



**Reserve Bank of India  
Department of Information Technology  
Shimla**

**Minutes of Pre-Bid meeting – Tender for Facility Management Service & Annual Maintenance Contract for Computer Hardware, Software and Peripherals at Reserve Bank of India, Shimla for the period from January 01, 2026 to March 31, 2027**

**E-Tender No. - RBI/SHIMLA REGIONAL OFFICE/Others/7/25- 26/ET/587[AMC FMS COMPUTER HARDWARE]**

A pre-bid meeting in connection with the above-mentioned e-tender for the period from January 01, 2026 to March 31, 2027 was held at Reserve Bank of India, Conference Room, Fourth Floor, Main Market, Kasumti – 171 009, Shimla on December 22, 2025 at 11:00AM.

2. The meeting was organized to address the queries of the participants related to the ongoing tender. The meeting was attended by one bidder and officials of DIT Cell, Shimla:

<b>Sr. No.</b>	<b>Name of the officer</b>
1	Shri Akash Chaudhary, Manager
2	Shri Anand Kumar, Assistant Manager

<b>Sr. No.</b>	<b>Name of the Participant</b>	<b>Company</b>
1	Shri Rajesh Kumar	VSERV Infosystems

3. The queries raised by the bidders during the meeting along with the Bank's clarifications, comments are tabulated below:

<b>Sr. No.</b>	<b>Query</b>	<b>Clarifications, comments, corrections and additions given by the Bank</b>
1	Whether Service Set-up/ Repair Centre in Mohali (tri-city area) be considered as the part of UT of Chandigarh.	Kindly refer to Section II – Para 2 (b) – Sr. No. 5 “Service Set-up/ Repair Centre in State of Himachal Pradesh/ UT of Chandigarh” (page no. 21) of the tender document for details

4. On a concluding note, the participant was advised to read the instructions in the tender document carefully before bidding. Further, it was also advised to strictly follow the timelines as mentioned in the Notice Inviting Tender.

Regional Director  
Reserve Bank of India  
Shimla