

DBS.FID.No.02/10.06.00/99-00 name=Reference>

Also Refer DBS.FID.No.C-7/10.06.00/2001-2002 dt 20-10-01

DBS.FID.No.02/10.06.00/99-00

July 28, 1999

The Chairman & Managing Director  
of All India Financial Institutions

Dear Sir,

**Prudential Off-Site Surveillance System for Financial Institutions (FIs)**

As a part of integrated supervisory strategy for FIs, the Reporting System for prudential off-site surveillance is introduced w.e.f. March 1999. The principal objective of this Reporting System is to obtain essential data pertaining to prudential concerns of RBI, with particular reference to compliance of prudential regulations/supervision norms by FIs. Furthermore, it is also hoped that system will help to build up the Management Information System (MIS) within FIs.

The Returns for reporting under the above mentioned system have been finalised after an in-depth discussion with senior officers of FIs. The floppy diskette containing copies of Returns and Guidance note for reporting and hard copies of the same are enclosed herewith for your use. There are in all seven Returns, of which Return I, Return III and Return V are on quarterly basis; while Return II and Return IV are on half-yearly basis; Return VI and Return VII are on annual basis. The arrangement may please be made to furnish the required information on floppy diskette (developed in Lotus Notes Software Package) and also a hard copy. It is also proposed to switch over to direct on line data entry of the Returns using Dial-up in due course. The duly completed Returns will have to be submitted to the Chief General Manager, Reserve Bank of India, Financial Institutions Division, Department of Banking Supervision, 'The Arcade', World Trade Centre, Cuffe Parade, Colaba, Mumbai-400 005. Duly completed returns ending March 1999 may please be arranged to send in two months time, i.e. on or before 30th September 1999, and thereafter within one month after due date of reporting.

It is needless to reiterate that the relevance of the statistical information hinges greatly on accuracy of data furnished and the timely submission of the returns. Therefore, your co-operation in this regard is highly appreciated.

Please acknowledge receipt.

Yours faithfully,

Sd/-

**(K. C. Bandyopadhyay)**  
Chief General Manager