



वित्तीय समावेशन और विकास विभाग
FINANCIAL INCLUSION AND DEVELOPMENT DEPARTMENT
चेन्नै Chennai

Minutes of the Pre-Bid meeting – Printing of Financial Literacy Booklets, Chennai

1. The captioned e-tender (Event no: [RBI/Chennai Regional Office/Estate/48/24-25/ET/888\(Printing of FL booklets\)](#)), was published on MSTC Portal and RBI website on February 12, 2025.
2. In terms of the said tender document, the Pre-Bid meeting of the above tender was conducted as per the schedule on February 14, 2025, from 3:00 PM to 4:00 PM at Conference Room – 3, 3rd floor, Main Office Building, Reserve Bank of India, Chennai through offline mode.
3. The following staff members of RBI and representatives of intending bidders were present during the Pre-Bid meeting:

i) List of employees participated in the meeting on behalf of the Bank:

S. No.	Name of the Official	Designation
1	Shri M Rajkumar	Deputy General Manager
2	Shri Anbarasu C	Manager
2	Shri Vijayviknesh S V	Manager
3	Shri Hariharan S	Assistant

ii) List of representatives participated:

S. No.	Representative Name	Name of the Company/Firm
1	Shri Udaya V	M/s Iyyan Colour World
2	Shri Manavalan D	M/s Monisa Printers

4. The scope of the work, along with important terms and conditions of the tender document and timelines, was briefed explained to the participants. Sample copies of the five Financial Literacy Booklets were made available to the participants. All participants were advised to read the tender document carefully and submit their bid. No specific queries were raised during the meeting.

Regional Director/ Officer-in-charge
Reserve Bank of India
Chennai

February 14, 2025