Assets' issued vide circular DBR.No.BP.BC.45/21.04.048/2018-19 dated June 7, 2019 shall make appropriate disclosures in their financial statements relating to resolution plans implemented. As per paragraph 30 of the referenced circular, acquisition of shares due to conversion of debt to equity during a restructuring process shall be exempted from regulatory ceilings / restrictions on Capital Market Exposures, investment in Para-Banking activities and intragroup exposure. However, details of the same shall be disclosed by banks in the Notes to Accounts to their Annual Financial Statements.

Details of accounts subjected to restructuring<sup>23</sup>

(Applicable to LABs, RRBs and Co-operative Banks)

|                  |                          | Agricultui<br>allied acti |                  |                 | Corporates (excluding MSME)  Micro, Small and Medium Enterprises (MSME)  Retail (excluding agriculture and MSME)  Total |                 | s Medium agriculture and Total |                 | agriculture and  |                 |                  |
|------------------|--------------------------|---------------------------|------------------|-----------------|---|-----------------|--------------------------------|-----------------|------------------|-----------------|------------------|
|                  |                          | Current<br>Year           | Previous<br>Year | Current<br>Year | Previous<br>Year  | Current<br>Year | Previous<br>Year               | Current<br>Year | Previous<br>Year | Current<br>Year | Previous<br>Year |
|                  | Number of borrowers      |                           |                  |                 |   |                 |                                |                 |                  |                 |                  |
| Standard         | Gross Amount (₹ crore)   |                           |                  |                 |   |                 |                                |                 |                  |                 |                  |
|                  | Provision held (₹ crore) |                           |                  |                 |   |                 |                                |                 |                  |                 |                  |
|                  | Number of borrowers      |                           |                  |                 |   |                 |                                |                 |                  |                 |                  |
| Sub-<br>standard | Gross Amount (₹ crore)   |                           |                  |                 |   |                 |                                |                 |                  |                 |                  |
|                  | Provision held (₹ crore) |                           |                  |                 |   |                 |                                |                 |                  |                 |                  |

<sup>&</sup>lt;sup>22</sup> If a bank does not have any overseas assets, NPAs and revenues, in both the current and previous year it may omit this disclosure.

<sup>&</sup>lt;sup>23</sup> Restructuring as defined as per applicable regulations.

|          |                          | Agricultur<br>allied acti |                  |                 |                  |                 | Corporates Medium agriculture and Total |                 | agriculture and  |                 |                  |
|----------|--------------------------|---------------------------|------------------|-----------------|------------------|-----------------|---|-----------------|------------------|-----------------|------------------|
|          |                          | Current<br>Year           | Previous<br>Year | Current<br>Year | Previous<br>Year | Current<br>Year | Previous<br>Year                        | Current<br>Year | Previous<br>Year | Current<br>Year | Previous<br>Year |
|          | Number of borrowers      |                           |                  |                 |                  |                 |   |                 |                  |                 |                  |
| Doubtful | Gross Amount (₹ crore)   |                           |                  |                 |                  |                 |   |                 |                  |                 |                  |
|          | Provision held (₹ crore) |                           |                  |                 |                  |                 |   |                 |                  |                 |                  |
|          | Number of borrowers      |                           |                  |                 |                  |                 |   |                 |                  |                 |                  |
| Total    | Gross Amount (₹ crore)   |                           |                  |                 |                  |                 |   |                 |                  |                 |                  |
|          | Provision held (₹ crore) |                           |                  |                 |                  |                 |   |                 |                  |                 |                  |

LABs, RRBs and Co-operative Banks shall disclose in their published Annual Balance Sheets the amount and number of accounts in respect of which applications for restructuring are under process, but the restructuring packages have not yet been approved.

### (r) Divergence in asset classification and provisioning (Not applicable to RRBs and RCBs)

Banks<sup>24</sup> shall make suitable disclosures as tabulated below, if either or both of the following conditions are satisfied:

the additional provisioning for NPAs assessed by Reserve Bank of India as part of its supervisory process, exceeds five per cent of the reported profit before provisions and contingencies<sup>25</sup> for the reference period, and

the additional Gross NPAs identified by the Reserve Bank of India as part of its supervisory process exceed five per cent of the reported<sup>26</sup> incremental Gross NPAs for the reference period.

Provided that in the case of UCBs, the threshold for the reported incremental Gross NPAs shall be 15 per cent for the present. This threshold shall be reduced progressively in a phased manner, after review

(Amount in ₹ crore)

|   | Sr. | Particulars  | Amount |
|---|-----|--|--------|
| ĺ | 1.  | Gross NPAs as on March 31, 20XX* as reported by the bank |        |

<sup>&</sup>lt;sup>24</sup> Disclosure to be made in the financial statements of UCBs for year ending March 31, 2023 and onwards.

<sup>&</sup>lt;sup>25</sup> To determine this threshold, UCBs should add back (a) tax expense, and (b) provisions for standard and non-performing assets (recognised as expenses in their Profit and Loss Account) to their reported net profits for the year.

<sup>&</sup>lt;sup>26</sup> Reported incremental Gross NPAs refers to additions during the reference year to the Gross NPAs as disclosed in the Notes to the Financial Statements of the reference period.

| Sr. | Particulars   | Amount |
|-----|---|--------|
| 2.  | Gross NPAs as on March 31, 20XX as assessed by Reserve Bank of India  |        |
| 3.  | Divergence in Gross NPAs (2-1)  |        |
| 4.  | Net NPAs as on March 31, 20XX as reported by the bank   |        |
| 5.  | Net NPAs as on March 31, 20XX as assessed by Reserve Bank of India  |        |
| 6.  | Divergence in Net NPAs (5-4)  |        |
| 7.  | Provisions for NPAs as on March 31, 20XX as reported by the bank  |        |
| 8.  | Provisions for NPAs as on March 31, 20XX as assessed by Reserve Bank of India   |        |
| 9.  | Divergence in provisioning (8-7)  |        |
| 10  | Reported Profit before Provisions and Contingencies for the year ended March 31, 20XX   |        |
| 11. | Reported Net Profit after Tax (PAT) for the year ended March 31, 20XX   |        |
| 12. | Adjusted (notional) Net Profit after Tax (PAT) for the year ended March 31, 20XX after considering the divergence in provisioning |        |

<sup>\*</sup> March 31, 20XX is the close of the reference period in respect of which divergences were assessed

The disclosures, as above, shall be made in the 'Notes to Accounts' in the ensuing Annual Financial Statements published immediately following communication of such divergence by Reserve Bank of India to the bank.

### (s) Disclosure of transfer of loan exposures<sup>27</sup>

Lenders should make appropriate disclosures in their financial statements, under 'Notes to Accounts', relating to the total amount of loans not in default / stressed loans transferred and acquired to / from other entities as prescribed below, on a quarterly basis starting from the quarter ending on December 31, 2021:

In respect of loans not in default that are transferred or acquired, the disclosures should cover, inter alia, aspects such as weighted average maturity, weighted average holding period, retention of beneficial economic interest, coverage of tangible security coverage, and ratingwise distribution of rated loans. Specifically, a transferor should disclose all instances where it has agreed to replace loans transferred to transferee(s) or pay damages arising out of any representation or warranty. The disclosures should also provide break-up of loans

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<sup>&</sup>lt;sup>27</sup> These disclosures are originally specified in the Reserve Bank of India (Transfer of Loan Exposures) Directions, 2021 and have merely been reproduced here for ease of reference. In case of any conflict between these Directions and the Reserve Bank of India (Transfer of Loan Exposures) Directions, 2021 on disclosure requirements, the latter will prevail. While making disclosures in audited annual financial statements, banks should invariably provide the figures for both the current and previous year to facilitate comparison.

transferred / acquired through assignment / novation and loan participation.

In the case of stressed loans transferred or acquired, the following disclosures should be made:

| s transferred dui  | ring the year (to be made separately f   | or loans classified  |
|--------------------|--|--|
| To ARCs            | To permitted transferees   | To other transferees (please specify)  |
|                    |  |  |
|                    |  |  |
|                    |  |  |
|                    |  |  |
|                    |  |  |
|                    |  |  |
| ed during the year | r  |  |
|                    | From SCBs, RRBs, Co-operative<br>Banks, AIFIs, SFBs and NBFCs<br>including Housing Finance<br>Companies (HFCs) | From ARCs  |
| anding of loans    |  |  |
| paid               |  |  |
| al tenor of loans  |  |  |
|                    | To ARCs  | From SCBs, RRBs, Co-operative Banks, AIFIs, SFBs and NBFCs including Housing Finance Companies (HFCs)  anding of loans |

The transferor(s) should also make appropriate disclosures with regard to the quantum of excess provisions reversed to the profit and loss account on account of sale of stressed loans. Also, the lenders should disclose the distribution of the SRs held by them across the various categories of Recovery Ratings assigned to such SRs by the credit rating agencies.

### (t) Fraud accounts

Banks shall make disclose details on the number and amount of frauds as well as the provisioning thereon as per template given below.

|   | Current year | Previous year |
|---|--------------|---------------|
| Number of frauds reported   |              |               |
| Amount involved in fraud (₹ crore)  |              |               |
| Amount of provision made for such frauds (₹ crore)  |              |               |
| Amount of Unamortised provision debited from 'other reserves' as at the end of the year (₹ crore) |              |               |

### (u) Disclosure under Resolution Framework for COVID-19-related Stress

A special window under the Prudential Framework was extended vide <u>circular DOR.No.BP.BC/3/21.04.048/2020-21 dated August 6, 2020</u> to enable the lenders to implement a resolution plan in respect of eligible corporate exposures, and personal loans, while classifying such exposures as Standard. Banks shall make disclosures in the format prescribed below every half-year<sup>28</sup>, i.e., in the financial statements as on September 30 and March 31, starting from the half-year ending September 30, 2021 till all exposures on which resolution plan was implemented are either fully extinguished or completely slip into NPA, whichever is earlier.

### Format for disclosures to be made half yearly starting September 30, 2021

(Amounts in ₹ crore)

| Type of borrower   | Exposure to accounts         | Of (A),         | Of (A) amount    | Of (A) amount    | Exposure to accounts       |
|--------------------|------------------------------|-----------------|------------------|------------------|----------------------------|
| •                  |                              | aggregate debt  |                  |                  | classified as Standard     |
|                    | consequent to                | that slipped    | during the half- | borrowers        | consequent to              |
|                    | implementation of            | into NPA during | year             | during the half- | implementation of          |
|                    | resolution plan- Position as | the half-year   |                  | year             | resolution plan – Position |
|                    | at the end of the previous   |                 |                  |                  | as at the                  |
|                    | half-year (A)                |                 |                  |                  | end of this half-year      |
| Personal Loans     |                              |                 |                  |                  |                            |
| Corporate persons* |                              |                 |                  |                  |                            |
| Of which MSMEs     |                              |                 |                  |                  |                            |
| Others             |                              |                 |                  |                  |                            |
| Total              |                              |                 |                  |                  |                            |

<sup>\*</sup> As defined in section 3(7) of the Insolvency and Bankruptcy Code, 2016

#### **Exposures**

(v) a) Exposure to real estate sector

<sup>&</sup>lt;sup>28</sup> Banks that are not required by the listing requirements or otherwise to publish quarterly/ half-yearly statements, shall make the disclosures for the full year in the annual financial statements.

| Category  | Current<br>year | Previous<br>Year |
|---|-----------------|------------------|
| i) Direct exposure  | •               |                  |
|   |                 |                  |
| a) Residential Mortgages –  |                 |                  |
| Lending fully secured by mortgages on residential property that is or will be occupied by the borrower or that is rented. Individual housing loans eligible for inclusion in priority sector advances shall be shown separately. Exposure would also include non-fund based (NFB) limits.   |                 |                  |
| b) Commercial Real Estate –   |                 |                  |
| Lending secured by mortgages on commercial real estate (office buildings, retail space, multipurpose commercial premises, multifamily residential buildings, multi tenanted commercial premises, industrial or warehouse space, hotels, land acquisition, development and construction, etc.). Exposure would also include non-fund based (NFB) limits; |                 |                  |
| c) Investments in Mortgage-Backed Securities (MBS) and other securitized exposures –  |                 |                  |
| i. Residential  |                 |                  |
| ii. Commercial Real Estate  |                 |                  |
| ii) Indirect Exposure   |                 |                  |
| Fund based and non-fund-based exposures on National Housing Bank and Housing Finance Companies.   |                 |                  |
|   |                 |                  |
|   |                 |                  |
|   |                 |                  |
| Total Exposure to Real Estate Sector  |                 |                  |

# (w)b) Exposure to capital market (Amount in ₹ crore)

|  | Current Year | Previous Year |
|--|--------------|---------------|
| (x) Particulars <sup>29</sup>  |              |               |
| Direct investment in equity shares, convertible bonds, convertible   |              |               |
| debentures and units of equity oriented mutual funds the corpus of which is  |              |               |
| not exclusively invested in corporate debt;  |              |               |
| Advances against shares / bonds / debentures or other securities or on clean basis to individuals for investment in shares (including IPOs / ESOPs), convertible bonds, convertible debentures, and units of equity oriented mutual funds; |              |               |
| Advances for any other purposes where shares or convertible bonds or convertible debentures or units of equity oriented mutual funds are taken as primary security;  |              |               |

<sup>&</sup>lt;sup>29</sup> RRBs, LABs and Co-operative Banks may omit those line items which are not applicable/ permitted or have nil exposure both in current and previous year.

|   | Current Year | Previous Year |
|---|--------------|---------------|
| (x) Particulars <sup>29</sup>   |              |               |
| Advances for any other purposes to the extent secured by the collateral security of shares or convertible bonds or convertible debentures or units of equity oriented mutual funds i.e. where the primary security other than     |              |               |
| shares / convertible bonds / convertible debentures / units of equity oriented mutual funds does not fully cover the advances;  |              |               |
| Secured and unsecured advances to stockbrokers and guarantees issued on behalf of stockbrokers and market makers;   |              |               |
| Loans sanctioned to corporates against the security of shares / bonds / debentures or other securities or on clean basis for meeting promoter's contribution to the equity of new companies in anticipation of raising resources; |              |               |
| Bridge loans to companies against expected equity flows / issues;   |              |               |
| Underwriting commitments taken up by the banks in respect of primary issue of shares or convertible bonds or convertible debentures or units of equity oriented mutual funds;   |              |               |
| Financing to stockbrokers for margin trading;   |              |               |
| All exposures to Venture Capital Funds (both registered and unregistered)   |              |               |
| Total exposure to capital market  |              |               |

For restructuring of dues in respect of listed companies, lenders may be ab initio compensated for their loss / sacrifice (diminution in fair value of account in net present value terms) by way of issuance of equities of the company upfront, subject to the extant regulations and statutory requirements. If such acquisition of equity shares results in exceeding the extant regulatory Capital Market Exposure (CME) limit, the same shall be disclosed in the 'Notes to Accounts' in the Annual Financial Statements. Banks shall separately disclose details of conversion of debt into equity as part of a strategic debt restructuring which are exempt from CME limits.

## (y) c) Risk category-wise country exposure<sup>30</sup> (Amount in ₹ crore)

| Risk Category*  | Exposure (net) as at March (Current Year) | Provision held as at March (Current Year) | Exposure (net) as at March (Previous Year) | Provision held as at March (Previous Year) |
|-----------------|---|---|--|--|
| Insignificant   |   |   |  |  |
| Low             |   |   |  |  |
| Moderately Low  |   |   |  |  |
| Moderate        |   |   |  |  |
| Moderately High |   |   |  |  |
| High            |   |   |  |  |
| Very High       |   |   |  |  |
| Total           |   |   |  |  |

<sup>\*</sup>Till such time, as banks move over to internal rating systems, banks shall use the sevencategory classification followed by Export Credit Guarantee Corporation of India Ltd. (ECGC) for the purpose of classification and making provisions for country risk exposures. ECGC shall provide to banks, on request, quarterly updates of their country classifications and shall also

<sup>&</sup>lt;sup>30</sup> If a bank has no exposure to country risk in both the current and previous year, it may omit disclosure of the table while mentioning that it has no exposure to country risk.

inform all banks in case of any sudden major changes in country classification in the interim period.

### (z) d) Unsecured advances

Banks shall disclose the total amount of advances for which intangible securities such as charge over the rights, licenses, authority, etc. have been taken as also the estimated value of such intangible collateral as per the following format.

(Amounts in ₹ crore)

| Particulars  | Current Year | Previous<br>Year |
|--|--------------|------------------|
| Total unsecured advances of the bank   |              |                  |
| Out of the above, amount of advances for which intangible securities such as charge over the rights, licenses, authority, etc. have been taken |              |                  |
| Estimated value of such intangible securities  |              |                  |

### (aa) e) Factoring exposures

Factoring exposures shall be separately disclosed.

(bb) f) Intra-group exposures (not applicable to Co-operative Banks) Commercial Banks shall make the following disclosures for the current year with comparatives for the previous year:

Total amount of intra-group exposures

Total amount of top 20 intra-group exposures

Percentage of intra-group exposures to total exposure of the bank on borrowers/customers

Details of breach of limits on intra-group exposures and regulatory action thereon, if any.

## (cc) g) Unhedged foreign currency exposure (not applicable to RCBs)

Banks shall disclose their policies to manage currency induced credit risk. Commercial Banks (excluding RRBs, LABs and PBs) shall also disclose the incremental provisioning and capital held by them towards this risk.

### (dd) h) Exposure of RCBs

RCBs shall disclose details of their exposure as per the template specified below:

State Co-operative Banks

|   | С                     | urrent year      |  | Pr                      | evious year      |   |
|---|-----------------------|------------------|--|-------------------------|------------------|---|
| Exposure to   | GrossExposure(₹crore) | Advances(₹crore) | O ut of w hi ch gr os s no n-pe rfo rm in g ad va nc es € cr or e) | О гояяЕхрояште (₹сгоге) | Advances(₹crore) | O<br>ut<br>of<br>w<br>hi<br>ch<br>gr<br>os<br>s<br>no<br>n-<br>pe<br>rfo<br>rm<br>in<br>g<br>ad<br>va<br>nc<br>es<br>(₹<br>cr<br>or<br>e) |
| Central Co-<br>operative banks  |                       |                  |  |                         |                  |   |
| Apex Societies  |                       |                  |  |                         |                  |   |
| Primary Agricultural Credit Societies (PACS) – on lending PACS- other |                       |                  |  |                         |                  |   |
| exposure  |                       |                  |  |                         |                  |   |
| Other credit societies  |                       |                  |  |                         |                  |   |
| Other non-credit co-<br>operative societies                           |                       |                  |  |                         |                  |   |
| Companies   |                       |                  |  |                         |                  |   |
| Public Sector<br>Undertakings   |                       |                  |  |                         |                  |   |

Central Co-operative Banks

|   | Curre                 | nt year                        |   | Prev                  | vious Year        |  |
|---|-----------------------|--------------------------------|---|-----------------------|-------------------|--|
| Exposure to   | GrossExposure(₹crore) | A d v a n c e s (₹ c r o r e ) | O ut of w hi ch gr os s no n-pe rfo rm in g ad va nc es (₹ cr or e) | GrossExposure(₹crore) | Advances (₹crore) | Out of which gross non-perform in gad vances (€ crore) |
| Primary Agricultural Credit Societies (PACs) – on lending |                       |                                |   |                       |                   |  |
| PACs- other exposure                                      |                       |                                |   |                       |                   |  |
| Other credit societies                                    |                       |                                |   |                       |                   |  |
| Other non-credit co-operative societies Companies         |                       |                                |   |                       |                   |  |
| Public Sector Undertakings                                |                       |                                |   |                       |                   |  |

## Concentration of deposits, advances, exposures and NPAs

# (ee) a) Concentration of deposits (Amount in ₹ crore)

| Particulars   | Current Year | Previous Year |
|---|--------------|---------------|
| Total deposits of the twenty largest depositors                                   |              |               |
| Percentage of deposits of twenty largest depositors to total deposits of the bank |              |               |

# (ff) b) Concentration of advances\* (Amount in ₹ crore)

| Particulars  | Current Year | Previous Year |
|--|--------------|---------------|
| Total advances to the twenty largest borrowers                                   |              |               |
| Percentage of advances to twenty largest borrowers to total advances of the bank |              |               |

<sup>\*</sup>Advances shall be computed based on credit exposure i.e. funded and non-funded limits including derivative exposures where applicable. The sanctioned limits or outstanding, whichever are higher, shall be reckoned. However, in the case of fully drawn term loans, where there is no scope for re-drawal of any portion of the sanctioned limit, banks may reckon the outstanding as the credit exposure

## (gg) c) Concentration of exposures\*\*

(Amount in ₹ crore)

| Particulars  | Current Year | Previous<br>Year |
|--|--------------|------------------|
| Total exposure to the twenty largest borrowers/customers   |              |                  |
| Percentage of exposures to the twenty largest borrowers/ customers to the total exposure of the bank on borrowers/ customers |              |                  |

<sup>\*\*</sup>Exposures shall be computed as per applicable RBI regulation.

## (hh) d) Concentration of NPAs

(Amount in ₹ crore)

|   | Current Year | Previous Year |
|---|--------------|---------------|
| Total Exposure to the top twenty NPA accounts                                   |              |               |
| Percentage of exposures to the twenty largest NPA exposure to total Gross NPAs. |              |               |

### Derivatives<sup>31</sup>

### (ii) a) Forward rate agreement/Interest rate swap

(Amount in ₹ crore)

| Particulars  | Current Year | Previous Year |
|--|--------------|---------------|
| The notional principal of swap agreements  |              |               |
| Losses which would be incurred if counterparties failed to fulfil their obligations under the agreements |              |               |
| Collateral required by the bank upon entering into swaps   |              |               |
| Concentration of credit risk arising from the swaps <sup>32</sup>  |              |               |

<sup>&</sup>lt;sup>31</sup> RRBs, LABS, PBs and Co-operative Banks that have not entered into any derivative transactions, both in the current and previous year may omit these disclosures and instead disclose that they have not entered into any transactions in derivatives in the current and previous years.

<sup>&</sup>lt;sup>32</sup> Examples of concentration could be exposures to particular industries, or swaps with highly geared companies.

| Particulars                                   | Current Year | Previous Year |
|---|--------------|---------------|
| The fair value of the swap book <sup>33</sup> |              |               |
|   |              |               |

Note: Nature and terms of the swaps including information on credit and market risk and the accounting policies adopted for recording the swaps shall also be disclosed.

## (jj) b) Exchange traded interest rate derivatives (Amount in ₹ crore)

| Sr.<br>No. | Particulars   | Current Year | Previous Year |
|------------|---|--------------|---------------|
| i)         | Notional principal amount of exchange traded interest rate derivatives undertaken during the year (instrument wise)             |              |               |
| ii)        | Notional principal amount of exchange traded interest rate derivatives outstanding as on 31st March(instrument wise)            |              |               |
| iii)       | Notional principal amount of exchange traded interest rate derivatives outstanding and not 'highly effective' (instrument wise) |              |               |
| iv)        | Mark to market value of exchange traded interest rate derivatives outstanding and not 'highly effective' (instrument wise)      |              |               |

## (kk) c) Disclosures on risk exposure in derivatives i) Qualitative disclosures

Banks shall disclose their risk management policies pertaining to derivatives with particular reference to the extent to which derivatives are used, the associated risks and business purposes served. The disclosure shall also include:

the structure and organization for management of risk in derivatives trading,

the scope and nature of risk measurement, risk reporting and risk monitoring systems,

policies for hedging and / or mitigating risk and strategies and processes for monitoring the continuing effectiveness of hedges / mitigants, and

accounting policy for recording hedge and non-hedge transactions; recognition of income, premiums and discounts; valuation of outstanding contracts; provisioning, collateral and credit risk mitigation.

### ii) Quantitative disclosures

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<sup>&</sup>lt;sup>33</sup> If the swaps are linked to specific assets, liabilities, or commitments, the fair value shall be the estimated amount that the bank would receive or pay to terminate the swap agreements as on the balance sheet date. For a trading swap the fair value shall be its mark to market value.

#### (Amount in ₹ crore)

| Sr. |  | Current Year            |                           | Previous Year           |                           |
|-----|--|-------------------------|---------------------------|-------------------------|---------------------------|
| No  | Particular   | Currency<br>Derivatives | Interest rate derivatives | Currency<br>Derivatives | Interest rate derivatives |
| a)  | Derivatives (Notional Principal Amount)                            |                         |                           |                         |                           |
|     | i) For hedging   |                         |                           |                         |                           |
|     | ii) For trading  |                         |                           |                         |                           |
| b)  | Marked to Market Positions [1]                                     |                         |                           |                         |                           |
| 0)  | i) Asset (+)   |                         |                           |                         |                           |
|     | ii) Liability (-)  |                         |                           |                         |                           |
| c)  | Credit Exposure [2]  |                         |                           |                         |                           |
| d)  | Likely impact of one percentage change in interest rate (100*PV01) |                         |                           |                         |                           |
|     | i) on hedging derivatives  |                         |                           |                         |                           |
|     | ii) on trading derivatives   |                         |                           |                         |                           |
| e)  | Maximum and Minimum of 100*PV01 observed during the year           |                         |                           |                         |                           |
|     | i) on hedging  |                         |                           |                         |                           |
|     | ii) on trading   |                         |                           |                         |                           |

The net position shall be shown either under asset or liability, as the case may be, for each type of derivatives.

Banks may adopt the Current Exposure Method on Measurement of Credit Exposure of Derivative Products as per extant Reserve Bank of India instructions.

### (II) d) Credit default swaps

Banks using a proprietary model for valuation of Credit default swaps (CDS) positions, shall disclose the valuation as per the proprietary model, including the rationale for using that model and an explanation of the valuation methodology in the Notes to Accounts in their financial statements. The disclosure shall also include the valuation as per the CDS curve published by Fixed Income Money Market and Derivatives Association of India (FIMMDA) or a benchmark recommended by FIMMDA<sup>34</sup>.

### Disclosures relating to securitisation<sup>35</sup>

(Applicable to all SCBs, SFBs but excluding RRBs)

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<sup>&</sup>lt;sup>34</sup> The requirement to disclose valuation as per the CDS curve published by FIMMDA or a benchmark recommended by FIMMDA shall be effective once FIMMDA starts publishing the CDS curve or recommends a valuation benchmark.

<sup>&</sup>lt;sup>35</sup> These disclosures are originally specified in the <u>Reserve Bank of India (Securitisation of Standard Assets) Directions</u>, 2021 and have merely been reproduced here for ease of reference. In case of any conflict between these Directions and <u>Reserve Bank of India (Securitisation of Standard Assets) Directions</u>, 2021, 2021 on disclosure requirements, the latter will prevail.

In the annual Notes to Account, the originators should indicate the outstanding amount of securitised assets as per books of the Special Purpose Entities (SPEs) and total amount of exposures retained by the originator as on the date of balance sheet to comply with the MRR. These figures should be based on the information duly certified by the SPE's auditors obtained by the originator from the SPE. These disclosures should be made in the format given in the table<sup>36</sup> below.

(Number/ Amounts in ₹ crore)

| O. N.   | 2   | Mar 31         | Mar 31          |  |
|---------|---|----------------|-----------------|--|
| SI. No. | Particulars   | (Current Year) | (Previous Year) |  |
| 1.      | No of SPEs holding assets for securitisation transactions originated by the originator (only the SPVs relating to outstanding securitization exposures to be reported here) |                |                 |  |
| 2.      | Total amount of securitised assets as per books of the SPEs   |                |                 |  |
| 3.      | Total amount of exposures retained by the originator to comply with MRR as on the date of balance sheet   |                |                 |  |
|         | a) Off-balance sheet exposures  |                |                 |  |
|         | • First loss  |                |                 |  |
|         | • Others  |                |                 |  |
|         | b) On-balance sheet exposures   |                |                 |  |
|         | • First loss  |                |                 |  |
|         | • Others  |                |                 |  |
| 4.      | Amount of exposures to securitisation transactions other than MRR   |                |                 |  |
|         | a) Off-balance sheet exposures  |                |                 |  |
|         | i) Exposure to own securitisations  |                |                 |  |
|         | • First loss  |                |                 |  |
|         | • Others  |                |                 |  |
|         | ii) Exposure to third party securitisations   |                |                 |  |
|         | • First loss  |                |                 |  |
|         | • Others  |                |                 |  |

<sup>&</sup>lt;sup>36</sup> Please provide table separately for 'Simple, Transparent and Comparable' (STC) and non-STC transactions.

| CI No   | Portionless   | Mar 31         | Mar 31  |
|---------|---|----------------|---|
| SI. No. | Particulars   | (Current Year) | (Previous Year)   |
|         | b) On-balance sheet exposures   |                |   |
|         | i) Exposure to own securitisations  |                |   |
|         | • First loss  |                |   |
|         | • Others  |                |   |
|         | ii) Exposure to third party securitisations   |                |   |
|         | • First loss  |                |   |
|         | • Others  |                |   |
| 5.      | Sale consideration received for the securitised assets and gain/loss on sale on account of securitisation   |                |   |
| 6.      | Form and quantum (outstanding value) of services provided by way of, liquidity support, post-securitisation asset servicing, etc.   |                |   |
|         | Performance of facility provided. Please provide separately for each facility viz. Credit enhancement, liquidity support, servicing agent etc. Mention percent in bracket as of total value of facility provided. |                |   |
| 7.      | (a) Amount paid   |                |   |
|         | (b) Repayment received  |                |   |
|         | (c) Outstanding amount  |                |   |
| 8.      | Average default rate of portfolios observed in the past. Please provide breakup separately for each asset class i.e. RMBS, Vehicle Loans etc  |                | (may mention<br>average default<br>rate of previous 5<br>years) |
| 9.      | Amount and number of additional/top up loan given on same underlying asset. Please provide breakup separately for each asset class i.e. RMBS, Vehicle Loans, etc.   |                |   |
|         | Investor complaints   |                |   |
| 10.     | (a) Directly/Indirectly received and;   |                |   |
|         | (b) Complaints outstanding  |                |   |

# Off balance sheet SPVs sponsored (which are required to be consolidated as per accounting norms)

(Not Applicable to RRBs, LABs, PBs, and Co-operative Banks)

| Name of the SPV sponsored |          |  |
|---------------------------|----------|--|
| Domestic                  | Overseas |  |

## Transfers to Depositor Education and Awareness Fund (DEA Fund)

(Amount in ₹ crore)

| Sr.<br>No. | Particulars  | Current Year | Previous Year |
|------------|--|--------------|---------------|
| i)         | Opening balance of amounts transferred to DEA Fund   |              |               |
| ii)        | Add: Amounts transferred to DEA Fund during the year |              |               |
| iii)       | Less: Amounts reimbursed by DEA Fund towards claims  |              |               |
| iv)        | Closing balance of amounts transferred to DEA Fund   |              |               |

Banks shall specify here that the closing balance of the amount transferred to DEA Fund, as disclosed above, are also included under 'Schedule 12 - Contingent Liabilities - Other items for which the bank is contingently liable' or 'Contingent Liabilities - Others,' as the case may be.

### **Disclosure of complaints**

# (mm) a) Summary information on complaints received by the bank from customers and from the Offices of Ombudsman<sup>37</sup>

| Sr. No |      | Particulars   | Current<br>year | Previous<br>Year |
|--------|------|---|-----------------|------------------|
|        | Com  | pplaints received by the bank from its customers  |                 |                  |
| 1.     |      | Number of complaints pending at beginning of the year   |                 |                  |
| 2.     |      | Number of complaints received during the year   |                 |                  |
| 3.     |      | Number of complaints disposed during the year   |                 |                  |
|        | 3.1  | Of which, number of complaints rejected by the bank   |                 |                  |
| 4.     |      | Number of complaints pending at the end of the year   |                 |                  |
|        | Mair | ntainable complaints received by the bank from Office of Ombudsman  |                 |                  |
| 5.     |      | Number of maintainable complaints received by the bank from Office of Ombudsman                             |                 |                  |
|        | 5.1. | Of 5, number of complaints resolved in favour of the bank by Office of Ombudsman                            |                 |                  |
|        | 5.2  | Of 5, number of complaints resolved through conciliation/mediation/advisories issued by Office of Ombudsman |                 |                  |
|        | 5.3  | Of 5, number of complaints resolved after passing of Awards by Office of Ombudsman against the bank         |                 |                  |
| 6.     |      | Number of Awards unimplemented within the stipulated time (other than those appealed)                       |                 |                  |

<sup>&</sup>lt;sup>37</sup> Previously Offices of Banking Ombudsman

Note: Maintainable complaints refer to complaints on the grounds specifically mentioned in Integrated Ombudsman Scheme, 2021 (Previously Banking Ombudsman Scheme, 2006) and covered within the ambit of the Scheme.

# (nn) b) Top five grounds<sup>38</sup> of complaints received by the bank from customers

| Grounds of complaints, (i.e. complaints relating to) | Number of<br>complaints<br>pending at the<br>beginning of the<br>year | Number of<br>complaints<br>received<br>during the year | % increase/ decrease in the number of complaints received over the previous year | Number of complaints pending at the end of the year | Of 5, number<br>of complaints<br>pending<br>beyond 30<br>days |
|--|---|--|--|---|---|
| 1  | 2   | 3  | 4  | 5   | 6   |
|  | Current Year  |  |  |   |   |
| Ground - 1   |   |  |  |   |   |
| Ground - 2   |   |  |  |   |   |
| Ground - 3   |   |  |  |   |   |
| Ground - 4   |   |  |  |   |   |
| Ground - 5   |   |  |  |   |   |
| Others   |   |  |  |   |   |
| Total  |   |  |  |   |   |
|  | Previous Year   | 1  | 1  | 1   |   |
| Ground - 1   |   |  |  |   |   |
| Ground - 2   |   |  |  |   |   |
| Ground - 3   |   |  |  |   |   |
| Ground - 4   |   |  |  |   |   |

<sup>&</sup>lt;sup>38</sup> As per Master List for identifying grounds of complaints as provided in Appendix 1 to <u>circular CEPD.CO.PRD.Cir.No.01/13.01.013/2020-21 dated January 27, 2021</u> on 'Strengthening the Grievance Redress Mechanism of Banks'.

| 1.ATM/Debit Cards   | 2. Credit Cards                            | 3.Internet/Mobile/Electronic Banking   | Account opening/ difficulty in operation of accounts                              |
|---|--|--|---|
| 5. Mis-selling/Para-banking   | 6. Recovery Agents/<br>Direct Sales Agents | Pension and facilities for senior citizens/ differently abled  | 8. Loans and advances   |
| 9. Levy of charges without prior notice/ excessive charges/ foreclosure charges | 10. Cheques/ drafts/<br>bills              | 11. Non-observance of Fair<br>Practices Code   | 12. Exchange of coins, issuance/ acceptance of small denomination notes and coins |
| 13. Bank Guarantees/ Letter of Credit and documentary credits                   | 14. Staff behaviour                        | 15. Facilities for customers visiting the branch/ adherence to prescribed working hours by the branch, etc | 16. Others  |

| Grounds of complaints, (i.e. complaints relating to) | Number of complaints pending at the beginning of the year | Number of complaints received during the year | % increase/ decrease in the number of complaints received over the previous year | complaints | Of 5, number<br>of complaints<br>pending<br>beyond 30<br>days |
|--|---|---|--|------------|---|
| Ground - 5   |   |   |  |            |   |
| Others   |   |   |  |            |   |
| Total  |   |   |  |            |   |

## Disclosure of penalties imposed by the Reserve Bank of India

Penalties imposed by the Reserve Bank of India under the provisions of the (i) Banking Regulation Act, 1949, (ii) Payment and Settlement Systems Act, 2007 and (iii) Government Securities Act, 2006 (for bouncing of SGL) shall be disclosed in the 'Notes to Accounts' to the balance sheet in the concerned bank's next Annual Report. In the case of foreign banks, the penalty shall be disclosed in the 'Notes to Accounts' to the next balance sheet for its Indian operations. Banks shall make appropriate disclosures on the nature of the breach, number of instances of default and the quantum of penalty imposed.

The defaulting participant in a reverse repo transaction shall make appropriate disclosure on the number of instances of default as well as the quantum of penalty paid to the Reserve Bank of India during the financial year.

#### **Disclosures on remuneration**

(Applicable to Banking Companies, including Foreign Banks operating in India)

Banks are required to make disclosure on remuneration of Whole Time Directors/ Chief Executive Officers/ Material Risk Takers on an annual basis at the minimum, in their Annual Financial Statements. Banks shall make the disclosures in table or chart format and make disclosures for previous as well as the current reporting year. Further, private sector banks and foreign banks (to the extent applicable), shall disclose the following information:

| Type of disclosure |     | Information  |
|--------------------|-----|--|
| Qualitative        | (a) | Information relating to the composition and mandate of the Nomination and Remuneration Committee.  |
|                    | (b) | Information relating to the design and structure of remuneration processes and the key features and objectives of remuneration policy.   |
|                    | (c) | Description of the ways in which current and future risks are taken into account in the remuneration processes. It should include the nature and type of the key measures used to take account of these risks. |
|                    | (d) | Description of the ways in which the bank seeks to link performance during a performance measurement period with levels of remuneration.   |

| Type of disclosure |     | Information   |
|--------------------|-----|---|
|                    | (e) | A discussion of the bank's policy on deferral and vesting of variable remuneration and a discussion of the bank's policy and criteria for adjusting deferred remuneration before vesting and after vesting. |
|                    | (f) | Description of the different forms of variable remuneration (i.e., cash and types of share-linked instruments) that the bank utilizes and the rationale for using these different forms.                    |

|   |     |   | Current | Previous |
|---|-----|---|---------|----------|
|   |     |   | Year    | Year     |
| Quantitative disclosures  (The quantitative disclosures should only                 | (g) | Number of meetings held by the Nomination and Remuneration Committee during the financial year and remuneration paid to its members.        |         |          |
| cover Whole Time<br>Directors/ Chief<br>Executive Officer/<br>Material Risk Takers) |     | (i) Number of employees having received a variable remuneration award during the financial year.      (ii) Number and total amount of sign- |         |          |
|   | (h) | on/joining bonus made during the financial year.  |         |          |
|   |     | (iii) Details of severance pay, in addition to accrued benefits, if any.  |         |          |
|   | (i) | (i) Total amount of outstanding deferred remuneration, split into cash, shares and share linked instruments and other forms.                |         |          |
|   | (7) | (ii) Total amount of deferred remuneration paid out in the financial year.  |         |          |
|   | (j) | Breakdown of amount of remuneration awards for the financial year to show fixed and variable, deferred and non-deferred.                    |         |          |
|   |     | (i) Total amount of outstanding deferred remuneration and retained remuneration exposed to ex post explicit and / or implicit adjustments.  |         |          |
|   | (k) | (ii) Total amount of reductions during the financial year due to ex post explicit adjustments.  |         |          |
|   |     | (iii) Total amount of reductions during the financial year due to ex post implicit adjustments.   |         |          |
|   | (I) | Number of MRTs identified.  |         |          |

|                                    |     |  | Current | Previous |
|------------------------------------|-----|--|---------|----------|
|                                    |     |  | Year    | Year     |
|                                    |     | (i) Number of cases where malus has been exercised.  |         |          |
|                                    | (m) | (ii) Number of cases where clawback has been exercised.  |         |          |
|                                    |     | (iii) Number of cases where both malus and clawback have been exercised.   |         |          |
| General Quantitative<br>Disclosure | (n) | The mean pay for the bank as a whole (excluding sub-staff) and the deviation of the pay of each of its WTDs from the mean pay. |         |          |

Private sector banks shall also disclose remuneration paid to the non-executive directors on an annual basis at the minimum, in their Annual Financial Statements.

Share-linked instruments should be fair valued on the date of grant by the bank using Black-Scholes model. The fair value thus arrived at should be recognised as an expense beginning with the accounting period for which approval has been granted.

#### Other Disclosures

### (oo) a) Business ratios

|                               |   | Current Year | Previous Year |
|-------------------------------|---|--------------|---------------|
| (pp)                          | Particular  |              |               |
| Interest Income as            | s a percentage to Working Funds <sup>39</sup>     |              |               |
| Non-interest incom            | ne as a percentage to Working Funds <sup>39</sup> |              |               |
| Cost of Deposits              |   |              |               |
| Net Interest Margii           | n <sup>40</sup>                                   |              |               |
| Operating Profit as           | s a percentage to Working Funds <sup>39</sup>     |              |               |
| Return on Assets <sup>4</sup> | 1   |              |               |
| Business (deposit             | ts plus advances) per employee⁴² (in ₹ crore)     |              |               |
| Profit per employe            | e (in ₹ crore)                                    |              |               |

### (qq) b) Bancassurance business

The details of fees / brokerage earned in respect of insurance broking, agency and bancassurance business undertaken by them shall be disclosed for both the current year and previous year.

### (rr)c) Marketing and distribution

Banks shall disclose the details of fees / remuneration received in respect of the marketing and distribution function (excluding bancassurance business) undertaken by them.

## (ss) d) Disclosures regarding Priority Sector Lending Certificates (PSLCs)

(not applicable to RCBs)

(not applicable to NCDs)

The amount of PSLCs (category-wise) sold and purchased during the year shall be disclosed.

<sup>&</sup>lt;sup>39</sup> Working funds to be reckoned as average of total assets (excluding accumulated losses, if any) as reported to Reserve Bank of India in Form X for Commercial Banks and Form IX for Co-operative Banks, during the 12 months of the financial year.

<sup>&</sup>lt;sup>40</sup> Net Interest Income/ Average Earning Assets. Net Interest Income= Interest Income - Interest Expense

<sup>&</sup>lt;sup>41</sup> Return on Assets would be with reference to average working funds (i.e., total of assets excluding accumulated losses, if any).

<sup>&</sup>lt;sup>42</sup> For the purpose of computation of business per employee (deposits plus advances), inter-bank deposits shall be excluded.

### (tt) e) Provisions and contingencies

(Amount in ₹ crore)

| Provision debited to Profit and Loss Account      | Current Year | Previous Year |
|---|--------------|---------------|
| Provisions for NPI                                |              |               |
| Provision towards NPA                             |              |               |
| Provision made towards Income tax                 |              |               |
| Other Provisions and Contingencies (with details) |              |               |

## (uu) f) Implementation of IFRS converged Indian Accounting Standards (Ind AS) (not Applicable to RRBs, LABs, Co-operative Banks)

Banks shall disclose the strategy for Ind AS implementation, including the progress made in this regard. These disclosures shall be made until implementation of Ind AS.

## (vv) g) Payment of DICGC Insurance Premium (Amount in ₹ crore)

| Sr.<br>No. | Particulars                         | Current Year | Previous Year |
|------------|-------------------------------------|--------------|---------------|
| i)         | Payment of DICGC Insurance Premium  |              |               |
| ii)        | Arrears in payment of DICGC premium |              |               |

## (ww) h) Disclosure of facilities granted to directors and their relatives

(Applicable to Co-operative Banks)

Co-operative Banks shall disclose any fund or non-fund (guarantees, letters of credit, etc.) facilities extended to directors, their relatives, companies or firms in which they are interested.

# (xx) i) Disclosure on amortisation of expenditure on account of enhancement in family pension of employees of banks

(Applicable for banks covered under the 11<sup>th</sup> Bipartite Settlement and Joint Note dated November 11, 2020)

Banks may take the following course of action to provide for additional liability on account of revision in family pension consequent to the 11<sup>th</sup> Bipartite Settlement and Joint Note dated November 11, 2020.

The liability for enhancement of family pension shall be fully recognised as per applicable accounting standards.

The expenditure, if not fully charged to the Profit and Loss Account during the financial year 2021-22, be amortised over a period not exceeding five years

beginning with the financial year ending March 31, 2022, subject to a minimum of 1/5<sup>th</sup> of the total amount involved being expensed every year.

Appropriate disclosure of the accounting policy followed in this regard shall be made in the 'Notes to Accounts' to the financial statements. Banks shall also disclose the amount of unamortised expenditure and the consequential net profit if the unamortised expenditure had been fully recognised in the Profit & Loss Account.

## (yy) j) Disclosure of Letters of Comfort (LoCs) issued by banks [Applicable to all commercial Banks excluding RRBs)

Banks should disclose the full particulars of all the Letters of Comfort (LoCs) issued by them during the year, including their assessed financial impact, as also their assessed cumulative financial obligations under the LoCs issued by them in the past and outstanding, in its published financial statements, as part of the 'Notes to Accounts'.

## (zz) k) Portfolio-level information on the use of funds raised from green deposits

(Applicable to all scheduled commercial banks excluding RRBs, LABs and PBs)

| Current<br>Financial<br>Year | Previous<br>Financial<br>Year | Cumulative*         |
|------------------------------|-------------------------------|---------------------|
|                              |                               |                     |
|                              |                               |                     |
|                              |                               |                     |
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|                              |                               |                     |
|                              |                               |                     |
|                              |                               |                     |
|                              |                               |                     |
|                              | Financial                     | Financial Financial |

| Details of the temporary allocation of green deposit proceeds pending their allocation to the eligible green activities/projects |  |  |
|--|--|--|
| activities/projects  |  |  |

<sup>\*</sup> This shall contain the cumulative amount since the RE started offering green deposits. For example, if a bank has commenced raising green deposits from June 1, 2023, then the annual financial statement for the period ending March 31, 2025, would contain particulars of deposits raised and allocated from June 1, 2023, till March 31, 2025. Further, the actual amount of green deposits raised during the year and use of such funds shall be given under this disclosure.

<sup>\*\*</sup>Under each category, REs may provide sub-categories based on the funds allocated to each sub-sector. For example, REs may provide sub-categories like solar energy, wind energy, etc. under "Renewable Energy".

## Annex III – A

(Applicable only to RCBs)

List of disclosure requirements specified in  $\underline{\text{Annex III}}$ , which are mandatory from the year ending March 31, 2024.

| Sr.<br>No. | Disclosure requirement   | Reference to the respective clause in Annex III to MD |
|------------|--|---|
|            | Asset liability management  Maturity pattern of certain items of asset and liabilities | C.2(a)  |
|            | Movement of Provisions for Depreciation and Investment Fluctuation Reserve             | C.3(b)  |
|            | Sale and transfer to/from HTM category   | C.3(c)  |
|            | Sector-wise advances and gross NPAs  | C.4(b)  |
|            | Details of accounts subjected to restructuring   | C.4(d)(ii)  |
|            | Fraud accounts   | C.4(g)  |
|            | Exposure to real estate sector   | C.5(a)  |
|            | Exposure to capital market   | C.5(b)  |
|            | Unsecured exposures  | C.5(d)  |
|            | Factoring exposures  | C.5(e)  |
|            | Exposures of RCBs  | C.5(h)  |
|            | Concentration of deposits, advances, exposures and NPAs                                | C.6   |
|            | Disclosure of complaints   | C.11  |
|            | Provisions and contingencies   | C.14(e)   |

## Annex IV

### **Format of Consolidated Financial Statements**

### **Format of Consolidated Balance Sheet**

| Consolidated Balance Sheet of        |  |
|--------------------------------------|--|
| (here enter name of the parent bank) |  |
| Balance Sheet as on March 31 (Year)  |  |

| Particulars  | Schedule | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
|--|----------|------------------------------|-------------------------------|
| Capital and Liabilities                                |          |                              |                               |
| Capital  | 1        |                              |                               |
| Reserves and Surplus                                   | 2        |                              |                               |
| Minority Interest                                      | 2A       |                              |                               |
| Deposits   | 3        |                              |                               |
| Borrowings   | 4        |                              |                               |
| Other Liabilities and Provisions                       | 5        |                              |                               |
| Total  |          |                              |                               |
| Assets   |          |                              |                               |
| Cash and Balances with Reserve Bank of India           | 6        |                              |                               |
| Balances with banks and money at call and short notice | 7        |                              |                               |
| Investments  | 8        |                              |                               |
| Advances   | 9        |                              |                               |
| Fixed Assets   | 10       |                              |                               |
| Other Assets   | 11       |                              |                               |
| Goodwill on Consolidation                              |          |                              |                               |
| Total  |          |                              |                               |
| Contingent liabilities                                 | 12       |                              |                               |
| Bills for collection                                   |          |                              |                               |

## Format of Consolidated Profit and Loss Account

| Consolidated Profit and Loss Account of(here enter name of the parent bank) |
|---|
| Profit and Loss Account for the year ended March 31                         |

| (Amount in ₹ crore)   |          |                                      |                                       |
|---|----------|--------------------------------------|---------------------------------------|
| Particulars   | Schedule | Year ended<br>31.3<br>(current year) | Year ended<br>31.3<br>(previous year) |
| I. Income   |          |                                      |                                       |
| Interest earned   | 13       |                                      |                                       |
| Other income  | 14       |                                      |                                       |
| Total   |          |                                      |                                       |
| II. Expenditure   |          |                                      |                                       |
| Interest expended   | 15       |                                      |                                       |
| Operating expenses  | 16       |                                      |                                       |
| Provisions and contingencies  |          |                                      |                                       |
| Total   |          |                                      |                                       |
| Share of earnings/loss in Associates  |          |                                      |                                       |
| Consolidated Net profit/(loss) for the year before deducting Minorities' Interest |          |                                      |                                       |
| Less: Minorities' Interest  |          |                                      |                                       |
| Consolidated profit/(loss) for the year attributable to the group                 |          |                                      |                                       |
| Add: Brought forward consolidated profit/(loss) attributable to the group         |          |                                      |                                       |
| III. Appropriations   |          |                                      |                                       |
| Transfer to statutory reserves  |          |                                      |                                       |
| Transfer to other reserves  |          |                                      |                                       |
| Transfer to Government/Proposed dividend  |          |                                      |                                       |
| Balance carried over to consolidated balance sheet                                |          |                                      |                                       |
| Total   |          |                                      |                                       |

| Earnings per Share <sup>1</sup> |  |  |
|---------------------------------|--|--|
|                                 |  |  |

<sup>1.</sup> Earning per share shall be for both basic and diluted.

| Schedule 1 - Capital                       |                              |                               |
|--|------------------------------|-------------------------------|
| Particulars                                | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
| Authorised Capital ( Shares of Rs each)    |                              |                               |
| Issued Capital<br>( Shares of Rs each)     |                              |                               |
| Subscribed Capital<br>( Shares of Rs each) |                              |                               |
| Called-up Capital<br>( Shares of Rs each)  |                              |                               |
| Less: Calls unpaid                         |                              |                               |
| Add: Forfeited shares                      |                              |                               |
| Total                                      |                              |                               |

|   | As on 31.3<br>(current year |  |
|---|-----------------------------|--|
| Statutory Reserves                              |                             |  |
| Capital Reserves                                |                             |  |
| Capital Reserve on Consolidation <sup>2</sup>   |                             |  |
| Share Premium                                   |                             |  |
| Other Reserves (specify nature)                 |                             |  |
| Revenue and other Reserves                      |                             |  |
| Balance in Profit and Loss Account <sup>3</sup> |                             |  |
| Total   |                             |  |

Opening balances, additions and deductions since the last consolidated balance sheet shall be shown under each of the specified heads.

<sup>2.</sup> Where there is more than one subsidiary and the aggregation results in Goodwill in some cases and Capital Reserves in other cases, net effect shall be shown in Schedule 2 or Assets side after giving separate notes.

<sup>3.</sup> In case of loss the balance shall be shown as a deduction.

| chedule 2A - Minority Interest  |                              |                               |
|---|------------------------------|-------------------------------|
|   | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
| Minority interest at the date on which the parent-subsidiary relationship came into existence |                              |                               |
| Subsequent increase/ decrease   |                              |                               |
| Minority interest on the date of balance sheet  |                              |                               |

| Schedule 3 - Deposits                                |                              |                               |
|--|------------------------------|-------------------------------|
| Particulars  | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
| A. I. Demand Deposits                                |                              |                               |
| (i) From banks                                       |                              |                               |
| (ii) From others                                     |                              |                               |
| II. Savings Bank Deposits                            |                              |                               |
| III. Term Deposits                                   |                              |                               |
| (i) From banks                                       |                              |                               |
| (ii) From others                                     |                              |                               |
| Total (I, II and III)                                |                              |                               |
| B. (i) Deposits of branches in India <sup>1</sup>    |                              |                               |
| (ii) Deposits of branches outside India <sup>2</sup> |                              |                               |
| Total (i and ii)                                     |                              |                               |

<sup>1.</sup> Includes deposits of Indian branches of subsidiaries

| Schedule 4 - Borrowings                       |                              |                               |
|---|------------------------------|-------------------------------|
| Particulars                                   | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
| I. Borrowings in India                        |                              |                               |
| (i) Reserve Bank of India                     |                              |                               |
| (ii) Other banks                              |                              |                               |
| (iii) Other institutions and agencies         |                              |                               |
| II. Borrowings outside India                  |                              |                               |
| Total (I and II)                              |                              |                               |
| Secured borrowings included in I and II above |                              |                               |

### Schedule 5 - Other Liabilities and Provisions

<sup>2.</sup> Includes deposits of foreign branches of subsidiaries

| Particulars                        | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
|------------------------------------|------------------------------|-------------------------------|
| I. Bills payable                   |                              |                               |
| II. Inter-office adjustments (net) |                              |                               |
| III. Interest accrued              |                              |                               |
| IV. Deferred Tax Liabilities       |                              |                               |
| V. Others (including provisions)   |                              |                               |
| Total                              |                              |                               |

| Particulars  | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
|--|------------------------------|-------------------------------|
| I. Cash in hand (including foreign currency notes) |                              |                               |
| II. Balances with Reserve Bank of India            |                              |                               |
| (i) In Current Account                             |                              |                               |
| (ii) In Other Accounts                             |                              |                               |

| Schedule 7 - Balances with Banks and Money at Call and Short Notice |                              |                               |
|---|------------------------------|-------------------------------|
| Particulars   | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
| I. In India   |                              |                               |
| (i) Balances with banks   |                              |                               |
| (a) In Current accounts   |                              |                               |
| (b) In Other Deposit accounts                                       |                              |                               |
| (ii) Money at call and short notice                                 |                              |                               |
| (a) With banks  |                              |                               |
| (b) With other institutions   |                              |                               |
| Total (i and ii)  |                              |                               |

| II. Outside India                    |  |
|--------------------------------------|--|
| (i) In Current Account               |  |
| (ii) In Other Deposit Accounts       |  |
| (iii) Money at call and short notice |  |
| Total (i, ii and iii)                |  |
| Grand Total (I and II)               |  |

| Particulars   | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |
|---|------------------------------|-------------------------------|
| I. Investments in India in                              |                              |                               |
| (i) Government securities                               |                              |                               |
| (ii) Other approved securities                          |                              |                               |
| (iii) Shares  |                              |                               |
| (iv) Debentures and Bonds                               |                              |                               |
| (v) Associates  |                              |                               |
| (vi) Others (to be specified)                           |                              |                               |
| Total   |                              |                               |
| II. Investments outside India in                        |                              |                               |
| (i) Government securities (including local authorities) |                              |                               |
| (ii) Associates   |                              |                               |
| (iii) Other investments (to be specified)               |                              |                               |
| Total   |                              |                               |
| Grand Total (I and II)                                  |                              |                               |
| III. Investments in India                               |                              |                               |
| (i) Gross value of investments                          |                              |                               |
| (ii) Aggregate of provisions for depreciation           |                              |                               |
| (iii) Net investment                                    |                              |                               |

| IV. Investments outside India                 |  |
|---|--|
| (i) Gross value of investments                |  |
| (ii) Aggregate of provisions for depreciation |  |
| (iii) Net investment                          |  |

| Schedule 9 - Advances  |                              |                               |  |  |
|--|------------------------------|-------------------------------|--|--|
| Particulars  | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |  |  |
| A. (i) Bills purchased and discounted                                    |                              |                               |  |  |
| (ii) Cash credits, overdrafts and loans repayable on demand              |                              |                               |  |  |
| (iii) Term loans   |                              |                               |  |  |
| Total (i, ii and iii)  |                              |                               |  |  |
| B. (i) Secured by tangible assets (includes advances against book debts) |                              |                               |  |  |
| (ii) Covered by Bank/Government Guarantees                               |                              |                               |  |  |
| (iii) Unsecured  |                              |                               |  |  |
| Total (i, ii and iii)  |                              |                               |  |  |
|  |                              |                               |  |  |
| C. I. Advances in India  |                              |                               |  |  |
| (i) Priority sector  |                              |                               |  |  |
| (ii) Public sector   |                              |                               |  |  |
| (iii) Banks  |                              |                               |  |  |
| (iv) Others  |                              |                               |  |  |
| Total (I, ii, iii and iv)  |                              |                               |  |  |
| C.II. Advances outside India   |                              |                               |  |  |
| (i) Due from banks   |                              |                               |  |  |
| (ii) Due from others   |                              |                               |  |  |
| (a) Bills purchased and discounted                                       |                              |                               |  |  |
| (b) Syndicated Loans   |                              |                               |  |  |
| (c) Others   |                              |                               |  |  |
| Total (i and ii)   |                              |                               |  |  |
| Grand Total (C.I. and C.II.)   |                              |                               |  |  |

| As on 31.3<br>(current year) | As on 31 3                    |  |
|------------------------------|-------------------------------|--|
| (carroin your)               | As on 31.3<br>(previous year) |  |
|                              |                               |  |
|                              |                               |  |
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|                              |                               |  |
|                              |                               |  |

| Schedule 11 - Other Assets        |                              |                               |  |
|-----------------------------------|------------------------------|-------------------------------|--|
| Particulars                       | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |  |
| I. Inter-office adjustments (net) |                              |                               |  |
| II. Interest accrued              |                              |                               |  |

| III. Tax paid in advance/tax deducted at source          |  |
|--|--|
| IV. Stationery and stamps                                |  |
| V. Non-banking assets acquired in satisfaction of claims |  |
| VI. Deferred Tax assets                                  |  |
| VII. Others  |  |
| Total  |  |

| Schedule 12 - Contingent Liabilities                                |                              |                               |  |  |
|---|------------------------------|-------------------------------|--|--|
| Particulars   | As on 31.3<br>(current year) | As on 31.3<br>(previous year) |  |  |
| I. Claims against the bank not acknowledged as debts                |                              |                               |  |  |
| II. Liability for partly paid investments                           |                              |                               |  |  |
| III. Liability on account of outstanding forward exchange contracts |                              |                               |  |  |
| IV. Guarantees given on behalf of constituents                      |                              |                               |  |  |
| (a) In India  |                              |                               |  |  |
| (b) Outside India   |                              |                               |  |  |
| V. Acceptances, endorsements and other obligations                  |                              |                               |  |  |
| VI. Other items for which the bank is contingently liable           |                              |                               |  |  |
| Total   |                              |                               |  |  |

| Schedule 13 - Interest Earned   |                                   |                                    |  |  |
|---|-----------------------------------|------------------------------------|--|--|
| Particulars   | Year ended 31.3<br>(current year) | Year ended 31.3<br>(previous year) |  |  |
| I. Interest/discount on advances/bills  |                                   |                                    |  |  |
| II. Income on investments (including dividend)                                  |                                   |                                    |  |  |
| III. Interest on balances with Reserve Bank of India and other inter-bank funds |                                   |                                    |  |  |
| IV. Others  |                                   |                                    |  |  |
| Total   |                                   |                                    |  |  |

| Schedule 14 - Other Income   |                                      |                                    |  |  |
|--|--------------------------------------|------------------------------------|--|--|
| Particulars  | Year ended<br>31.3<br>(current year) | Year ended 31.3<br>(previous year) |  |  |
| I. Commission, exchange and brokerage  |                                      |                                    |  |  |
| II. Profit on sale of land, buildings and other assets<br>Less: Loss on sale of land, buildings and other assets |                                      |                                    |  |  |
| III. Profit on exchange transactions Less: Loss on exchange transactions   |                                      |                                    |  |  |
| IV. Profit on sale of investments (net) Less: Loss on sale of investments  |                                      |                                    |  |  |
| V. Profit on revaluation of investments Less: Loss on revaluation of investments                                 |                                      |                                    |  |  |
| VI. a) Lease finance income b) Lease management fee c) Overdue charges d) Interest on lease rent receivables     |                                      |                                    |  |  |
| VII. Miscellaneous income  |                                      |                                    |  |  |
| Total  |                                      |                                    |  |  |

| Schedule 15 - Interest Expended                             |                                   |                                    |  |  |
|---|-----------------------------------|------------------------------------|--|--|
| Particulars   | Year ended 31.3<br>(current year) | Year ended 31.3<br>(previous year) |  |  |
| I. Interest on deposits                                     |                                   |                                    |  |  |
| II. Interest on Reserve Bank of India/inter-bank borrowings |                                   |                                    |  |  |
| III. Others   |                                   |                                    |  |  |
| Total   |                                   |                                    |  |  |

| Schedule 16 - Operating Expenses            |  |  |                                    |
|---|--|--|------------------------------------|
| Particulars                                 |  |  | Year ended 31.3<br>(previous year) |
| I. Payments to and provisions for employees |  |  |                                    |
| II. Rent, taxes and lighting                |  |  |                                    |

| III. Printing and stationery  |  |
|---|--|
| IV. Advertisement and publicity   |  |
| V. (a) Depreciation on bank's property other than Leased Assets                 |  |
| (b) Depreciation on Leased Assets   |  |
| VI. Directors' fees, allowances and expenses                                    |  |
| VII. Auditors' fees and expenses (including branch auditors' fees and expenses) |  |
| VIII. Law charges   |  |
| IX. Postage, telegrams, telephones, etc.  |  |
| X. Repairs and maintenance  |  |
| XI. Insurance   |  |
| XII. Amortisation of Goodwill, if any   |  |
| XIII. Other expenditure   |  |
| Total   |  |
|   |  |

#### Notes:

- 1. The format prescribed above is primarily for banking subsidiaries. In case of non-banking subsidiaries if any item of income/expenditure or assets/ liabilities is not similar to those of the bank, these items shall be separately disclosed.
- 2. Additional line items, headings and sub-headings shall be presented in the consolidated balance sheet and consolidated profit and loss account and schedules thereto when required by a statute, Accounting Standards or when such a presentation is necessary to present the true and fair view of the group's financial position and operating results. In the preparation and presentation of CFS Accounting Standards issued by the ICAI, to the extent applicable to banks, and the guidelines issued by Reserve Bank of India shall be followed.

# Annex V List of Circulars repealed by these directives

| Sr.<br>No. | Circular No.  | Date                 | Subject   | Reference<br>Chapter/Paragraph/<br>Annex |
|------------|---|----------------------|---|--|
| 1.         | Paragraph 6 of<br>RPCD.ADM.Cir.No.4/Adm-<br>1-82/83   | July 26, 1982        | Rural Planning and Credit Department  | -  |
| 2.         | RPCD.No.PS.B.3/C.464(M<br>)-83  | August 11, 1983      | Banks' Annual Report  | -  |
| 3.         | DBOD.No.BP.BC.57/62-88 December 31, 1988  (Only instruction related to presentation of Inter-Bank Participations on balance sheet by issuing and participating bank contained in paragraphs I.5 and II.4) | December 31,<br>1988 | Inter-Bank Participations   | Annex II – Part A Schedule 4 and 9       |
| 4.         | RPCD.No.RF.BC.70/330-<br>89/90  | December 26,<br>1989 | Regional Rural Banks - Exemption from the Provisions of Section 31 of the Banking Regulation Act, 1949  | -  |
| 5.         | DBOD.No.BP.BC.91/C.68<br>6-91   | February 28, 1991    | Accounting Policies - Need for Disclosure in the Financial Statements of Banks                          | Annex III (B Presentation)               |
| 6.         | DBOD.No.BP.BC.78/C.68<br>6/91-92  | February 6, 1992     | Revised Format of the Balance Sheet and Profit & Loss Account   | Annex I and Annex II – Part<br>A         |
| 7.         | DBOD.No.BP.BC.82/C.68<br>6-92   | February 12, 1992    | Revised Format of the Balance Sheet and Profit and Loss Account   | Annex II -Part A Schedule 9              |
| 8.         | RPCD.No.RF.DIR.BC.92/A<br>.12(29-31)-91/92  | February 24, 1992    | Revised Format of the Balance Sheet and Profit and Loss Account   | Annex III -B                             |
| 9.         | DBOD.No.BC.114/16.01.0<br>01/93   | April 28, 1993       | Report of the Working Group to look into the System of Reconciliation of Inter-Branch Accounts of Banks | -  |
| 10.        | RPCD.No.BC.119/07.07.0<br>8/93-94   | March 18, 1994       | Regional Rural Banks - Exemption from the provisions of Section 31 of the Banking Regulation Act, 1949  | -  |
| 11.        | DBOD.No.BP.BC.57/21.04<br>.018/96   | April 23, 1996       | Capital to Risk Asset Ratio (CRAR) -<br>Disclosure in the Notes on Accounts                             | Annex III-C.1                            |
| 12.        | DBOD.No.BP.BC.68/21.04<br>. 018/96  | June 5, 1996         | Accounting Standard 11 (Revised)  | -  |
| 13.        | DBOD.No.BP.BC.25/21.04<br>.018/97   | March 26, 1997       | Accounting Standard 11 (Revised)  | -  |

| Sr.<br>No. | Circular No.   | Date              | Subject  | Reference<br>Chapter/Paragraph/<br>Annex  |
|------------|--|-------------------|--|---|
|            | DBOD.No.BP.BC.59/21.04<br>.048/97                    |                   |  | Paragraph 1(i) -Annex III -<br>C.1(xii)   |
|            |  |                   |  | Paragraph 1(ii) and (iii) -<br>Annex III C.4  |
| 14.        |  | May 21, 1997      | Balance Sheets of Banks -Disclosures                               | Paragraph 2 - Annex III.C.1(xv)   |
|            |  |                   |  | Paragraph 3- Annex<br>III.C.3(a)  |
|            |  |                   |  | Instruction in paragraph 4 have become infructuous after issuance of updated instruction in the matter. |
| 15.        | DBOD.No.BP.BC.9/21.04.<br>018 /98                    | January 27, 1998  | Balance Sheet of Banks – Disclosures                               | Paragraph 1 – Annex III-<br>C.1(a), 4(a), 3(a)  |
| 15.        |  | Sandary 21, 1000  | Business crises of Buriness Biodessares                            | Paragraph 2 – Annex III-<br>C.1 and C.14(a)   |
| 16.        | Paragraph ii of<br>DBOD.No.BP.BC.32/21.04<br>.018/98 | April 29, 1998    | Capital Adequacy - Disclosures in Balance Sheets                   | Annex III – C.14(a)   |
| 17.        | DBOD.No.BP.BC.42/21.04<br>.018/98                    | May 19, 1998      | Accounting Standard 11 (Revised)                                   | -   |
| 18.        | DBOD.No.BP.BC.73/21.04<br>.018/98                    | July 27, 1998     | Inter-branch Accounts - Old Outstanding Credit Entries             | Chapter VI (Paragraph 12)  Annex II (Schedule 5 and   |
|            | DBOD.No.FSC.BC.75/21.0                               |                   | Acquisition of Government and Other                                | 11)   |
| 19.        | 4.048/98   | August 4, 1998    | Approved Securities -Broken Period Interest - Accounting Procedure | Annex II (Schedule 15)  |
|            | DBOD.No.BP.BC.9/21.04.<br>018/ 99                    |                   | Balance Sheet of Banks - Disclosure                                | Annex III.C.2(a)  |
| 20.        |  | February 10, 1999 | of Information   | Annex III.C.4(a) Annex III.C.5  |
| 21.        | DBOD.No.BP.BC.22/21.04<br>.018/99                    | March 24, 1999    | Inter-branch Accounts - Provisioning for Net Debit Balance         | Chapter VI- Paragraph 13 and 14   |
| 22.        | Paragraph 3, 4, and 5 of DBOD.No.BP.BC.24/21.04      | March 30, 1999    | Prudential Norms - Capital Adequacy - Income Recognition, Asset    | 3 - Annex II – Part B.3   |
|            | .048/99<br>DBOD.No.BP.BC.67/21.04                    |                   | Classification and Provisioning                                    | 4 and 5 - Schedule 9  |
| 23.        | .048/99  | July 1, 1999      | Reconciliation of Nostro Accounts                                  | Chapter VI - Paragraph 15   |
| 24.        | DBOD.No.BP.BC.133/21.0<br>4.018/2000                 | January 10, 2000  | Inter-branch Accounts - Provisioning for Net Debit Balance         | Chapter VI- Paragraph 13 and 14   |
| 25.        | DBOD.No.BP.BC.170/21.0<br>4.018/2000                 | May 04, 2000      | Accounting Standard – 11 (Revised)                                 | -   |

| Sr.<br>No. | Circular No.   | Date                  | Subject  | Reference<br>Chapter/Paragraph/<br>Annex  |
|------------|--|-----------------------|--|---|
| 26.        | DBOD.No.BP.BC.171/21.0<br>4.098/99-2000                    | May 5, 2000           | Balance Sheet of Banks - Disclosure of Information   | Annex III- C.2(a)   |
| 27.        | Paragraph 4<br>of BP.BC.164/21.04.048/2<br>000             | April 24, 2000        | Prudential norms on Capital<br>Adequacy, Income Recognition, Asset<br>Classification and Provisioning etc.   | Annex II – Part A: Schedule 9 (B)   |
| 28.        | DBOD.No.BP.BC.24/21.04<br>.018/2000-2001                   | September 23,<br>2000 | Sections 17(1) and 11(2)(b)(ii) of<br>Banking Regulation Act, 1949 -<br>Transfer to Reserve Funds            | Chapter VI Paragraph 17   |
| 29.        | Paragraph (ii) of<br>DBOD.No.BP.BC.15<br>/21.01.002/2000   | August 7, 2000        | Loans and Advances to Staff -<br>Assignment of Risk-weight &<br>Treatment in the Balance Sheet               | Paragraph (ii) updated vide<br>paragraph (b) of circular<br>DBOD.No.BP.BC.83/21.01.<br>002/2000/2001 dated<br>February 28, 2001 |
| 30.        | DBOD.No.BP.BC.37/21.04<br>.018/2000                        | October 20, 2000      | Charging of Depreciation on Computers - Method and Rate thereof  | -   |
| 31.        | RPCD.RRB.BC.34/03.05.2<br>9/2000-01                        | November 4, 2000      | Copies of Audited Annual Accounts of RRBs  | -   |
| 32.        | DBOD.No.BP.BC.88/21.04<br>.018/2000-01                     | March 13, 2001        | Accounting Standard – 11 (Revised)   | -   |
| 33.        | Paragraph (b) of DBOD.No.BP.BC.83/21.01 .002/2000/2001     | February 28, 2001     | Loans and Advances to Staff -<br>Assignment of Risk Weight and<br>Treatment in the Balance Sheet             | Annex II- Part A  Schedule 9 - Paragraph 4 of Notes - General Schedule 11 - (VI)  |
| 34.        | DBOD.No.BP.BC.17/21.04<br>.018/2001-02                     | August 24, 2001       | Inter-branch Accounts - Provisioning for Net Debit Balance   | Chapter VI- Paragraphs 13 and 14  |
| 35.        | Paragraph 2 and 5 of DBOD.No.BP.BC.25/21. 04.048/2000-2001 | September 11,<br>2001 | Prudential Norms on Income<br>Recognition, Asset Classification and<br>Provisioning                          | Annex II-Part A-<br>Schedule 9 A (ii)<br>Schedule 15  |
| 36.        | Paragraph 6<br>of DBOD.BP.BC.27/21.04.<br>137-2001         | September 22,<br>2001 | Bank Financing for Margin Trading  | Annex III – C.5(b)(ix)  |
| 37.        | DBOD.BP.BC.38/21.04.01<br>8/2001-2002                      | October 27, 2001      | Monetary and Credit Policy Measures - Mid-Term Review for the year 2001-<br>2002 - Balance Sheet Disclosures | Annex III (Paragraph C.4<br>Asset Quality) &<br>Annex III (Paragraph C.3<br>Investments)  |
| 38.        | DBOD.No.BP.BC.69/21.04<br>.018/2001-2002                   | March 02, 2002        | Accounting Standard – 11 (Revised) on Accounting for the Effects of Changes in Foreign Exchange Rates        | Annex II Part B (Paragraph 3)   |
| 39.        | DBOD.No.BP.BC.84/21.04<br>. 018 /2001-02                   | March 27, 2002        | Balance Sheet of Banks – Disclosure of Information   | Annex III (Paragraph C.3. (b))  |

| Sr.<br>No. | Circular No.   | Date              | Subject  | Reference<br>Chapter/Paragraph/<br>Annex         |
|------------|--|-------------------|--|--|
| 40.        | DBOD.No.BP.BC.109/21.<br>04.018/2001-02  | May 29, 2002      | Compliance by banks with Accounting<br>Standards (AS) - Applicability of AS<br>17,18, 21 and 22  | Annex II Part B                                  |
| 41.        | <u>UBD.CO.BP.PCB.20/16.45</u><br><u>.00/2002-03</u>  | October 30, 2002  | Balance Sheet of Banks – Disclosure of Information   | Annex III  |
| 42.        | Paragraph 24 of Annex to DBOD.BP.BC.71/21.04. 103/2002-03  (Following instruction shall continue The Statutory Auditors should look into and comment on the country risk exposures and the adequacy of provisions held.) | February 19, 2003 | Risk Management Systems in Banks -<br>Guidelines on Country Risk<br>Management   | Annex III - C.5                                  |
| 43.        | All the instruction pertaining to consolidated financial statement specified under circular  DBOD.No.BP.BC.72/21.04 .018/2001-02 i.e. Paragraphs 2 (a) and 4 to 17 of Annex to said circular                             | February 25, 2003 | Guidelines for Consolidated<br>Accounting and Other Quantitative<br>Methods to Facilitate Consolidated<br>Supervision  | Chapter V  |
| 44.        | DBOD.No.BP.BC.73/21.04<br>.018/2002-03   | February 26, 2003 | Inter-branch Accounts - Provisioning for Net Debit Balance   | Chapter VI- Paragraph 13 and 14                  |
| 45.        | UBD.No.BP.38/16.45.00/2<br>002-03  | March 06, 2003    | Balance Sheet of Banks - Disclosure of Information - Insurance Premia  | Annex III -C.14(g)                               |
| 46.        | DBOD.No.BP.BC.89/21.04<br>.018/2002-03   | March 29, 2003    | Guidelines on compliance with Accounting Standards (AS) by banks   | Annex II Part B (Paragraph 1, 2, 4, 5, 6, 8, 10) |
| 47.        | DBOD.No.BP.BC.93/21.04<br>.018/2002-2003   | April 08, 2003    | Accounting Standard – 11 (Revised) on accounting for 'The effects of changes in foreign exchange rates.  | Annex II Part B (Paragraph 3)                    |
| 48.        | Paragraph 6 of Annex to DBOD.No.BP.BC.96/21.04.048/2002-03   | April 23, 2003    | Guidelines on Sale of Financial Assets to Securitisation Company (SC) /Reconstruction Company (RC) (Created under the Securitisation and Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002) and Related Issues | Annex III – C.4(f)                               |
| 49.        | Paragraph 4(x)<br>of <u>IDMC.MSRD.4801/06.0</u><br><u>1.03/2002-03</u>   | June 3, 2003      | Guidelines on Exchange Traded<br>Interest Rate Derivatives   | Annex III – C.7 (b)                              |
| 50.        | RPCD.RRB.BC.103/03.05.<br>29/2002-03   | June 21, 2003     | Copies of Audited Annual Accounts of RRBs  |  |
| 51.        | UBD.BPD.PCB.Cir.7/09.50<br>.00/2003-04   | August 5, 2003    | Charging of Depreciation on<br>Computers - Method and Rate thereof   | -  |

| Sr.<br>No. | Circular No.  | Date                 | Subject   | Reference<br>Chapter/Paragraph/<br>Annex   |
|------------|---|----------------------|---|--|
| 52.        | Paragraph 14<br>of <u>DBOD.BP.BC.44/21.04.</u><br><u>141/2003-04</u>      | November 12,<br>2003 | Prudential Guidelines on Banks'<br>Investment in Non-SLR Securities   | Annex III – C.3(d)   |
| 53.        | RPCD.RF.BC.No.59/07.37<br>.02/2003-04                                     | January 5, 2004      | Inter Branch Adjustment Accounts -<br>Provisioning for Net Debit Balances   | Chapter VI- Paragraph 13 and 14  |
| 54.        | Paragraph 15<br>of RPCD.CO.RRB.BC.66/0<br>3.05.34/2003-04                 | February 23, 2004    | Prudential Guidelines on Investment in Non-SLR Debt Securities  | Annex III – C.3(d)   |
| 55.        | DBOD.No.BP.BC.71/21.04<br>.018/2003-2004                                  | March 31, 2004       | Accounting Standard 11 – on accounting for 'the effects of changes in foreign exchange rates'                                       | Annex II Part B (Paragraph 3)  |
| 56.        | DBOD.No.BP.BC.82/21.04<br>.018/2003-04                                    | April 30, 2004       | Guidelines on compliance with Accounting Standards (AS) by banks  | Annex II Part B (Paragraph 7, 9, 11)   |
| 57.        | DBOD.BP.BC.49/21.04.01<br>8/2004-2005                                     | October 19, 2004     | Enhancement of Transparency on Bank's Affairs through Disclosures   | Annex III – C.12   |
| 58.        | UBD(PCB).CIR.40/16.45.0<br>0/2004-2005                                    | March 1, 2005        | Enhancement of Transparency on Bank's Affairs through Disclosures - UCBs  | Annex III – C.12   |
| 59.        | DBOD.No.BP.BC.72/21.04<br>.018/2004-05                                    | March 03, 2005       | Disclosures on risk exposure in derivatives   | Annex III (C. 7)   |
| 60.        | Mailbox Clarification   | March 05, 2005       | Term Loan Classification  | Annex I (Schedule 9 (A)) &<br>Annex II Part A (Schedule<br>9.A.ii)   |
| 61.        | DBOD.No.BP.BC.76/21.04<br>.018/2004-05                                    | March 15, 2005       | Guidelines on compliance with<br>Accounting Standard (AS) 11(revised<br>2003) 'The Effects of Changes in<br>Foreign Exchange Rates' | Annex II Part B (Paragraph 3)  |
| 62.        | RPCD.CO.RF.BC.No.103/<br>07.37.02/2004-05                                 | May 30, 2005         | Inter Branch Adjustment Accounts -<br>Provisioning for Net Debit Balances   | Clause 14  |
| 63.        | Mailbox Clarification   | June 09, 2005        | Deposits placed with SIDBI / NABARD for meeting shortfall in Priority Sector Lending by banks – Reporting in Balance Sheet          | Annex II Part A [Schedule<br>11-Other Assets<br>(Mailbox clarification was<br>modified by circular dated<br>July 16, 2015) |
| 64.        | Paragraph 3<br>of DBS.CO.PP.BC.21/11.0<br>1.005/2004-05                   | June 29, 2005        | Exposure to Real Estate Sector  | Annex III – C.5(a)   |
| 65.        | Paragraph 7 of Annex of <u>DBOD.No.BP.BC.16/21.</u> <u>04.048/2005-06</u> | July 13, 2005        | Guidelines on Purchase/Sale of Non<br>Performing Assets   | Annex III – C.4(g)   |
| 66.        | RPCD.CO.RF.BC.No.44/0<br>7.38.03/2005-06                                  | October 10, 2005     | Balance Sheets of Co-operative<br>Banks - Disclosure of Additional<br>Information   | Annex III  |
| 67.        | RPCD.CO.RF.BC.No.62/0<br>7.40.06/2005-06                                  | January 19, 2006     | Charging of Depreciation on<br>Computers - Method and Rate thereof  | -  |

| Sr.<br>No. | Circular No.  | Date                  | Subject  | Reference<br>Chapter/Paragraph/<br>Annex                             |
|------------|---|-----------------------|--|--|
| 68.        | UBD.BPD.PCB.Cir.No.28/<br>12.05.001/2005-06   | January 24, 2006      | Amortization of Expenses Incurred on Software – UCBs   | -  |
| 69.        | Mailbox Clarification   | March 23, 2006        | Classification of Collateralised<br>Borrowing and Lending Obligation<br>(CBLO) Transactions in Bank's<br>Balance Sheet                                       | Annex II Part A [Schedule 8(vi)]  Annex II Part A [Schedule 11 (VI)] |
| 70.        | DBOD.BP.BC.No.76/21.04<br>.018/2005-06  | April 05, 2006        | Guidelines on compliance with<br>Accounting Standard (AS) 11 (revised<br>2003) - 'The Effects of Changes in<br>Foreign Exchange Rates'                       | Annex II - Part B<br>[Paragraph 3(II)(e)],<br>Paragraph 3(III)]      |
| 71.        | DBOD.BP.BC.86/21.04.01<br>8/2005-06   | May 29, 2006          | Disclosure in Balance Sheets – Provisions and Contingencies  | Annex III - C.14(e)  |
| 72.        | Paragraph 2(iv)<br>of <u>DBOD.NO.BP.BC.89/21</u><br><u>.04.048/2005-06</u>                      | June 22, 2006         | Prudential Norms on Creation and Utilisation of Floating Provisions  | Annex III – C.4(a)   |
| 73.        | DBOD.BP.BC.No.31/21.04<br>. 018/2006-07   | September 20,<br>2006 | Section 17 (2) of Banking Regulation<br>Act, 1949 – Appropriation from<br>Reserve Fund   | Chapter VI Paragraph 17-<br>18                                       |
| 74.        | Paragraph 3(A) and 3(B) of circular DBOD.No.Leg BC.60/09.07.005/2006-07 dated February 22, 2007 | February 22, 2007     | Analysis and Disclosure of Complaints -Disclosure of Complaints / Unimplemented Awards of Banking Ombudsmen along with Financial Results                     | Annex III - C.11(a) and (b)  |
| 75.        | DBOD.No.BP.BC.81/21.04<br>.018/2006-07  | April 18, 2007        | Guidelines - Accounting Standard 17<br>(Segment Reporting) – Enhancement<br>of disclosures   | Annex II Part B [Paragraph 4]  |
| 76.        | Mailbox Clarification   | July 11, 2007         | Prudential Norms – Accounting of Amortization of Premium   | Annex II Part A [Schedule 13 (ii)]                                   |
| 77.        | Paragraph 5<br>of <u>UBD.(PCB).BPD.Cir.No.</u><br>14/16.20.000/2007-08                          | September 18,<br>2007 | Investment in Non-SLR Debt<br>Securities by Primary (Urban) Co-<br>operative Banks (UCBs)  | Annex III – C.3(d)   |
| 78.        | Mailbox Clarification   | October 9, 2007       | Prudential Norms – Utilisation of<br>Share Premium Account   | Chapter VI Paragraph 19  |
| 79.        | Paragraph 2<br>of <u>RPCD.CO.RF.BC.40/07</u><br><u>.38.03/2007-08</u>                           | December 4, 2007      | Mid-Term Review of Annual Policy<br>Statement for the Year 2007-08 -<br>Application of Capital Adequacy<br>Norms to State and Central Co-<br>operative Banks | Annex III – C.1  |
| 80.        | DBOD<br>No.BP.698/21.04.018/200<br>7-08   | December 18,<br>2007  | Outstanding Entries / Amount held in Unclaimed Nostro Account as on March 31, 2007   | -  |
| 81.        | RPCD.CO.RRB.No.BC.45/<br>03.05.98/2007-08   | January 8, 2008       | Section 17(2) of the Banking<br>Regulation Act, 1949 - Appropriation<br>from the Reserve Fund  | Chapter VI - Paragraph 18  |

| Sr.<br>No. | Circular No.  | Date              | Subject  | Reference<br>Chapter/Paragraph/<br>Annex                  |
|------------|---|-------------------|--|---|
| 82.        | Paragraph 2 (iv) of DBOD<br>No. BP. BC.65 /<br>21.04.009/ 2007-08           | March 4, 2008     | Prudential Norms for Issuance of<br>Letters of Comfort by Banks regarding<br>their Subsidiaries  | Annex III – C.14 (j)                                      |
| 83.        | DBOD.No.BP.BC.84/21.04<br>.018/2007-08                                      | May 21, 2008      | Consolidated Financial Statement   | Chapter V – Paragraph 12                                  |
| 84.        | Paragraph 9 of enclosure of <u>UBD.PCB.BPD.No.53/1</u> 3.05.000/2008-09     | March 6, 2009     | Prudential Guidelines on Restructuring of Advances by UCBs   | Annex III -C.4(d)   |
| 85.        | DBOD.No.BP.BC.125/21.0<br>4. 048/2008-09                                    | April 17, 2009    | Prudential Norms on Unsecured<br>Advances  | Annex I (Schedule 9.B.iii)  Annex III [Paragraph C.5 (d)] |
| 86.        | Paragraph 6<br>of <u>UBD.PCB.BPD.Cir.No.6</u><br><u>0/13.05.000/2008-09</u> | April 20, 2009    | Prudential Guidelines on Restructuring of Advances by UCBs   | Annex III – C.4(d)  |
| 87.        | DBOD.BP.BC.No.133/21.0<br>4.018/2008-09                                     | May 11, 2009      | Reconciliation of NOSTRO Account and Treatment of Outstanding Entries  | Chapter VI - Paragraph 15 and 16                          |
| 88.        | Paragraph 5<br>of DBOD.No.BP.BC.64/21.<br>04.048/2009-10                    | December 1, 2009  | Second Quarter Review of Monetary<br>Policy for the Year 2009-10 -<br>Provisioning Coverage for Advances                                       | Annex III – C.4(a)  |
| 89.        | Mailbox Clarification   | December 23, 2009 | Treatment for Investment in Rural<br>Housing Development Fund of<br>National Housing Bank  |   |
| 90.        | DBOD.No.FSD.BC.67/24.<br>01.001/2009-10                                     | January 07, 2010  | Disclosure in Balance Sheet –<br>Bancassurance Business  | Annex III [Paragraph C.14 (b)]                            |
| 91.        | DBOD.BP.BC.79/21.04.01<br>8/2009-10   | March 15, 2010    | Additional Disclosures by banks in Notes to Accounts   | Annex III [C.6, C.4(b), C.4(a), C.4(c), C.9]              |
| 92.        | DBOD.BP.BC.No.<br>81/21.01.002/200<br>9-10                                  | March 30, 2010    | Classification in the Balance Sheet -<br>Capital Instruments   | Annex II Part A (Schedule 1 & 4 (Notes: General))         |
| 93.        | DBOD.No.BP.BC.80/21.04<br>.018/2010-11                                      | February 9, 2011  | Re-opening of Pension Option to<br>Employees of Public Sector Banks<br>and Enhancement in Gratuity Limits -<br>Prudential Regulatory Treatment | -   |
| 94.        | Paragraph 5<br>of DBOD.No.BP.BC.87/21.<br>04.048/2010-11                    | April 21, 2011    | Provisioning Coverage Ratio (PCR) for Advances   | Annex III - C.4(a)  |
| 95.        | RPCD.CO.RRB.BC.No.70/<br>03.05.33/2010-11                                   | May 16, 2011      | Enhancement in Gratuity Limits -<br>Prudential Regulatory Treatment  | -   |
| 96.        | <u>UBD.BPD.(PCB).CIR.No.4</u><br><u>9/09.14.000/2010-11</u>                 | May 24, 2011      | Enhancement in Gratuity Limits -<br>Prudential Regulatory Treatment  | -   |
| 97.        | Paragraph 1.6.2<br>of <u>DBOD.No.BP.BC-</u><br>103/21.04.177/2011-12        | May 7, 2012       | Revisions to the Guidelines on<br>Securitisation Transactions  | Annex III – C.8   |

| Sr.<br>No. | Circular No.   | Date                  | Subject   | Reference<br>Chapter/Paragraph/<br>Annex                     |
|------------|--|-----------------------|---|--|
| 98.        | DBOD.BP.BC.No.49/21.04<br>.018/2013-14                                       | September 03,<br>2013 | Disclosure of customer complaints and unreconciled balances on account of ATM transactions  | Chapter VI (Paragraph 21)<br>& Annex III (Paragraph<br>C.11) |
| 99.        | DBOD.No.BP.BC.77/21.04<br>.018/2013-14                                       | December 20,<br>2013  | Deferred Tax Liability on Special<br>Reserve created under Section 36(1)<br>(viii) of the Income Tax Act, 1961  | Chapter VI - Paragraph 22                                    |
| 100.       | Paragraph 8<br>of DBOD.No.BP.BC.85/21.<br>06.200/2013-14                     | January 15, 2014      | Capital and Provisioning Requirements for Exposures to entities with Unhedged Foreign Currency Exposure   | Annex III -C.5(g)  |
| 101.       | Paragraph 8 of<br>Annex DBOD.No.BP.BC.9<br>6/21.06.102/2013-14               | February 11, 2014     | Guidelines on Management of Intra-<br>Group Transactions and Exposures  | Annex III – C.5(f)   |
| 102.       | <u>UBD.CO.BPD.(PCB)Cir.N</u><br><u>o.52/12.05.001/2013-14</u>                | March 25, 2014        | Balance Sheet of banks- Disclosure of Information   | Annex III  |
| 103.       | Paragraph 6 of Annex of <u>UBD.BPD.(PCB).Cir.No.</u> 53/13.05.000/2013-14    | March 28, 2014        | Guidelines on Sale of Financial Assets<br>to Securitisation Company/<br>Reconstruction Company (SC / RC)<br>by Multi State Urban Cooperative<br>Banks | Annex III – C.4(f)(i)  |
| 104.       | Paragraph 8 of <u>DBOD.No.DEAF.Cell.B</u> <u>C.114/30.01.002/2013-14</u>     | May 27, 2014          | The Depositor Education and<br>Awareness Fund Scheme, 2014 -<br>Section 26A of Banking Regulation<br>Act, 1949 - Operational Guidelines               | Annex III – C.10   |
| 105.       | UBD.CO.BPD.PCB.Cir.No.<br>67/09.50.001/2013-14<br>(Paragraph 1,2 and 3 only) | May 30, 2014          | Deferred Tax Liability on Special<br>Reserve created under<br>Section 36(1) (viii) of the Income Tax<br>Act, 1961 - UCBs                              | Chapter VI – Paragraph 22                                    |
| 106.       | Paragraph 9 of Annex of DBOD.BP.BC.No.120/2 1.04.098/2013-14                 | June 9, 2014          | Basel III Framework on Liquidity Standards – Liquidity Coverage Ratio (LCR), Liquidity Risk Monitoring Tools and LCR Disclosure Standards             | Annex III – C.2(b)   |
| 107.       | DBOD.No.BP.BC.121/21.0<br>4.018/2013-14                                      | June 18, 2014         | Disclosure of sector-wise advances  | Annex III - Paragraph 4(b)                                   |
| 108.       | RPCD.CO.RRB.BC.No.17/<br>03.05.33/2014-15                                    | July 28, 2014         | Additional disclosures by Regional<br>Rural Banks in Notes to Accounts  | Annex III - C.6, C.4(b),<br>C.4(a)                           |
| 109.       | Paragraph 6(b) of Annex of circular DBR.No.FSD.BC.62/24.01 .018/2014-15      | January 15, 2015      | Entry of Banks into Insurance<br>Business   | Annex III-C.14(b)  |
| 110.       | Paragraph 3<br>of <u>DBR.No.BP.BC.75/21.0</u><br>4.048/2014-15               | March 11, 2015        | Guidelines on Sale of Financial Assets<br>to Securitisation Company (SC) /<br>Reconstruction Company (RC) and<br>Related Issues                       | Annex III – C.4(f)(i)  |

| Sr.<br>No. | Circular No.  | Date                  | Subject   | Reference<br>Chapter/Paragraph/<br>Annex                      |
|------------|---|-----------------------|---|---|
| 111.       | DBR.No.BP.BC.78/21.04.0<br>48/2014-15   | March 20, 2015        | Guidelines on Sale of Financial Assets<br>to Securitisation Company /<br>Reconstruction Company and Related<br>Issues   | Annex III – C.4(f)(ii)  |
| 112.       | Paragraph 3<br>of <u>DCBR.BPD.(MSCB).Cir.</u><br>No.1/13.05.000/2014-15         | May 14, 2015          | Guidelines on Sale of Financial Assets<br>to Securitization Company (SC) /<br>Reconstruction Company (RC) -<br>Reversal of Excess provision on Sale<br>of NPAs to SC / RC | Annex III – C.4(f)  |
| 113.       | Paragraph 4 of Annex of DBR.No.BC.97/29.67.00 1/2014-15                         | June 1, 2015          | Guidelines on Compensation of Non-<br>executive Directors of Private Sector<br>Banks  | Annex III-C.13  |
| 114.       | DBR.BP.BC<br>No.23/21.04.018/2015-16  | July 1, 2015          | Master Circular - Disclosure in Financial Statements - 'Notes to Accounts'  | Annex III   |
| 115.       | DBR.BP.BC.No.31/21.04.0<br>18/2015-16   | July 16, 2015         | Deposits placed with NABARD/SIDBI/NHB for meeting shortfall in Priority Sector Lending by Banks-Reporting in Balance Sheet  | Annex II Part A - Schedule<br>11 (VI)                         |
| 116.       | Paragraph 8 of Annex of DBR.No.FSD.BC.32/24. 01.007/2015-16                     | July 30, 2015         | Provision of Factoring Services by Banks – Review   | Annex II – Part A –<br>Schedule 9(A)(i)<br>Annex III – C.5(e) |
| 117.       | Paragraph 18 of Annex of DBR.BP.BC.No.40/21.0 4.142/2015-16                     | September 24,<br>2015 | Partial Credit Enhancement to Corporate Bonds   | Annex II – Part A<br>Schedule 12                              |
| 118.       | Paragraph 7 of <u>circular</u> <u>DBR.BP.BC.No.76/21.07.0</u> <u>01/2015-16</u> | February 11, 2016     | Implementation of Indian Accounting Standards (Ind AS)  | Annex III-C.14(f)   |
| 119.       | Paragraph 1(d)<br>of DBR.No.BP.BC.92/21.0<br>4.048/2015-16                      | April 18, 2016        | Provisioning pertaining to Fraud Accounts   | Annex III – C.4(g)  |
| 120.       | Paragraph 5<br>of DBR.No.BP.BC.9/21.04.<br>048/2016-17                          | September 1,<br>2016  | Guidelines on Sale of Stressed Assets by Banks  | Annex III – C.4(f)  |
| 121.       | DBR.BP.BC.No.61/21.04.0<br>18/2016-17   | April 18, 2017        | Guidelines on Compliance with<br>Accounting Standard (AS) 11 - [The<br>Effects of Changes in Foreign<br>Exchange Rates] by Banks -<br>Clarification                       | Annex II - Part B -<br>Paragraph 3(IV)                        |
| 122.       | DBR.BP.BC.No.63/21.04.0<br>18/2016-17   | April 18, 2017        | Disclosure in the "Notes to Accounts" to the Financial Statements – Divergence in the asset classification and provisioning   | Annex III A - Paragraph<br>C.4(e)                             |

| Sr.<br>No. | Circular No.  | Date                  | Subject  | Reference<br>Chapter/Paragraph/<br>Annex                          |
|------------|---|-----------------------|--|---|
| 123.       | Paragraph 12<br>of DBR.BP.BC.No.106/21.<br>04.098/2017-18   | May 17, 2018          | Basel III Framework on Liquidity<br>Standards – Net Stable Funding Ratio<br>(NSFR) – Final Guidelines  | Annex III – C.2(b)  |
| 124.       | DBR.BP.BC.No.32/21.04.0<br>18/2018-19   | April 1, 2019         | Disclosure in the "Notes to Accounts" to the Financial Statements - Divergence in the asset classification and provisioning  | Annex III - Paragraph<br>C.4(e)                                   |
| 125.       | Paragraph 24<br>of DBR.No.BP.BC.45/21.0<br>4.048/2018-19  | June 7, 2019          | Prudential Framework for Resolution of Stressed Assets   | Annex III – 4(d)(i)   |
| 126.       | Paragraph 3.1 and 3.2 (only part related to disclosure in Annual Financial Statements) of Annex of circular  DOR.Appt.BC.No.23/29.67 .001/2019-20 | November 4, 2019      | Guidelines on Compensation of Whole<br>Time Directors / Chief Executive<br>Officers / Material Risk Takers and<br>Control Function staff   | Annex III-C.13  |
| 127.       | Paragraph 52 and 53 of<br>Annex<br>of DOR.No.BP.BC/3/21.04<br>.048/2020-21  | August 6, 2020        | Resolution Framework for COVID-19 -<br>Related Stress  | Annex III-C.4(h)  |
| 128.       | Paragraph 4 of Annex of CEPD.CO.PRD.Cir.No.0 1/13.01.013/2020-21  | January 27, 2021      | Strengthening of Grievance Redress<br>Mechanism in Banks   | Annex III – C.11  |
| 129.       | DOR.GOV.REC.44/29.67.<br>001/2021-22  | August 30, 2021       | Guidelines on Compensation of Whole<br>Time Directors/ Chief Executive<br>Officers/ Material Risk Takers and<br>Control Function staff – Clarification                                       | Annex II, Part B, 12  |
| 130.       | Paragraph 3<br>of DOR.CRE.REC.47/21.0<br>1.003/2021-22 dated<br>September 9, 2021   | September 9,<br>2021  | Large Exposures Framework – Credit<br>Risk Mitigation (CRM) for offsetting –<br>non-centrally cleared derivative<br>transactions of foreign bank branches<br>in India with their Head Office | Annex II, Part A, Capital:<br>Banks incorporated outside<br>India |
| 131.       | DOR.ACC.REC.57/21.04.0<br>18/2021-22  | October 4, 2021       | Enhancement in family pension of employees of banks - Treatment of additional liability  | Annex II-14.i   |
| 132.       | Paragraph 11.1 of Annex to circular DOR.AUT.REC.12/22.01.0 01/2022-23 dated April 7, 2022   | Annex II, Part B, (4) | Establishment of Digital Banking Units (DBUs)  | Annex II-Part B.4   |

### Annex V

| Sr.<br>No. | Circular No.                             | Date                 | Subject  | Reference<br>Chapter/Paragraph/<br>Annex |
|------------|--|----------------------|--|--|
| 133.       | DOR.ACC.REC.No.37/21.<br>04.018/2022-23  | May 19, 2022         | Reserve Bank of India (Financial<br>Statements - Presentation and<br>Disclosures) Directions, 2021 -<br>Reporting of reverse repos with<br>Reserve Bank on the bank's balance<br>sheet                         | Annex II – Part A                        |
| 134.       | DOR.ACC.REC.No.74/21.<br>04.018/2022-23  | October 11, 2022     | Reserve Bank of India (Financial<br>Statements - Presentation and<br>Disclosures) Directions, 2021 -<br>Disclosure of Divergence in Asset<br>Classification and Provisioning                                   | Annex III – 4(e)                         |
| 135.       | DOR.ACC.REC.No.91/21.<br>04.018/2022-23  | December 13,<br>2022 | Reserve Bank of India (Financial<br>Statements - Presentation and<br>Disclosures) Directions, 2021 -<br>Disclosure of material items   | Annex II – Part A                        |
| 136.       | DOR.ACC.REC.No.103/21<br>.04.018/2022-23 | February 20, 2023    | Reserve Bank of India (Financial<br>Statements - Presentation and<br>Disclosures) Directions, 2021 –<br>Disclosures for State Co-operative<br>Banks and Central Co-operative<br>Banks                          | -  |
| 137.       | DOR.ACC.47/21.04.018/2<br>023-24         | October 25, 2023     | Reserve Bank of India (Financial<br>Statements - Presentation and<br>Disclosures) Directions, 2021:<br>Presentation of unclaimed liabilities<br>transferred to Depositor Education<br>and Awareness (DEA) Fund | Annex III – C.10                         |