



**रिजर्व बैंक स्टाफ महाविद्यालय**  
**RESERVE BANK STAFF COLLEGE**

**Minutes of the Pre-bid Meeting cum Corrigendum – “Empanelment of Car Hiring Firm / Agencies / Companies for Reserve Bank Staff College (RBSC), Chennai.”**

**E-Tender No.: [RBI/RBSC/Estate/9/25-26/ET/932](#)**

The Pre-Bid meeting for the captioned Tender was held at 11:00 a.m. on February 03, 2026 at the Conference Hall, RBSC, Chennai. The meeting was chaired by Smt Anshupriya Goswami, DGM (MoF) and the following officer of RBSC and representative of agencies/firms/company were present during the meeting:

<b>Sr. No.</b>	<b>Name and designation of the RBI Official</b>
1	Smt Anshupriya Goswami, DGM
2	Smt Nabonita Basak, AGM, P&S Cell
3	Shri K Mohan, Manager (Estate Cell)
4	Shri Diwakar Udapadhyay, Assistant Manager (P&SO), P&S Cell

	<b>Name of Agency/company/firm</b>	<b>Name of Representative</b>
1	M/s Lakshmi Travels	Rajesh Kumar
2	M/s Angel Travels	Ruban
3	M/s Ride Inn Car Rental	E N Somraj

2. No queries were raised in the pre-bid Meeting.
3. It was proposed by the representatives that few particular vehicles under particulars Mid End Sedan, Higher End Sedan, Executive High End Sedan and Luxury High End Sedan may not meet the criteria mentioned at *sub para 3.8 under Section 2- Instructions to bidder – A General - para 3 - Eligible Tenderers/ Eligibility Criteria* and sub para 5.3 of Section V.2: Specific Conditions of Contract (SCC) para 5, the limits mentioned therein may be increased.

Clarification: - the list given is only indicative as “or similar type of vehicles” has been mentioned in the list to provide the available/requested vehicle which is available under the particulars of the list meeting the above mentioned criteria's.

4. The following amendments/corrigenda in the Tender document is notified:

Sr No.	Particulars	Existing point		Amended point			
		Luxury High End SUV	Mini Bus (15-25 seater) *	Luxury High End SUV	Ultra Luxury High End SUV	Tempo traveller (12 seater) *	Mini Bus (25 seater) *
1	Financial Bid – Rate chart for car hire and for outstation charges (Minimum 250 kms per calendar day)	Toyota Innova Hycross / KIA Carnival / MG Gloster or similar vehicle type	Tempo Traveller Mini AC Bus equivalent	Toyota Innova Hycross or similar vehicle type	KIA Carnival / MG Gloster or similar vehicle type	Tempo Traveller AC equivalent	Mini AC Bus equivalent
* Tempo traveller, Mini-Bus and AC Bus variant is not used for evaluating Financial Bid. The indicative rates may be used for future purposes, as and when needed.							

5. Firms were advised to adhere to the prequalification criteria and all terms & conditions mentioned in the tender documents.

**Please note:**

A	This document (Minutes of the Pre-Bid Meeting cum Corrigendum) shall form a part of the tender. Hence, it shall be signed and submitted along with the tender by the tenderers.
B	Rest of the terms and conditions and specifications as mentioned in the tender documents shall continue to remain the same.
C	The above amendments are issued for the information of all the intending bidders.
D	The submission of bid by the firm shall be construed to be in conformity to the bid document and amendments given above.

Chief General Manager/ Principal  
Reserve Bank Staff College  
359, Anna Salai  
Teynampet  
Chennai – 600 018

February 05, 2026