



संपदा विभाग Estate Department  
चेन्नै Chennai

Date: July 16, 2024

**Minutes of the Pre-Bid Meeting**

**Design, Supply, Installation, Testing and Commissioning of Ductable ACs for Community Hall in RBI Staff Quarters, KK Nagar, Chennai**  
(e-Tender No: [RBI / Chennai Regional office / Estate / 6 / 24-25 / ET / 185 \[DSITC of Ductable AC at KKNQ\]](#))

Pre-Bid Meeting for the captioned tender was conducted as per schedule at **11:00 Hrs on July 15, 2024**, in Conference room- III, 3rd Floor, Reserve Bank of India, Chennai. The following staff members of RBI and intending bidders were present during the pre-bid meeting:

Sl. No.	Name and designation of the RBI official.
1.	Shri S K Mohanavel, Deputy General Manager (Estate Department).
2.	Shri S Ramesh, Assistant General Manager (Estate Department).
3.	Smt. Revati Kottakota, Assistant General Manager (Tech-Elec).
4.	Shri Randeep Sangwan, Assistant Manager (Tech-Elec).
5.	Smt. T S Gomathy, Assistant Manager (Estate Department).
6.	Shri M U Anoop, Junior Engineer (Tech-Elec).
7.	Shri A Shyam Sunder, Assistant (Estate Department)

Sl. No.	Name of the intending bidder.	Name of the representative of the intending bidder.
1.	TOOT MNE Tech Private Limited	<ul style="list-style-type: none"><li>Shri S Ganesan</li><li>Shri A Abubakker</li></ul>

**No queries / proposals were raised by the above bidder during the pre-bid meeting. Further, the team Tech-Electrical had appraised the bidder participated about the terms and conditions mentioned in the tender document, mandatory documents to be uploaded at the time of bidding and submission of the Performance Bank Guarantee (PBG).**

**Note:** Above amendments / clarifications are issued for the information for all intending bidders. Minutes of the pre-bid meeting shall form part of tender. All other parts of the tender document continue to remain unaltered. Submission of tenders shall be construed to be in conformity to the bid document and amendments / clarifications.

**Regional Director  
Reserve Bank of India  
Chennai**